



No. 1947/B , Bo Gyoke Street, Yangon - Patheingyi Highway, Hlaing Thar Yar Township, Yangon. Yangon
Tel :
Fax:

ADVANCE CLEARING

Voucher No. : MAC-AC2024030052

To : MI MI ZIN

Voucher Date : 2024-03-28

Advance No : MAC-ADV2024030020

Currency : MMK Rate : 0.00026667

Cashier :

Payment : Cash On Hand - MMK-MAC

Status : posted

No.	Description	Track - 1	Track - 2	Amount
1	ADV CLEAR, NS BUDGET CHGS FOR MAR'24, FOR MAGWAY BRANCH SUPPORT ,ASM-THET KO AUNG, ADV CHARGES MMK-190,000/-, MAC-ADV2024030020, MDY NS DEPT, FOR ACTUAL CHGS MMK-186,000/-, RV-4,000/-.			186000.00

Advance Total : 190000.00

Expense Total : 186000.00

Refund / Collect : 4000.00

Note : ADV CLEAR, NS BUDGET CHGS FOR MAR'24, FOR MAGWAY BRANCH SUPPORT ,ASM-THET KO AUNG, ADV CHARGES MMK-190,000/-, MAC-ADV2024030020, MDY NS DEPT, FOR ACTUAL CHGS MMK-186,000/-, RV-4,000/-.

Date : 28. 3. 2024

Name/NRC No : Mya Kay Khany

Signature :

Cashier : Ei Shwe Sin

Signature :




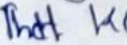
TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Thet Ko Aung	Estimated Date of Travel	6.3.24 to 14.3.24	
Position Rank	ASMG (4A)	Total Day	9 days	
BU/DR/DIV, Dept	MACBU / NSM	Destination	For Magwey Marketing	
Purpose	Magwey BR Supporting			
Travelling Permit				
Arrival Place	Magwey Branch			
Actual Date & Time of Travel	6.3.24	5:00 PM		
Total Day	9 days			
HR Name	Khin Myin Chan			
HR Sign	[Signature]			
BOH/Authorized Person Name	Tan Htike Zaw			
BOH/Authorized Person	[Signature]			
Advance Clear				
Actual Date & Time of Travel	6.3.24 (6:00 AM)	Total Day	9 days	
Departure Date & Time	14.3.24 (5:00 PM)	Arrival Date & Time	15.3.24 (8:00 AM)	
Date	Description	Total Amount		
		Kyats	USD	
6.3.24	I go to the Magwey BR (Car Express charged)	27000	23000	- [Signature]
6.3.24	Taxi charged (Home \Rightarrow Aung Myin Galaxy Highway)	15000	-	
6.3.24 - 14.3.24	TA charged (9 days \times 10000) = 90000	90000	-	- [Signature]
14.3.24	I go to the Yangon (Car Express charged)	27000	23000	
15.3.24	Taxi charged (Aung Myin Galaxy \Rightarrow Home)	15000	-	- [Signature]
9.3.24	Aung Myin Galaxy (Hotel charged)	80000	-	
Total Expense (Kyats/USD)		144000	186000	} [Signature]
Cash Advance (Kyats/USD)		100000	-	
Balance Amount / Additional (Kyats/USD)		44000	-	
Job Report Status	Refused			
Authorization	Name	Position	Date	Sign
Prepared By	Thet Ko Aung	ASMG	18.3.24	[Signature]
Approved By Dept Head	Serint Serint Thu	AGM		[Signature]
Approved By GM/AGM/COO	Serint Serint Thu	AGM		[Signature]
Acknowledged by related Superior for Job Report	Zaw Min Myat	ACOO	25.3.24	[Signature]
HR Check & Approved	Hnin Puin Phyu	SH	25.3.24	[Signature]
Cash Received				[Signature]
Remark				

TRAVELLING REPORT

Date : 18.5.24

Report To		
Employee Name	Thet KO Aung	
Position	ASM	
Department	National Sale	
Business	MAC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	6.3.24 6:00 AM	13.3.24 8:00 AM
Total Days	9 days	
Trip Information	1. From YGN To MGW	
	2. From MGW To YGN	
	3. From To	
Purpose For Travelling	Magway BR Supporting	
Travel Date	Activities	Remark
6.3.24	I go to the Magway BR	Total Case - 20 Case 22
7.3.24	Magway Way - amon (MCO shop) - Ko Than Naing Win (MCO WS) - Honda Doctor (MCO WS) - နတ်စေတီ (MCO WS) - Ko Min San Win (PEMO WS) - Khaing Pawint Wai (MCO WS) - Kyaw San Tint (MCO shop) - Ko Min Min Soe (MCO WS)	
8.3.24	Magway Sale Man 3000 နေ့စဉ် နေ့စဉ် နေ့စဉ် နေ့စဉ် နေ့စဉ် နေ့စဉ် နေ့စဉ် နေ့စဉ် နေ့စဉ်	

Reported by : 
 Sign : 
 Name : Thet KO Aung
 Position : National Sale

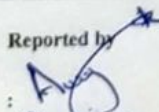
Checked by :
 Sign :
 Name :
 Position :
 (DH/AGM/GM)

Approved by :
 Sign :
 Name :
 Position :
 (COO)

TRAVELLING REPORT

Date : 18.3.24

Report To		
Employee Name	Thee Ko Aung	
Position	ASM	
Department	National Sale	
Business	MAC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	6.3.24 6:00 AM	15.3.24 8:00 AM
Total Days	9 days	
Trip Information	1. From YG&V To M&W	
	2. From M&W To YG&V	
	3. From To	
Purpose For Travelling	Magway BR supporting	
Travel Date	Activities	Remark
9.3.24	Aung Lan way - Ko Han Taw Htur - Aung La Man - San Thit Aung - Mi Bae Myint Taw - San Taw Taw (New) - San Taw Taw (Old)	
10.3.24	Aung Lan way Magway BR အိမ်ထောင်ရေး	
11.3.24	Magway way - Ko Than Nating Win (CMCO ves) - Min Min See (CMCO ves) - Ngaw Sen Tint (CMCO shop) - Ko Paing Gyi (CMCO shop) - Ko Hla Gyi Mg (CMCO ves) - Taw Hlaw (CMCO shop)	

Reported by
 Sign : 
 Name : Thee Ko Aung
 Position : National Sale

Checked by
 Sign :
 Name :
 Position :
 (DH/AGM/GM)

Approved by
 Sign :
 Name :
 Position :
 (COO)

TRAVELLING REPORT

Date: 18.3.24

Report To		
Employee Name	Thet Ko Aung	
Position	ASPT	
Department	National Sale	
Business	MAC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	6.3.24 6:00 AM	19.3.24 (8:00 AM)
Total Days	9 days	
Trip Information	1. From ... <u>YUN</u> ... To ... <u>MGW</u> ...	
	2. From ... <u>MGW</u> ... To ... <u>YUN</u> ...	
	3. From ... To ...	
Purpose For Travelling	Magway BR Supporting	
Travel Date	Activities	Remark
12.3.24	Tuung Dwin Guji Way - Hello CMCO shop) - Shwe Nan Taw (CMCO shop) - UTTO (CMCO shop) - Phu Tu Myaing - Gran Mar Yi (CMCO shop) - Sun Beiri (CMCO shop)	
13.3.24	Minba Way - Shwe Latt Yar (CMCO WS) - Gyi... (CMCO shop) - U Win (CMCO shop)	
14.3.24	I go to the Yangon.	

Reported by
 Sign : *[Signature]*
 Name : Thet Ko Aung
 Position : National Sale

Checked by
 Sign : *[Signature]*
 Name : Sent Sent Thu
 Position : AGM
 (DH/AGM/GM)

Approved by
 Sign : *[Signature]*
 Name : Zaw Mn Myat
 Position : ACOO
 (COO)



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FROM - TO) သွားရောက်မည့်မြို့. (မှ - သို့) Magway	N.R.C / PASSPORT NO. မှတ်ပုံတင်အမှတ်	12 / Lathayta (N) / 084400
PASSENGER ဧည့်သည် The Ko Aung	DATE OF DEPARTURE သွားမည့်နေ့	၇.၇.၂၄ - ဗဟန်း
PRICE ဧည့်သည် (ကျပ်) 27000/-	TIME OF DEPARTURE သွားမည့်အချိန်	8:00 AM (6.3.2024)
SERVICE CHARGES ဝန်ဆောင်ခ -	PLACE OF DEPARTURE ထွက်ခွာမည့်နေရာ	Magway
TOTAL AMOUNT (KYAT) စုစုပေါင်းကျသင့်ငွေ (ကျပ်) 27000/-	CLASS & SEAT NO. ခုံအမှတ်	13
AUTHORISED SIGNATURE တာဝန်ခံလက်မှတ် <i>[Signature]</i>		

Life Insurance Co., Ltd.
 Head Office: Crystal Tower, Kyun Taw Street, Kamayut Township, Yangon
 www.gigawatt.com
 Customer Care: 99999999

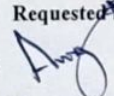
UMG

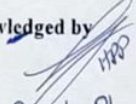
TAXI CHARGES FORM

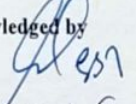
BU/BR/DIV Name : MAC

Department Name : National Sale

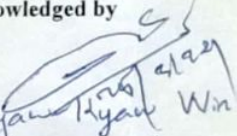
No.	Date	Name	Description	Departure Time	Routes		Cost	Remark
					From	To		
1.	6.3.24	Thet Ko Aung	Mageway BPE Supporting	6:00 AM	Home 1300	Aung Min Galar High Way	15000/-	
2.	15 3.24	Thet Ko Aung	Mageway BPE Supporting	6:00 AM	Aung Min Galar High Way	Home 1300	15000/-	
Total Taxi Charges							30000/-	

Requested by
 Sign : 
 Name : Thet Ko Aung
 Dept. : National Sale
 (Requestor)

Acknowledged by
 Sign : 
 Name : Hnin Puint Phye
 Dept. : Administration
 (HR/Admin)

Acknowledged by
 Sign : 
 Name : Sent Sent Thu
 Dept. : Management
 (DH)

Approved by
 Sign : 
 Name : Sent Sent Thu
 Dept. : Management
 (ABOH/BOH/AGM/GM)

Acknowledged by
 Sign : 
 Name : Kyau Kyau Win
 Dept. : Management
 (HO-GA)

