



CASH ADVANCE REQUEST FORM

Date : 16. Nov. 2024

BU/BR/Division : CE2

Department : M99

Advance Issue : 300,000/- Kyats/ USD

Budget include (or) Not :

Yes Budgeted Title and Amount : Trip

No Reasons for :

Required For:

Advance for shwe kyin trip with KA to meet prospect customers & job site visit

PIC - Zin Ko Ko Htet

မှတ်ချက်:

(၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည့်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။

(Advance must be cleared within 10 days from issue date)

(၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်း၊စစ်ဆေး၊တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Requester
Tin Lin Cho

Checked By

Mgr/DH
Tin Lin Cho

Checked By

16.11.24
Finance & Account
Tinzar Hlaing

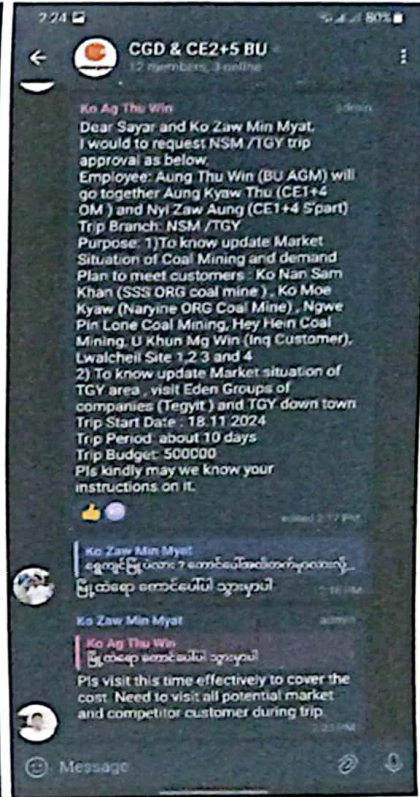
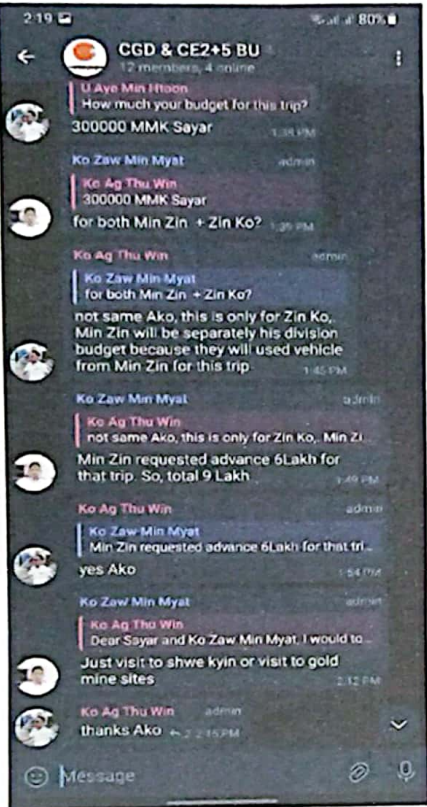
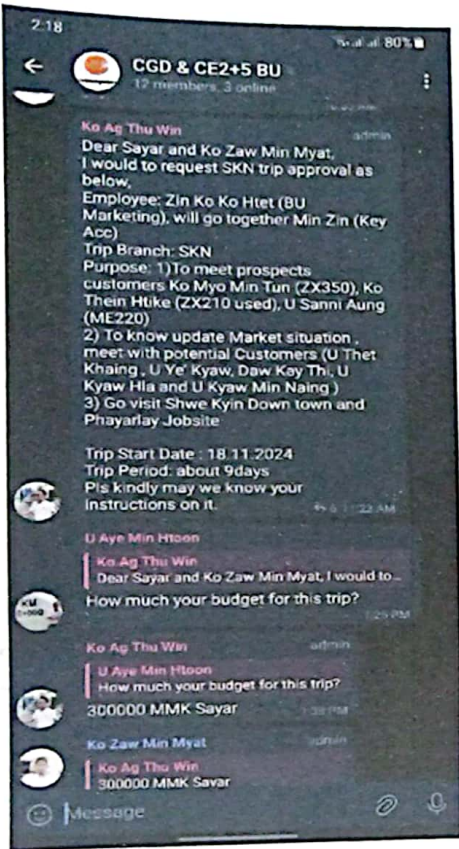
Approved By

GM/AGM/COO
Aung Thu Win

Approved By

16/11/24

CMC/CEO/Chairwoman
Zaw Min Myat
04-CFD-CAS-FRM-001-03



2:51

LTE

695

Daw Kyae Mhone Win (MD)

last seen recently



I thanks Ama 2:13 PM ✓

Today

Dear Ama,
I would to request SKN trip approval as below,
Employee: Zin Ko Ko Htet (BU Marketing),
will go together Min Zin (Key Acc)
Trip Branch: SKN
Purpose: 1) To meet prospects customers
Ko Myo Min Tun (ZX350), Ko Thein Htike (ZX210 used), U Sanni Aung (ME220)
2) To know update Market situation , meet with potential Customers (U Thet Khaing , U Ye' Kyaw, Daw Kay Thi, U Kyaw Hla and U Kyaw Min Naing)
3) Go visit Shwe Kyin Down town and Phayarlay Jobsite

Trip Start Date : 18.11.2024
Trip Period: about 9days
Trip Budget: 300000
Pls kindly may we know your instructions on it.

2:38 PM ✓

Aung Thu Win

Dear Ama, I would to request SKN trip approval...

Pls process ✓

2:41 PM

Thanks Ama 2:49 PM



Message

