



CASH ADVANCE CLEAR FORM

Date : 4.6.2024
 BU/BR/Division : MAC
 Department : Administration
 Advance Issue : 50,000/- Kyats/.....USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	29.5.2024	ADV2024050051		50,000/-	Miscellaneous expense for
2	2 nd Time Advance					May'24
3	3 rd Time Advance					
Total Advance					50,000/-	
Total Actual					60,500/-	
Balance Refund/Additional					10,500/-	

Request By

 Mya Kay Khang
 Requester

Checked By

 Hnin Phant Phyu
 Mgr/DH

Checked By

 Su Su Thin
 Finance & Account

Approved By

 Semt Semt Thu
 GM/AGM/COO

Approved By

 2MM
 CMC
 04-CFD-CAS-FRM-002-03

GENERAL EXPENSE CLAIM FORM

BU/BR/DIV Name : MAC

Department Name : Administration

No.	Date	PIC Name	Description	Category (Customer (Or) Operation)	Cost (MMK)	Remark
1.	28.5.2024	Mya Kay Khain	ငွေဘဏ်	Operational	16,000/-	
2.	30.5.2024	"	အစားအပျက်	"	3,000/-	
3.	"	"	နှစ်စဉ်	"	2,500/-	
4.	"	"	နှစ်စဉ် (ပရိယောဂ)	"	2,500/-	
5.	"	"	သံပျော့	"	4,000/-	
6.	"	"	Tissue	"	2,500/-	
7.	3.6.2024	"	အစားအပျက်	"	3,000/-	
8.	"	"	နှစ်စဉ်	"	2,000/-	
9.	"	"	ပရိယောဂ	"	4,000/-	
10.	"	"	ဆပ်ပြာ	"	4,000/-	
11.	"	"	အစားအပျက်	"	1,000/-	
12.	"	"	ငွေဘဏ်	"	16,000/-	
Total General Expense					60,500/-	

Requested by

Approved by

Checked by

Approved by

Approved by

Sign :

Sign :

Sign :

Sign :

Sign :

Name : Mya Kay Khain

Name : Hnin Puant Phyu

Name : Su Su Thin

Name : Sent Sent Thu

Name : Zaw Min Myat

(Requester)

(Department Head)

(Finance & Account)

(OM/AGM/GM)

(ACOO/COO/MD/VCM)