



GENERAL EXPENSE CLAIM FORM



Requester Name : RE
 Department Name : Service.

No.	Date	Name	Description	Amount	Remark
10	18.1.25	Aung Than Kyau	Government Relationship	10,000/-	ရန်ကင်းရေးဦးစီးဌာန ရန်
				7	အလုပ်အကိုင် အခန်းကဏ္ဍ ဖွဲ့စည်းခြင်း
Total Amount				10,000/-	

Requested by : Phyo
 Name : B. Phyo Phyo Aung (Requester)

Approved by : Jay
 Name : Jay Jay (Department Head)

Checked by : Nway Nway
 Name : Nway Nway (Related FNA/Corp FNA)

Approved by : Phyo Phyo
 Name : Phyo Phyo (OM/AGM/GM)

Approved by : _____
 Name : _____ (ACOO/COO/MD/VCM)

02-REN-FNA-FRM-002-01



ထောက်ခံချက်

မြတ်မြို့၊ ကန်ကြီးရပ်ကွက်--သာဓက--ရပ်၊ ဇွဲတာရာ--လမ်း၊ အမှတ်() နေ၊
(ဘ)ဦး--ဇေယျ--(အမိ)ဒေါ်--ဝေဒိန်--တို့၏ သား/သမီးဖြစ်သူ
မောင်/ * အောင်သန်းလျှော် -----၊ နိုင်ငံသားစိစစ်ရေးကတ်ပြားအမှတ် ၈၂၁၁၁(၃၉)၃၀၂၁၅၆ -----၊
အသက်(၂၄) နှစ်သည် ရပ်ကွက်အတွင်း မှန်တကယ်နေထိုင်သည်မှာ မှန်ကန်ကြောင်း ထောက်ခံပါသည်။

မှတ်ချက်။ ။ ----- ရန်ကင်းမြို့ ဘိုဘွားလှောင်ရန် -----

ရက်စွဲ။ ၂၀၂၅ ခုနှစ်၊ ဇန်နဝါရီ လ၊ (၁၃) ရက်။


ရပ်ကွက်အုပ်ချုပ်ရေးမှူး
ကန်ကြီးရပ်ကွက်
မြတ်မြို့နယ်။

○ (WYP) Petro Station

Octane92

No: C9-123 Date: 08-Jan-2025 08:26:0

Unit: P8

ပမာဏ 3.၅၃၈

<u>Gal</u>	<u>Liter</u>	<u>Price</u>	<u>Amount</u>
0.338	1.538	3250	5000

ကျပ် - ပါးအောင် - တိတိ

Cashier - Admin



Date : 07-Feb-2025

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-01-14	Renewable Energy	Service	Aung Than Kyaw (2)	IMW site maintenance, installation and inspection in Myeik	09:00	Airport	Bogyoke	20,000	20,000	GA Manager Approved	Package and other accessories
2	2025-01-22	Renewable Energy	Service	Cho Zin Thet, Ywet Nu Wai	Customer - U Min Aung Tin Htun Inspection (Tain Tike water Factory) Battery 200Ah Classic Version (error could be Temperature sensor and BMS Display),300Ah Battery replace and reinstall U Aung Thein (Cool storage)	06:30	Bogyoke-Pauktawwa	Aung Mingalar Highway	25,000	25,000	GA Manager Approved	Tools box and laptop
3	2025-01-25	Renewable Energy	Service	Cho Zin Thet, Ywet Nu Wai	Customer - U Min Aung Tin Htun Inspection (Tain Tike water Factory) Battery 200Ah Classic Version (error could be Temperature sensor and BMS Display),300Ah Battery replace and reinstall U Aung Thein (Cool storage)	17:00	Aung Mingalar Highway	Pauktawwa-Bogyoke	25,000	25,000	GA Manager Approved	Tools box and laptop



TRAVELLING REPORT

Date : 26.1.25

Report To	Aung Ko Ko	
Employee Name	Aung Chan Kyaw	
Position	STDP	
Department	Service	
Business	RE	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	20.12.24	4.1.25
Total Days	26day	
Trip Information	1. From Myeik To Y60	
	2. From To	
	3. From To	
Purpose For Travelling	1MW Solar System Maintenance, Installation & Inspection in Myeik.	
Travel Date	Activities	Remark
	Daily Report attached by below.	

Reported by
 Sign : *Chan*
 Name : Aung Chan Kyaw
 Position : STDP

Checked by
 Sign : *AKK*
 Name : Aung Ko Ko
 Position : ADH

Approved by
 Sign : *U Aye Man Htoon*
 Name : U Aye Man Htoon
 Position :

U Aye Man Htoon
 Aung Htein Win
 31/2/25

(DH/AGM/GM)

(COO)


05-CHL-IRM-FRM-064-01

	Date	Status	Job Types/Number
1	20.12.24	Attend	Checked the panel room and inverter panel and output load at 1MW site. <u>Cleaned inverter panel inside and cable way.</u>
2	21.12.24	Holiday	Went to Myeik from 1MW site. Was taken blower from Myeik branch and bought medicine to clean <u>Encombi panel</u> . Comeback to 1MW site and checked the <u>power output load.</u>
3	22.12.24	Holiday	Checked the panel room, inverter panel and output load. <u>Cleaned Encombi panel, inverter panel inside and outside with blower.</u>
4	23.12.24	Attend	Checked the panel room and inverter panel. Checked the power output load at 1MW site. <u>Cleaned the cable way with blower.</u>
5	24.12.24	Attend	Checked the panel room and inverter panel. Checked the power output load at 1MW site. <u>Installed the earth cable for trunking way.</u>
6	25.12.24	Holiday	Checked the panel room and inverter panel and power output load at 1MW site. <u>Installed the earth cable at trunking way. Cleaned the trees around solar plant...</u>
7	26.12.24	Attend	Checked the panel room, inverter panel and output load. <u>Cleaned the trees around solar plant.</u>
8	27.12.24	Attend	Checked the panel room, inverter panel and output load. <u>Cleaned the trees around solar plant. Cleaned the aircon filters at panel room.</u>
9	28.12.24	Attend	Checked the panel room, inverter panel and output load at 1MW site. <u>Cleaned the 8 tables of solar panel with cleaning machine.</u>
10	29.12.24	Holiday	Checked the panel room, inverter panel and output load at 1MW site. <u>Cleaned the 8 tables of solar panel with cleaning machine.</u>
11	30.12.24	Holiday	checked the solar panels and panel room. <u>cleaned the 6 tables of solar panels with cleaning machine at Myeik 1MW job site. Total 22 solar tables were cleaned.</u>
12	31.12.24	Holiday	checked the solar panels and panel room. <u>cleaned the 6 tables of solar panels with cleaning machine at Myeik 1MW job site. 28 solar tables were finished. prepared and replaced the pip for pressure pump.</u>
13	1.1.25	Holiday	checked the solar panels and panel room. <u>cleaned the 8 tables of solar panels with cleaning machine at Myeik 1MW job site. 36 solar tables are finished.</u>
14	2.1.25	Attend	checked the solar panels and panel room. <u>joined the pipe for extension. cleaned the 11 tables of solar panels with cleaning machine at Myeik 1MW job site. 49 solar tables are finished.</u>
15	3.1.25	Attend	went to Myeik office from 1MW job site. <u>removed old solar cables to replace with a new one and cut the new solar cables for installation. installed 2 pcs of 5kW Austa inverter.</u>
16	4.1.25	Holiday	Took the accessories box from the bus station to the office. Went to 1MW site from Myeik branch. Checked the panel room and inverter panel. <u>Inverter panel No 3, 7, 9 added Com IDs at 1MW site.</u>
17	5.1.25	Holiday	Checked the panel room, inverter panel, solar plant, encombi panel. Checked the power output load at 1MW site.
18	6.1.25	Attend	Checked the panel room and inverter panel. Checked the Encombi panel and Inverter common id at 1MW site. <u>Comeback to Myeik branch from 1MW site.</u>
19	7.1.25	Attend	<u>made 5S and joined morning meeting at Myeik Branch. setup the cable lugs at battery cables.</u>
20	8.1.25	Attend	<u>Made morning exercise and 5s at Myeik branch. bought the needed accessories for Myeik Branch installation. installed AC, DC panels and trunking ways. setup battery breaker and made wire connections and setup cable lugs to battery cables.</u>

holiday to 8/1/25 (Continuous working, even holiday).

Holidays - 9 days.

Pass.



21	9.1.25	Attend	installed the solar cable and earth cable ways.setup the solar cables and earth cables in pipes.made wire connections from inverter to DB, setup battery cables from inverter to busbar.
22	10.1.25	Attend	installed the earth rods and earth link box.setup AC input output and solar cables.setup MC-4 connectors at Myeik Branch.
23	11.1.25	Attend	setup MC 4 connectors.checked the all connections again.made Firmware Upgraded to 2 pcs of inverters.test and run with loads.wrote the installation report form and explain how to use the system to the customer.
24	12.1.25	Holiday	Checked and watched the usage of the loads at Myeik branch.Checked and collected tools list.
25	13.1.25	Attend	packed 2 pcs of 550W solar panels 3 pcs of the rail rods for Dawei Branch.delivered them to car gate.checked the battery version.covered the roof with silicon.
26	14.1.25	Attend	Comeback to Yangon from Myeik