



No. 898/990, Anawrahta Industrial Zone
Mya Sein Yaung Phayar Road, Yangon-Pathein Highway Road, Hlaingtharya, Yangon



CLAIM REQUEST FORM

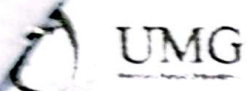
Requestor Name : Nyein Nyein	Budget Type : Include Budget
Department Name: Service (ATT)	Payment Type : Claim Payment
Request Date : 2025-05-17	Prepared By : Zin Nyein Oo(2)
Payment Voucher : EX-ATT-2025-05-00027	Superior Approved : Aung Kyaw Myint(3)
No	By
Payment Method : Cash/Bank	Last Approved By : Aung Kyaw Myint(3)
Payment Amount : 28200.0	
Currency : MMK	
Exchange Rate : 4,430.0	

No.	Description	Department	Request Amount	Remark
1	Overtime charges, MP-2 (25.4.25 to 7.5.25), PIC-Nyein Nyein	Service Department (ATT)	28,200.00	

Expense Total 28,200.00 K
Additional/Refund

Note:

Superior Check By	F&A	GM/AGM	COO
Name : Ko Myant Moe Aung	Name : Ma Zin Moe	Name : Ko Moe Myung Moe	Name : Ko Aye Man Hton
NRC No : _____	NRC No : _____	NRC No : _____	NRC No : _____
Date : 17.5.25	Date : 17.5.25	Date : 17.5.25	Date : _____
Remark : _____	Remark : _____	Remark : _____	Remark : _____



OVERTIME REQUEST FORM

BU/BR/DIV Name : ASS BU
 Department Name : Production
 Reason for Overtime : (25-4-25 ~ 7-5-25)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	25-4-25	Htet Aye Phyo Kyau		3:00pm	6:00pm	1hr	1200	Obs; the HST pump.
2	26-4-25	Htet Aye Phyo Kyau		8:00am	4:30pm	7hr	8400	Mounted HST pump &
3	"	Uyan Myung		"	"	"	8400	testing. at Job site
4	28-4-25	Htet Aye Phyo Kyau		5:00pm	6:00pm	1hr	1200	Change HST pump.
5	7-5-25	Uyan Myung		5:00pm	11:00pm	6hr	9600	Mounted the gear box assembly. at Job site
						Total Hours	28200	
						Total Amount		

Requested by
 Sign:
 Name: Uyan Myung
 (Requestor)

Approved by

 (DH)
Ko Myint Moe Aung

Approved by

 (GM/AGM/COO)
Ko Myung Myung

Checked by

 (HR)

05-CHL-HRM-FRM-020-05

