

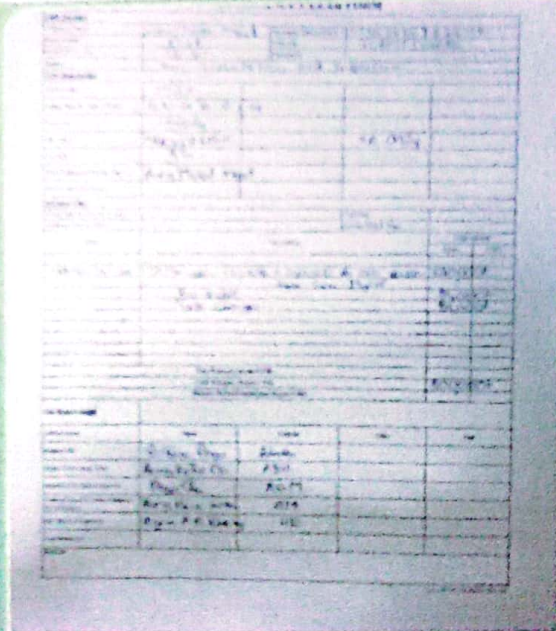


TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Kyaw Sui Myat	Estimated Date of Travel	3.30.24 to 6.12.24	
Position Rank	STJF	Total Day	31 days 1 month	
HU/BR/DIV. Dept	PE BU	Destination		
Purpose	Solar Installation and Inspection			
Travelling Permit				
Arrival Place	MDY			
Actual Date & Time of Travel	17.10.24 to 16.11.24			
Total Day	1 month			
HR Name	Ayein H Hwe		TA Only	
HR Sign	<i>[Signature]</i>			
BOH/Authorized Person Name	Aung Myard Myard			
BOH/Authorized Person	Telegram Approved			
Advance Clear				
Actual Date & Time of Travel	17.10.24 to 16.11.24		Total Day	1 month
Departure Date & Time	17.10.24		Arrival Date & Time	16.11.24
Date	Description	Total Amount		
		Kyats	USD	
17.10.24 to 16.11.24	TA charges 1 month x 240,000 for one person Kyaw Sui Myat	240,000	✓	
	Bus ticket	31,000	✓	
	Taxi Charges	83,000	✓	
Total Expense (Kyats/USD)		354,000		
Cash Advance (Kyats/USD)		800,000		
Balance Refund/Additional (Kyats/USD)		54,000		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	B. Thwe Phyo	Admin	3.12.24	<i>[Signature]</i>
Approved By Dept Head	Aung Ro Ro Oo	ADH	3.12.24	<i>[Signature]</i>
Approved By GM/AGM/COO	Phyo Thu	AGM	6.12.24	<i>[Signature]</i>
Acknowledged by related Superior for Job Report	Aung Hein Wan	GM		<i>[Signature]</i>
HR Check & Approved	Ayein B. B. Khaing	HR.	5.12.24	<i>[Signature]</i>
Cash Received				
Remark				

2:32 PM
 Aung Myint Myat online

station 50kW solar system installation
 အတွက် PIC- Chit Ko Ko Min, Win Kyaw,
 Wai Phyo တို့ရဲ့ 12.11.24 to 17.11.24ထိ TA
 Charges clear form မှာ အစ်ကို approved
 လေးလိုချင်လို့ပါရှင်အစ်ကို။ 11:18 AM ✓



အစ်ကိုရှင်။ Mandalay Stand by အတွက်
 PIC - Kyaw Swar Myint သည်
 17.10.24 မှ 16.11.24 ထိ 1လစာအတွက် TA
 Charges clear လေးမှာ အစ်ကို approve
 လေး လိုချင်လို့ပါရှင် အစ်ကို။ 11:17 AM ✓

25.10.24 to 11.11.24- Kyaukse 50kW solar
 system installation (PIC - Chit Ko Ko Min,
 Win Kyaw, Wai Phyo)

12.11.24- Daw Swe Swe Myint MDY 8kW

Message

2:32 PM
 Aung Myint Myat online

Charges clear form မှာ အစ်ကို approved
 လေးလိုချင်လို့ပါရှင်အစ်ကို။ 9:10 AM ✓

Ei Thwe Phyo
 အစ်ကိုရှင်။ Mandalay Stand by အတွက်...
 အစ်ကိုရှင်။ Mandalay Stand by အတွက်
 PIC - Kyaw Swar Myint သည်
 17.10.24 မှ 16.11.24 ထိ 1လစာအတွက် TA
 Charges clear လေးမှာ အစ်ကို approve
 လေး လိုချင်လို့ပါရှင် အစ်ကို။ 9:11 AM ✓

အစ်ကိုရှင်။ TA advance clear ခုခုလည်း
 approve ပေးပေးပါဦးရှင်။ 9:11 AM ✓

Ei Thwe Phyo
 အစ်ကို ရှင်။ Daw Myint Myint Maw 12kW sol...
 Ok ပါ 5:31 PM

Ei Thwe Phyo
 အစ်ကို ရှင်။ Kyaukse Kay Thi Oo fuel station...
 Okပါ 5:31 PM

Ei Thwe Phyo
 အစ်ကိုရှင်။ Mandalay Stand by အတွက် PIC...
 Okပါ 5:31 PM

ကျေးဇူးတင်ပုတယ်ရှင် အစ်ကို 5:39 PM ✓

December 3

🤗🤗
 3:18 PM

100 🌐

Message

මහලක්කර මහලක්කර

mandalammalan.com.nm

From (ට) Yandam To (ට) Mandabay

Traveler (මගීන්) Kyan Sear Myint Contact (දුරකථන) 09581012980

Seat(s) (ඔසිටු) 3 50A-370A

Class/Type (ඔසු) Business Class Bus No. (වැනි) 50A-370A

Booking Reference 2477-7401 Status CONFIRMED

Departure (මුදාහැර) Oct 16, 6:00 PM Gate (විට්) N/A

Special Request (විශේෂ)

Printed on Oct 16, 6:04 PM

Passengers Total 1 31,000

ඔබගේ ඔසු මිල මෙහි දැක්වෙයි.

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Booking Confirmation

Booking Ref: 2477-7401 Mandalay Min Express 1st Class Oct 16, 6:00 PM 09581012980



Booking Details

Table with columns: Route, Class, Date/Time, Status. Mandalay Min Express, 1st Class, Oct 16, 6:00 PM, Confirmed.

Traveler Information

Table with columns: Name, ID, Status. Kyan Sear Myint, 09581012980, N/A.

Terms & Condition

All the tickets bought are not refundable or exchangeable. Travellers must reach the bus station 45 minutes before the departure time.

Handwritten signature

5	2024-09-28	Renewable Energy	Service	Nay Win Myint(2)	To install 6kW solar system	17:30	U Maw Sein (63/B) St	MDY Industrial Zone	7,000	7,000	GA Manager Approved	charges empty in MDY BR.Holiday
6	2024-09-29	Renewable Energy	Service	Nay Win Myint(2)	To install 6kW solar system	07:30	MDY Industrial Zone	U Maw Sein (63/B) St	7,000	7,000	GA Manager Approved	Car fuel charges empty in MDY BR.Holiday
7	2024-09-29	Renewable Energy	Service	Nay Win Myint(2)	To install 6kW solar system	17:30	U Maw Sein (63/B) St	MDY Industrial Zone	7,000	7,000	GA Manager Approved	Car fuel charges empty in MDY BR.Holiday
8	2024-10-16	Renewable Energy	Service	Kyaw Swar Myint	Went to MDY for inspection & installation	18:00	Bogyoke	Aung Mingalar Highway	25,000	25,000	GA Manager Approved	Lots of tools & package. (Holiday)
9	2024-10-17	Renewable Energy	Service	Kyaw Swar Myint	Went to MDY for inspection & installation	06:45	MDY highway	MDY Branch	12,000	12,000	GA Manager Approved	Lots of tools & package. (Holiday)
10	2024-10-15	Renewable Energy	Service	Kyaw Swar Myint	Installation of 12kW solar system installation	08:30	Nyaung Lay Pin	Htauk Kyant	3,500	3,500	GA Manager Approved	Not get bus ticket. Lots of package
11	2024-10-15	Renewable Energy	Service	Kyaw Swar Myint	Installation of 12kW solar system installation	11:45	Htauk Kyant	Da Nyin Gone	3,000	3,000	GA Manager Approved	Not get bus ticket. Lots of package
12	2024-10-15	Renewable Energy	Service	Kyaw Swar Myint	Installation of 12kW solar system installation	14:00	Da Nyin Gone	Bogyoke	12,000	12,000	GA Manager Approved	Not get bus ticket. Lots of package
											GA	Holiday (



No.589-592,Bo Aung Kyaw Street,Yangon-Pathein High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 27-Nov-2024

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2024-11-05	Renewable Energy	Service	Kyaw Swar Myint	To install 50kW solar system in Kyaukse	11:00	MDY Branch 55st	Tagon Taing Roundabout	18,000	18,000	GA Manager Approved	Tools and package
2	2024-11-05	Renewable Energy	Service	Kyaw Swar Myint	To install 50kW solar system in Kyaukse	11:45	Tagon Taing Roundabout	Kyaukse	8,000	8,000	GA Manager Approved	Tools and package
3	2024-11-09	Renewable Energy	Service	Kyaw Swar Myint	To install 50kW solar system in Kyaukse	09:30	Kyaukse	MDY	8,000	8,000	GA Manager Approved	Tools and package
4	2024-11-09	Renewable Energy	Service	Kyaw Swar Myint	To install 50kW solar system in Kyaukse	12:45	Sat Mut Pan Chan	MDY Branch 55St	12,000	12,000	GA Manager Approved	Tools and package

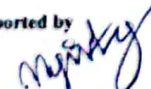


TRAVELLING REPORT


Date: 18.11.24

Report To	Aung Mye Ko	
Employee Name	Kyaw Swar Myant	
Position	STDP	
Department	Service	
Business	RE	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	17.10.24	16.11.24
Total Days	1 month	
Trip Information	1. From	To
	2. From	To
	3. From	To
Purpose For Travelling	Installation & inspection in MDY	
Travel Date	Activities	Remark
	The Daily report attached by below	

Reported by


Sign : 
 Name : Kyaw Swar Myant
 Position : STDP

Checked by

Sign : 
 Name : Aung Mye Ko
 Position : ADH

(DIH/AGM/GM)

Approved by

Sign : 
 Name : U Aye Mon Htoon
 Position :

(COO)

05-CHL-HRM-FRM-064-01

No.	Date	Status	Job Types/Number
1	17.11.12	Holiday	Went to MDY from YGN.
2	18.11.24	Holiday	
3	19.11.24.	Holiday	
4	20.11.24	Holiday	
5	21.11.24	Attend	Joined meeting and do 5S in Mandalay branch. Phone Called customer Ko Nay Myo Zaw to upgrade firmware but he said come back tomorrow. Received laptops and adapter from Ko Sann Naing Linn. BR.
6	22.11.24	Attend	Joined meeting and do 5S in Mandalay branch. Upgraded 2pcs of 51.2V 200Ah battery firmware version 3.05C at customer U Nay Myo Zaw. CR(1)
7	23.11.24	Attend	Joined morning meeting and do 5S in Mandalay branch. Site visit to customer Daw Myint Myint Maw site. CR(2)
8	24.11.24	Attend	Joined morning meeting and did 5S in Mandalay branch. Checked and list the accessories for the remaining of the site at Mandalay branch. BR.
9	25.11.24.	Attend	Joined morning meeting and did 5S in Mandalay branch. Checked and collect the accessories for customer Daw Myint Myint Maw Site at Mandalay branch. CR(3)
10	26.11.24	Holiday	
11	27.11.24	Holiday	
12	28.11.24	Attend	Checked the solar input and fuses, one fuse is not good and replace a new one, checked other connection and it was normal at Ko Thi Ha Aung Sit
13	29.11.24	Attend	Joined morning meeting and did 5S In Mandalay branch. Carry rail rods and other accessories from Mandalay branch to Customer Daw Myint Myint Maw site. Placed Inverter and made trunking way. Set up DC breaker, SPD and fuses.
14	30.10.24	Attend	Went to customer Daw Myint Myint Maw site and set up AC input and output. Joined the solar cable to inverters and made cable lug, joined cable to bus bar.
15	31.10.24	Attend	Went to customer Daw Myint Myint Maw site, cabling to AC input and output. Set up Change over and made cable lugs. Measure DC cable and DC cables into pipe. Opened battery box and placed in order.
16	1.11.24	Holiday	Went to customer Daw Myint Myint Maw site and put earth rods into ground. Set up MC4 and joined with solar cable. Reinstall the inverter and battery, connect the three inverters with four batteries.
17	2.11.24	Attend	Went to customer Daw Myint Myint Maw (18kW off-grid hybrid site), connect earth cable and body earth to earth bar. Connect inverter wifi in PV butler software. Test run with load and installation is finished. Went to customer Daw Hla Myat Chae (5kW hybrid site), connect inverter wifi in solar man business.
18	3.11.24	Holiday	
19	4.11.24	Attend	Joined morning meeting, and do 5S in Mandalay branch. Bring temperature sensor cable from Etai Service to MDY Branch. Checked the battery with PBMS tool and T-cell 3 is in error. Upgraded the version of the battery and changed temperature sensor, it was ok. BR.
20	5.11.24	Attend	Went to kyaukse from Mandalay. Bought accessories for 50kW kyaukse site. Cut cable, connect cable lug and joined ATS. Set up ATS panel box. CR(4)
21	6.11.24	Attend	Go to customer Daw Aye Aye Kyaing (Kay Thi Oo) 50KW job site. Set up ATS panel sitting. Attached to inverter with battery bus bar. Joined earth cable to earth box and copper bare cable to earth rod.

- Case On Total customer. 9 persons jobs
- Normal operation lead time.

22	7.11.24	Attend	Go to mandalay from kyaukse. Go to customer <u>U Thein Aung</u> site, checked and upgraded the firmware version	CR 5.
23	8.11.24	Attend	Checked 3.5kW inverter 04 alarm and connected with two gel battery. Set gel on setting 08 and alarm was not occurred. Cut the 25 mm square red and black for kay thi oo petrol station project.	
24	9.11.24	Holiday	Go to Customer <u>Daw Hla Myat Chae</u> job site and replaced 5kW inverter. Go to customer ko kaung site and updated matador lectro 6kW off grid hybrid inverter version.	CR 6.
25	10.11.24	Holiday		
26	11.11.24	Attend	Deliver battery, solar, inverter and accessories to Customer <u>Daw Swe Swe Myint</u> Site. Returned <u>Daw Hla Myat Chae</u> 5kW inverter from mandalay office to bee express. Test the 3.5kW inverter in Hertz. Checked and upgraded battery version at customer <u>U Myo Htay</u> site.	CR 7.
27	12.11.24	Attend	Went to <u>Kyaukpadaung</u> from mandalay. Replaced the matador 6kW off grid hybrid inverter with the old one.	CR 8.
28	13.11.24	Attend	Returned Mandalay from <u>Kyaukpadaung</u> .	
29	14.11.24	Attend	Go to customer <u>Daw Swe Swe Myint</u> job site. At Customer <u>Daw swe swe Myint</u> site, make cable run ways for DC cable. Cable connection to solar breakers.	CR 9.
30	15.11.24	Holiday	Go to customer <u>Daw Swe Swe Myint</u> job site. Today I took the earth and measured the ohms. It was fine. Then the solar string continued to reach the volt.	
31	16.11.24	Attend	Go to customer <u>Daw Swe Swe Myint</u> job site. Customer <u>Daw Swe Swe Myint</u> has installed AC input cables at home. In order to try the load test, the customer side will separate the solar power line tomorrow, so you will be able to try the test run from tomorrow.	