



TRAVEL ADVANCE CLEAR FORM

Cash Advance		3000081		
Employee Name	Han Oo Zaw	Estimated Date of Travel	12.10.24 → 29.11.24	
Position Rank	Juni mechanic	Total Day	49 days	
BU/BR/DIV, Dept	Per	Destination		
Purpose	TAI BR support			
Travelling Permit				
Arrival Place	TAI			
Actual Date & Time of Travel				
Total Day				
HR Name				
HR Sign				
BOH/Authorized Person Name				
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel	12.10.2024	Total Day	49 days	
Departure Date & Time	12.10.2024	Arrival Date & Time	29.11.24	
Date	Description		Total Amount	
			Kyats USD	
12.10.24 → 29.11.24	For TA days => 49 days x 1500081		7350081	
	Express		300081	
	Taxi charges		232081	
	Total Expense (Kyats/USD)		7882081	
	Cash Advance (Kyats/USD)		3000081	
	Balance Refund/Additional (Kyats/USD)		4882081	
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Chit Ponsu	SH	20.12.24	
Approved By Dept Head	Tint Naing	DH	20.12.24	
Approved By GM/AGM/COO	Soe Htet Tin	AGM		
Acknowledged by related Superior for Job Report				
HR Check & Approved	Phyo wai Nyein	ADH	23.12.24	Phyo
Cash Received				
Remark				

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နန်းသံဃာတော်များအတွက် အခမဲ့စီးနင်းခွင့်ဒါနပြုပါသည်။

- ရန်ကင်း ➡ မန္တလေး/ပြင်ဦးလွင်
- ရန်ကင်း ➡ တောင်ကြီး/ဟိုပုံ
- ရန်ကင်း ➡ ချေဘို
- ရန်ကင်း ➡ မြည်
- ရန်ကင်း ➡ ကျောက်ပန်းတောင်း/ပုဂံ-ညောင်ဦး/ပခုက္ကူ
- ရန်ကင်း ➡ မြင်းခြံ
- ရန်ကင်း ➡ ပဲခူး
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- Bagan/Nyaung U 09-788997711, 09-788997722, 09-788997733, 09-788997744
- Myin Chan 09-788224433, 09-788224488
- Taunggyi 09-788996611, 09-788996622, 09-788996633, 09-788996644
- Shwebo 09-767237689, 09-767237695, 09-767237697
- Pyay 09-788009922, 09-788008822, 09-788008833
- Monywa 09-777200661-3
- Naypyitaw 09-777200511-4, 09-777200515-8
- Pyin Oo Lwin 09-778040101, 09-778040202
- Kyauk Pa Taung 09-788779944, 09-788779955, 09-788008844
- Pakokku 09-788778822, 09-788778833, 09-788778844

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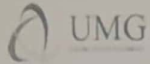
ခရီးသည်လုံခြုံရေး၊ ဝန်ဆောင်မှုများအား ကျွန်ုပ်တို့၏ ဝန်ထမ်းများက တိုင်ကြားရန် - Hotline - 09-788224477, 09-778100006

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FAMOUS Express	Destination ခရီးစဉ်	မာ-၇၇	Vehicle No: ယာဉ်နံပါတ်	0005205
Passenger Name ဧည့်သည်အမည်	Date of Issue ထုတ်ပေးသည့်နေ့	ကျော်စွာစိုး	Departure Date ခရီးသွားမည့်ရက်	28.11.2024
NRC No (or) Passport No မှတ်ပုံတင်အမှတ် (သို့) နိုင်ငံကျွေးလက်မှတ်	Departure Time ထွက်ခွာချိန်	0:30PM	Departure Place ထွက်ခွာမည့်နေရာ	Amle
Contact Phone No ဆက်သွယ်ရန်ဖုန်းနံပါတ်	Ticket Fare ဇာတ်မှတ်တန်ဖိုး	80000	Seat No ထိုင်ခုံအမှတ်	37
Agents Signature အစုရှားဌာနလက်မှတ်			စာတင်ရင်း စွဲတင်ရင်း စာတင်ရင်း 5:00PM ကျော်စွာစိုး	

Trip Information	1. From To	
	2. From To	
	3. From To	
Purpose For Travelling	TAI BR machine repair & BR support	
Travel Date	Activities	Remark
12.10.2024	Machine Flooding repair	



TRAVELLING REPORT

Date : 2.12.2024

Report To	COO	
Employee Name	Han Oo Zaw	
Position	Juni; Mechanic	
Department	Service	
Business	PR	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	12.10.24	29.11.24
Total Days		
Trip Information	1. From TAI To YAN	
	2. From To	
	3. From To	
Purpose For Travelling	TAI BR machine repair & BR support	
Travel Date	Activities	Remark
12.10.2024 ~ 29.11.2024	Machine Flooding repair & TAI BR support Return back YAN * Job details attached * →	

Reported by
 Sign : for Sr
 Name : Han Oo Zaw
 Position : Juni; mechanic

Checked by
 Sign :
 Name : Tint Naing
 Position : DH
 (DH/AGM/GM)

Approved by
 Sign :
 Name :
 Position :
 (COO)

Amy Hain
 23/12/24

05-CHL-HRM-FRM-064-01

- Total customer - 12 Page.

TGI BR Support Job Record

No.	Date	JR.NO	Customer	Model	Problem	Job Assign
1	12-Oct-24	PSG/JR/24/10/1325	CAFE ZAWGYI	MC-65BS(2008071)	Controller software writing & testing *	HOZ On Hire
2	13-Oct-24	PSG/JR/24/10/1326	Inle Apex Hotel	AJD110(B100496)	Inspection test run	HOZ
3	14-Oct-24	PSG/JR/24/10/1331	Asia Myanmar Co.,Ltd	MC-110TS(18100450)	Radiator cleaning and machine cleaning	HOZ
4	15-Oct-24	PSG/JR/24/10/1336	Asia Myanmar Co.,Ltd	MC-110TS(18100450)	Regular Service & Testing	HOZ
5	16-Oct-24	PSG/JR/24/10/1341	Ngwe San Eain	MC-60TS(18100357)	Regular Service	HOZ
6	17-Oct-24	PSG/JR/24/10/1344	Inle Apex Hotel	AJD110(B100496)	Controller Panel Dismounted	HOZ
7	18-Oct-24	PSG/JR/24/10/1345	Inle Apex Hotel	AJD110(B100496)	Alternator Dismounted	HOZ
8	19-Oct-24	PSG/JR/24/10/1342	Inle Stand Hotel	MC-110TS(18100541)	Visual Inspection *	HOZ
9	20-Oct-24	PSG/JR/24/10/1397	Inle Stand Hotel	MC-110TS(18100541)	Alternator Dismounted	HOZ
10	20-Oct-24	PSG/JR/24/10/1343	UCT HOTEL	MC-138TS(18100516)	Fan Belt Changing And Inspection *	HOZ ✓
11	21-Oct-24	PSG/JR/24/10/1346	Inle Apex Hotel	AJD110(B100496)	Main Alternator And Asseories Cleaning	HOZ
12	22-Oct-24	TGY/JR/24/10/0353	Inle Apex Hotel	AJD110(B100496)	Genset All Component Cleaning	HOZ
13	23-Oct-24	PSG/JR/24/10/1360	Thein Yadanar Oil Factory	MW-33PS1	Engine Can't Start *	HOZ ✓
14	23-Oct-24	PSG/JR/24/10/1364	View Point Hotel	MF-22AS	Engine Alternator & Dismounted	HOZ
15	24-Oct-24	PSG/JR/24/10/1370	Inle Apex Hotel	AJD-110	Fuel Tank Cleaning & Machine Frame Cleaning	HOZ
16	25-Oct-24	PSG/JR/24/10/1371	Inle Apex Hotel	AJD-110	Radiator Remounted & Regular Service	HOZ
17	26-Oct-24	PSG/JR/24/10/1378	View Point Hotel	MF-22AS	Engine Disassembly	HOZ
18	27-Oct-24	PSG/JR/24/10/1379	Inle Star Hotel	MC-109MS	Controller Pannal Dismounted	HOZ
19	28-Oct-24	PSG/JR/24/10/1381	Inle Apex Hotel	AJD-110	Main Alternator Remounted	HOZ
20	29-Oct-24	PSG/JR/24/10/1390	Inle Apex Hotel	AJD-110	Controller Pannel & Wire Line Install	HOZ
21	30-Oct-24	PSG/JR/24/10/1397	Inle Stand Hotel	MC-110TS(18100541)	Alternator Dismounted	HOZ
22	31-Oct-24	PSG/JR/24/10/1408	Inle Star Hotel	MC-109MS	Alternator Dis	HOZ

1-Nov-24	PSG/JR/24/11/1413	Inle Apex Hotel	AID-110	Test Run	HOZ
2-Nov-24	PSG/JR/24/11/1414	Inle Stand Hotel	MC-110TS(18100541)	Fuel Tank cleaning	HOZ
3-Nov-24	PSG/JR/24/11/1420	Inle Star Hotel	MC-109MS	Fuel Tank cleaning	HOZ
4-Nov-24	PSG/JR/24/11/1429	Sandalwood Hotel	AJD-110	Alternator Dismounted	HOZ
5-Nov-24	PSG/JR/24/11/1433	View Point Hotel	MF-22AS	Engine Accessories Cleaning	HOZ
6-Nov-24	PSG/JR/24/11/1444	Inle Stand Hotel	MC-110TS(18100541)	Regular Service & Radiator Dismounted	HOZ
7-Nov-24	PSG/JR/24/11/1448	Inle Star Hotel	MC-109MS	Regular Service & Radiator Dismounted	HOZ
8-Nov-24	PSG/JR/24/11/1457	Inle Stand Hotel	MC-110TS(18100541)	Radiator Remounted & Machine Frame Cleaning	HOZ
9-Nov-24	PSG/JR/24/11/1459	Inle Star Hotel	MC-109MS	Radiator Remounted & Machine Frame Cleaning	HOZ
10-Nov-24	PSG/JR/24/11/1462	LOI LONG HOTEL	MC-220BS	Water Pump Changing	HOZ
11-Nov-24	PSG/JR/24/11/1467	Inle Star Hotel	MC-109MS	Main Alternator Remounted	HOZ
12-Nov-24	PSG/JR/24/11/1473	Inle Stand Hotel	MC-110TS(18100541)	Main Alternator Remounted	HOZ
13-Nov-24	PSG/JR/24/11/1482	Inle Stand Hotel	MC-110TS(18100541)	Main Alternator Remounted	HOZ
14-Nov-24	PSG/JR/24/11/1486	Inle Stand Hotel	MC-110TS(18100541)	Test Run	HOZ
15-Nov-24	PSG/JR/24/11/1489	Inle Star Hotel	MC-109MS	Test Run	HOZ
16-Nov-24	PSG/JR/24/11/1495	View Point Hotel	MF-22AS	Main Alternator Accessories Cleaning	HOZ
17-Nov-24	PSG/JR/24/11/1501	View Point Hotel	MF-22AS	Piston And Oil Sump Inspection	HOZ
18-Nov-24	PSG/JR/24/11/1505	U Khun Paw Shwe	MC-110AS	Sound Abnormal Inspection	HOZ
18-Nov-24	PSG/JR/24/11/1508	Loi Kone Pure Water	MC-65BS	Regular Service	HOZ
19-Nov-24	PSG/JR/24/11/1510	View Point Hotel	MF-22AS	Alternator Assembly & Engine Head Installaion	HOZ
20-Nov-24	PSG/JR/24/11/1517	View Point Hotel	MF-22AS	Engine Remounted	HOZ
21-Nov-24	PSG/JR/24/11/1521	View Point Hotel	MF-22AS	Alternator Remounted & Other Accessories Inspection	HOZ
22-Nov-24	PSG/JR/24/11/1536	View Point Hotel	MF-22AS	Controller Software Writing	HOZ
23-Nov-24	PSG/JR/24/11/1538	View Point Hotel	MF-22AS	Alternator Accessories Dismounted	HOZ
25-Nov-24	PSG/JR/24/11/1541	View Point Hotel	MF-22AS	Wire Line Trouble Shooting	HOZ
26-Nov-24	PSG/JR/24/11/1548	View Point Hotel	MF-22AS	Controller Pannal Repair & Valve Adjustment	HOZ
27-Nov-24	PSG/JR/24/11/1556	View Point Hotel	MF-22AS	Test Run	HOZ

28-Nov-24

PSG/JR/24/11/1567

U Hee

BF-C40S(140625B)

Inspection

8

TGI BR Support Job (Revenue)

No	Customer	Model	Problem	Amount	Remark
1	CAFE ZAWGYI	MC-65BS(2008071)	Alternator	1400000	
2	Asia Myanmar Co.,Ltd	MC-110TS(18100450)	Minor overhaul	2000000	
3	Inle Apex Hotel	AJD110(B100496)	Alternator	1300000	
4	Inle Stand Hotel	MC-110TS(18100541)	Alternator	1300000	
5	Inle Star Hotel	MC-109MS	Alternator	1300000	
6	Loi Kone Pure Water	MC-65BS	Regular Service	70000	
7	LOI LONG HOTEL	MC-220BS	Water Pump Changing	80000	
8	Ngwe San Eain	MC-60TS(18100357)	Regular Service	70000	
9	Thein Yadanar Oil Factory	MW-33PS1	Engine Can't Start	60000	
10	U Khun Paw Shwe	MC-110AS	Sound Abnormal Inspection	60000	
11	UCT HOTEL	MC-138TS(18100516)	Fan Belt Changing And Inspection	70000	
12	View Point Hotel	MF-22AS	Engine overhaul & alternator	1200000	
Total (MMK)				8910000	



No.589-592,Bo Aung Kyaw Street,Yangon-Pathein High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar

Print Date : 23-Dec-2024

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2024-11-29	Power Generator	Service	Han Oo Zaw (2)	Return back TGI BR Support	06:00	Aung Mingalar	Hlaing Thayar (Thamagone)	23,200	23,200	GA Manager Approved	