





# GENERAL EXPENSE CLAIM FORM

Party Name

: Be The First

Department Name

: Administration

No.	Date	Name	Description	Amount	Remark
1.	16.7.25	YCDC	YCDC license Service charges	20000/-	
Total Amount				20000/-	

Requested by

Sign : *[Signature]*  
16.7.25

Approved by

*[Signature]*  
16.7.25

Checked by

*[Signature]*  
16.7.25

Approved by

*[Signature]*  
16.7.25

Approved by

Name : Mya Kay Kheng  
(Requester)

*[Signature]*  
(Department Head)

*[Signature]*  
(Related FNA/Corp FNA)

*[Signature]*  
(OM/AGM/GM)

(ACCO/COO/MD/CM)

# Be The First

No.18, Nwal Thar Gi St,1-Quarter,Mayangone,Bayint Naung Township,Yangon,Myanmar.

## PAYMENT VOUCHER

Voucher No : PV/BTF/BTF/2025/02/047

Voucher Date : 26-Feb-2025

Currency : KYAT

Status : Advance Payment

Cashier : Sue Mar Tun,Daw

To : Mya Kay Khaing,Daw

Applicant	Adm. Manager	GM

NO.	DESCRIPTION	PURPOSE	SUB TOTAL
1	ADV PAY FOR TAX FEE, YCDC LICENSE EXTEND (2024 to 2025).	YCDC's Other Tax & Fees	150,000.00
TOTAL			150,000.00

Total In Words : One hundred fifty thousand

Note : ADV PAY FOR TAX FEE OF YCDC LICENSE EXTEND (2024 to 2025).

Date : \_\_\_\_\_ Name/NRC No : \_\_\_\_\_ Signature : \_\_\_\_\_



CASH ADVANCE CLEAR FORM

Date : 23.7.2025

BU/BR/Division : Be The First

Department : Administration

Advance Issue : 150000/- Kyats / USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 <sup>st</sup> Time Advance	26.2.2025	PV/BTF/BTF/2025/02/1043		150,000/-	YDL License Extend
2	2 <sup>nd</sup> Time Advance				2	အစိုးရဝန်ထမ်းများ၏ နေရာအရပ်အရပ်တွင် နေရာချထားမှု စနစ်များကို ထိန်းသိမ်းရန်အတွက် နေရာချထားမှု စနစ်များကို ထိန်းသိမ်းရန်အတွက်
3	3 <sup>rd</sup> Time Advance					cash flow အခြေအနေအထားကို ထိန်းသိမ်းရန်အတွက်
Total Advance					150,000/-	
Total Actual					-	
Balance Refund/Additional					150,000/-	

Request By : *Yon Kyi Khin*  
Requester : Mye Kyi Khin

Checked By : *[Signature]*  
Mgr/DH : Mye Su Mon

Checked By : *[Signature]*  
Finance & Account : Mye Sander Kyar

Approved By : *[Signature]*  
GM/AGM/COO : Arko Lin

Approved By : \_\_\_\_\_  
CMC : \_\_\_\_\_  
04-CFD-CAS-FRM-002-03