



TRAVEL ADVANCE CLEAR FORM

Cash Advance		Zarni Hein, Pyae Sone Min	
Employee Name	Arkar Mae Myint	Estimated Date of Travel	20.5.25 to 22.5.25
Position Rank	JH, Staff, Sale Man	Total Day	3 days
BU/BR/DIV, Dept	IS BU	Destination	Sale and Marketing way.
Purpose	New Dealer Finding and Dealer Appointment.		
Travelling Permit			
Arrival Place	Pyay o GBK		
Actual Date & Time of Travel	C 20.5.25 @ 8:30 AM) to C 22.5.25 @ 5:00 PM)		
Total Day	3 days		
HR Name	Thin Su Htwe		
HR Sign			
BOH/Authorized Person Name	Chue Nu Wai		
BOH/Authorized Person			
Advance Clear			
Actual Date & Time of Travel	C 20.5.25 @ 8:30 AM) to C 22.5.25 @ 5:00 PM)	Total Day	3 days
Departure Date & Time	C 20.5.25 @ 8:30 AM)	Arrival Date & Time	C 22.5.25 @ 5:00 PM)
		Total Amount	
Date	Description	Kyats	USD
20.5.25	Z.N.H TA C15000 x 3)	45000-	
	P.S.M TA C15000 x 3)	45000-	
to	A.K.M.M TA C15000 x 3)	45000-	
	Car fuel charges	160000-	
22.5.25	Toll Gate Charges	7550-	
	Motel Charges	30900-	
Total Expense (Kyats/USD)		333450-	
Cash Advance (Kyats/USD)		400000	
Balance Refund/Additional (Kyats/USD)		66550	
Job Report Status			
Authorization	Name	Position	Date
Prepared By	Pyae Sone Min	Staff	25.5.2025
Approved By Dept Head	Zarni Hein	JH	27.5.2025
Approved By GM/AGM/COO	Chit Sar Ko	AGM	28.5.2025
Acknowledged by related Superior for Job Report			
HR Check & Approved	Thae Nu Wai	HR	28.5.25
Cash Received			
Remark			

Chue Nu Wai
29.5.25

Chue Nu Wai
29/05/2025
Admin



TRAVELLING REPORT

Date : 27.5.2025

Report To	DM, GM, ACOO and VCM	
Employee Name	Zora Hein	
Position	DH	
Department	Sale and Marketing	
Business	IS / MC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	20.5.25 @ 8:30 AM	22.5.25 @ 5:00 PM
Total Days		
Trip Information	1. From Pyaw To G.B.K.	
	2. From To	
	3. From To	
Purpose For Travelling	New Dealer finding and Dealer Appointment.	
Travel Date	Activities	Remark
22.5.25	<p>We go to GBK, Ladpadan, Khawbi from Pyaw. We visit to GBK as a first, we meet (Super Yin Shin AP) the decision maker of this Shop. We get the 10 Units Prospect and we decided 2 Units. And then we go to Ladpadan Township, we meet 2 Dealer and one of them we decided 3 Units. And we go to Khawbi (to Thaa) for</p>	<p>(GBK Township -) • Super Yin Shin 2 Units Decided (Ladpadan Township) • D Kyi Hlaing Cycle Shop (GBS) 3 Units Decided • Great One Advised to Cycle (Selena) in his cycle showroom. After we said, he will buy 3'paw' for Selena Cycle will Finally, we decided 13 Units from this way</p>

Reported by
 Sign :
 Name : Zora Hein.
 Position :

Checked by
 Sign :
 Name :
 Position :

Approved by
 Sign :
 Name :
 Position :

(DH/AGM/GM)

(COO)

(AM)

05-CHL-HRM-FRM-064-01



TRAVELLING REPORT

Date : 27.5.2025

Report To	OM, GM, ACDO and VCM	
Employee Name	Zaini Hein	
Position	DH	
Department	Sale and Marketing	
Business	IS / MC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	20.5.25 @ 8:30 AM	22.5.25 @ 5:00 PM
Total Days	3 days	
Trip Information	1. From YCAN To Pyaw	
	2. From To	
	3. From To	
Purpose For Travelling	New Dealer finding and Dealer Appointment.	
Travel Date	Activities	Remark
20.5.25	Go to GGG and then we go to Pyaw. We visit Cycle shop (Appointment Customer) May Look Yar Cycle Shop.	We visited seven of these Motor Cycle shops. Pyaw is the capital of the MW Motor Cycle Business.
21.5.25	Sales and Marketing to Pyaw Downtown and we visit Cycle shop (1) Pyaw Kyam Gyi, (2) Sky Star (3) Ok Family, (4) Five Star, (5) Ko Aye Kyaw, (6) Ko Phoe Phye, Ma Aye Lay, (7). Dung Myint Mo and Moe Nod Thee.	We get Consignment Dealer 3 shops if we approved from Management. And we will continue this process. And then we get 1 Speed Shop, we visit and marketing for Speed Sales.

Reported by

Sign :
 Name : Zaini Hein
 Position :

Checked by

Sign :
 Name : Subanta Wani
 Position :

(DH/AGM/GM)

Approved by

Sign :
 Name : Aung Myint Aung
 Position :

(COO)

05-CHL-HRM-FRM-064-01

INVOICE VOUCHER

CUSTOMER NAME အမည်	U.M. G	DATE နေ့စွဲ	21 / 5 / 2025
ADDRESS လိပ်စာ			

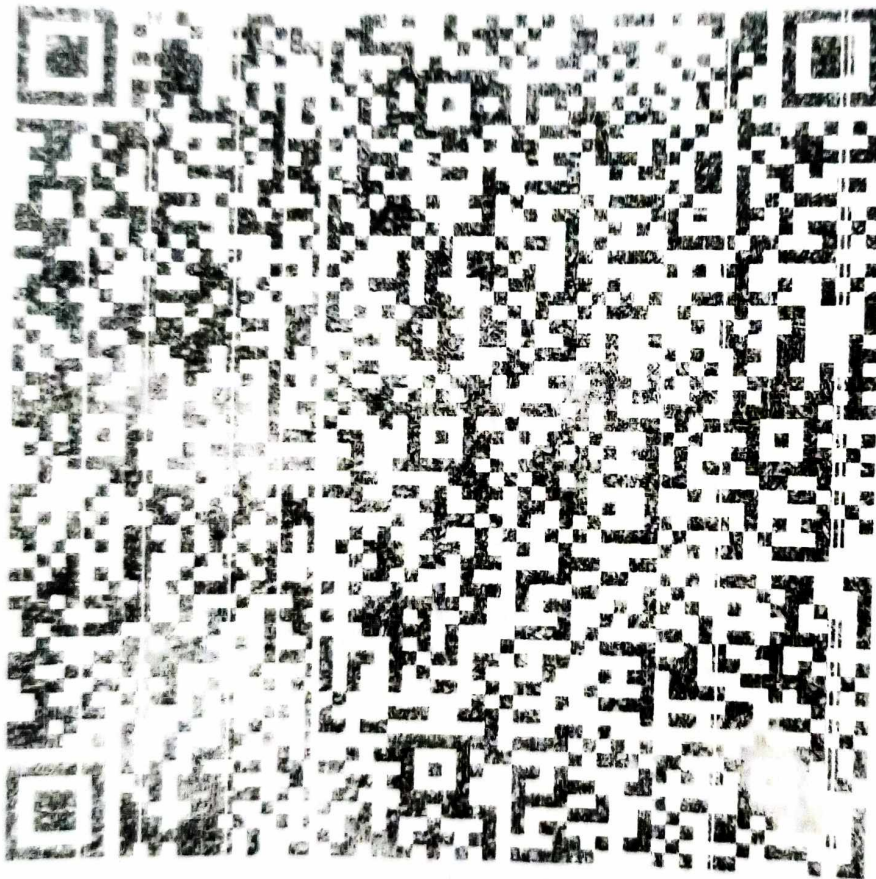
NO စဉ်	DESCRIPTIONS အမျိုးအမည်	QTY ဦးရေ	UNIT PRICE ဈေးနှုန်း	AMOUNT သင့်ငွေ	
				KYATS	USD
1.	R.5 (20. 5. 2025)	2	30000	30000	
	Tax →			900	
			TOTAL	30900	
			GOV TAX		
			ADV / DIS		
			BALANCE		

355

CHECKED BY

AUTHORIZED BY

Max Highway Co., Ltd
N4_PLZ.N404E.20052025

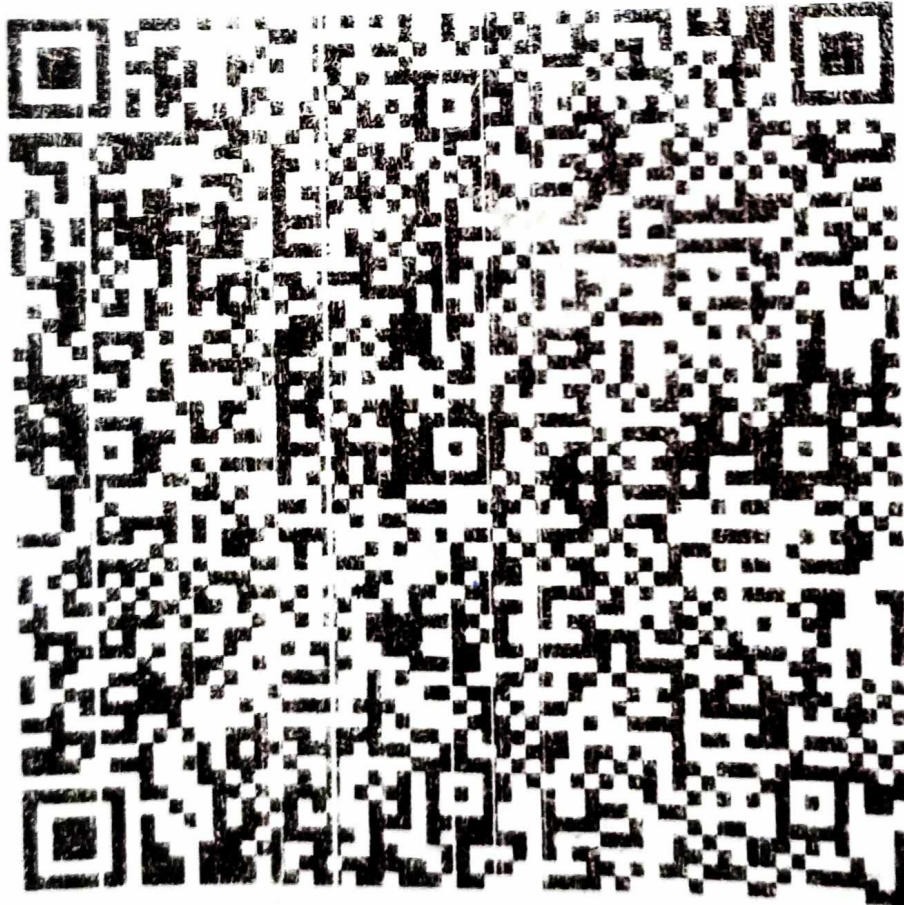


Receipt Number : 11060783
Plaza Name : N4 PLZ
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 250.00
Total Fare : Ks 250.00 ✓
Cash Tendered : Ks 250.00
Cash Charged : Ks 0.00
Date Time : 20-05-2025 10:08:41
Toll Collector ID : tc160

THIS SERVES AS AN OFFICIAL RECEIPT

RECEIPT VALID 24hrs TODAY

Max Highway Co., Ltd
TK_PL2.TK05X.20052025



Receipt Number : 13026454
Plaza Name : Taikkyi
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 200.00
Total Fare : Ks 200.00 ✓
Date Time : 20-05-2025 10:35:26
Toll Collector ID : tc212
THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd
TK_PLZ.TK03E.22052025



Receipt Number : 13796820
Plaza Name : Taikkyi
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 300.00
Total Fare : Ks 300.00 ✓
Date Time : 22-05-2025 11:41:45
Toll Collector ID : tc216

THIS SERVES AS AN OFFICIAL RECEIPT



RECEIPT VALID 24hrs

HMAWBI Tollgate
CITY TAX
Gate-5

Gate ID	:	5
Section	:	3501
Voucher	:	00586189
Entry Date	:	22-05-2025 11:58:39
License Number	:	YGN6H1209
Class	:	2
TOLL FEE	:	400
WEIGHT (Kg)	:	0
OVER WEIGHT(Kg)	:	0
TOLL FEE (OV)	:	0
TOTAL	:	0
PAYMENT	:	400
		CASH



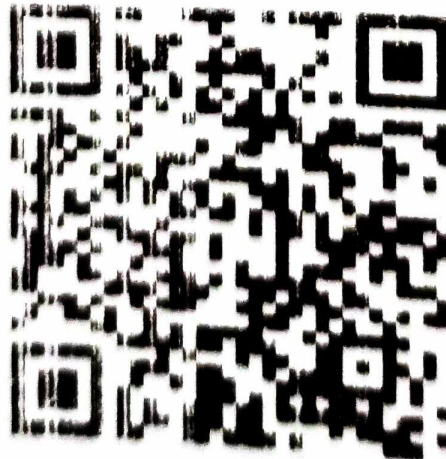
RECEIPT VALID 24hrs TODAY PURCHASE

RECEIPT VALID 24hrs AFTER

MIKEKYI Tollgate
CITY TAX
Gate-4

Gate ID	:		4
Section	:		3377
Voucher	:		00087364
Entry Date	:	22-05-2025	08:59:53
License Number	:		
Class	:		2
TOLL FEE	:		400
WEIGHT (Kg)	:		0
OVER WEIGHT (Kg)	:		0
TOLL FEE (DM)	:		0
TOTAL	:		400
PAYMENT	:		400 ✓

CASH



RECEIPT VALID 24hrs TODAY PURCHASE

HMAWBI Tollgate
CITY TAX
Gate-3

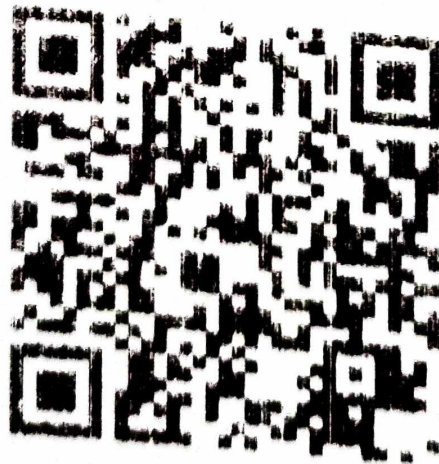
Gate ID	:		3
Section	:		3494
Voucher	:		00343827
Entry Date	:	20-05-2025	10:19:40
License Number	:		
Class	:		2
TOLL FEE	:		200
WEIGHT (Kg)	:		0
OVER WEIGHT(Kg)	:		0
TOLL FEE (OV)	:		0
TOTAL	:		200
PAYMENT	:		CASH



RECEIPT VALID 24hrs TODAY PURCHASE

TIKEKYI Tollgate
CITY TAX
Gate-3

Gate ID	:	3
Section	:	3370
Voucher	:	00075158
Entry Date	:	20-05-2025 08:08:43
License Number	:	
Class	:	
TOLL FEE	:	2
WEIGHT (Kg)	:	200
OVER WEIGHT(Kg)	:	0
TOLL FEE (OV)	:	0
TOTAL	:	0
PAYMENT	:	200
		CASH



RECEIPT VALID 24hrs TODAY PURCHASE

LET / DEL (UNIMOLGUNG) / ...
Total TEE / CEE ...

Max Highway Co., Ltd
PE_PLZ.PE05E.20052025



Receipt Number : 1680763
Plaza Name : PyayEntry
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 300.00
Total Fare : Ks 300.00 ✓
Date Time : 20-05-2025 14:38:44
Toll Collector ID : tc096

THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd
PE_PLZ.PE05E.20052025

Township/City Entrance Fees

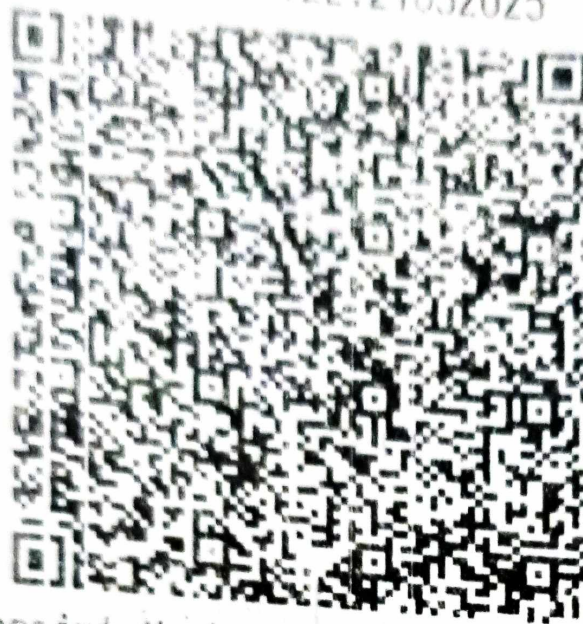
TEF/CEF Paid Time : 20-05-2025 14:38:44
TEF/CEF (Pyay) : Ks 0.00
TEF/CEF (Thae Kone) : Ks 200.00
TEF/CEF (Paung Tal) : Ks 200.00
TEF/CEF (Shwetaung) : Ks 200.00
Total TEF/CEF : Ks 600.00 ✓

900

RECEIPT VALID 24hrs AFTER PURCHASE

RECEIPT VALID 24hrs AFTER PURCHASE

Max Highway Co., Ltd
ZK_PLZ.ZK02E.21052025



Receipt Number : 2083849
Plaza Name : Zeekone
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 300.00
Total Fare : Ks 300.00 ✓
Date Time : 21-05-2025 14:55:00
Toll Collector ID : tc117

THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd
ZK_PLZ.ZK02E.21052025

Township/City Entrance Fees

TEF/CEF Paid Time : 21-05-2025 14:55:00
TEF/CEF (Zeekone) : Ks 200.00
TEF/CEF (Nattalin) : Ks 200.00
TEF/CEF (Paungtel) : Ks 0.00
TEF/CEF (Kyopinkaunt) : Ks 200.00
Total TEF/CEF : Ks 600.00 ✓

900

RECEIPT VALID 24hrs AFTER PURCHASE

RECEIPT VALID 24hrs AFTER PURCHASE

Max Highway Co., Ltd
TH_PLZ.TH04E.20052025



Receipt Number : 12133072
Plaza Name : Tharyarwaddy
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 300.00
Bridge Fare 1 : Ks 100.00
Bridge Fare 2 : Ks 100.00
Total Fare : Ks 500.00 ✓
Date Time : 20-05-2025 11:42:38
Toll Collector ID : tc160

THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd
TH_PLZ.TH04E.20052025

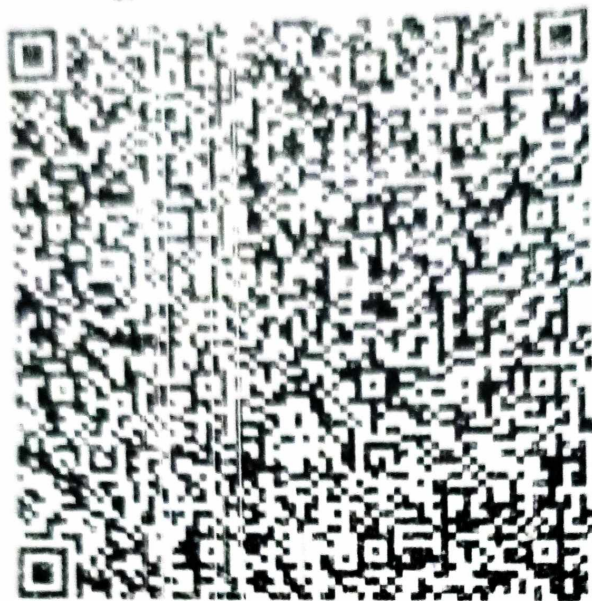
Township/City Entrance Fees

TEF/CEF Paid Time : 20-05-2025 11:42:38
TEF/CEF (Tharyarwaddy) : Ks 200.00
TEF/CEF (Litpadan) : Ks 200.00
TEF/CEF (Min Hla) : Ks 200.00
TEF/CEF (Oak Pho) : Ks 200.00
Total TEF/CEF : Ks 800.00 ✓

1300

RECEIPT VALID 24hrs AFTER PURCHASE

Max Highway Co., Ltd
PE_FLZ.PE02X.21052025



Receipt Number : 460215
Plaza Name : PyayEntry
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 300.00
Total Fare : Ks 300.00 ✓
Date Time : 21-05-2025 13:26:12
Toll Collector ID : tc095
THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd
PE_FLZ.PE02X.21052025
Township/City Entrance Fees
TEF/CEF Paid Time : 21-05-2025 13:26:12
TEF/CEF (Pyay) : Ks 0.00
TEF/CEF (Thae Kone) : Ks 200.00
TEF/CEF (Paung Tal) : Ks 200.00
TEF/CEF (Shwelaung) : Ks 200.00
Total TEF/CEF : Ks 600.00 ✓

990

RECEIPT VALID 24hrs AFTER PURCHASE

TOTAL TEF/CEF : Ks 600.00

RECEIPT VALID 24hrs AFTER PURCHASE

Max Highway Co., Ltd
TH_PLZ.TH03X.22052025



Receipt Number : 12234528
Plaza Name : Tharyarwaddy
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 200.00
Bridge Fare 1 : Ks 0.00
Bridge Fare 2 : Ks 100.00
Total Fare : Ks 300.00 ✓
Date Time : 22-05-2025 10:39:07
Toll Collector ID : tc129
THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd
TH_PLZ.TH03X.22052025
Township/City Entrance Fees
TEF/CEF Paid Time : 22-05-2025 10:39:07
TEF/CEF (Tharyarwaddy) : Ks 200.00
TEF/CEF (Litpadan) : Ks 200.00
TEF/CEF (Min Hla) : Ks 0.00
TEF/CEF (Oak Pho) : Ks 0.00
Total TEF/CEF : Ks 400.00 ✓

700

RECEIPT VALID 24hrs AFTER PURCHASE

Max Highway Co., Ltd
ZK_PLZ.ZK05X.20052025



Receipt Number : 2062002
Plaza Name : Zeekone
Vehicle Number : 6H1209
Vehicle Class : 2
Toll Fare : Ks 300.00
Total Fare : Ks 300.00 ✓
Date Time : 20-05-2025 13:36:22
Toll Collector ID : tc110

THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd
ZK_PLZ.ZK05X.20052025

Township/City Entrance Fees

TEF/CEF Paid Time : 20-05-2025 13:36:22
TEF/CEF (Zeekone) : Ks 200.00
TEF/CEF (Nattalin) : Ks 200.00
TEF/CEF (Paungtel) : Ks 0.00
TEF/CEF (Kyopinkaunt) : Ks 200.00
Total TEF/CEF : Ks 600.00 ✓

900

RECEIPT VALID 24hrs AFTER PURCHASE



HLAINGTHAYA (2) STATION

Contact No : 09 940 549 228

Receipt No: 08744434

Date/Time : 20-05-2025 (08:53)

Pump/Noz : 14/ 1

Product : OCTANE 92 RON

Lit/Price : 32.728 x 2750 K

Total : 90,002 K

MOP : Cash

Plate : 6H 1209

Thank you ... See You Again!



HLAINGTHAYA (2) STATION

Contact No : 09 940 549 228

Receipt No: 0874

Date/Time : 20-05-2025 (08:53)

DENKO



LETPADAN STATION

Contact No : 09 940 549 298

Receipt No: 01527341

Date/Time : 22-05-2025 (08:42)

Pump/Noz : 2/ 1

Product : OCTANE 92 RON

Lit/Price : 25.135 x 2785 K

Total : 70,000 K

MOP : Cash

Plate : 6H 1209

Thank you ... See You Again!

AYA




TRIP CAR USED FORM

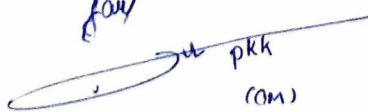
BU/BR/DIV : JS BU
 Driver Name : Tarni Hein
 Car User Name : Phyoo Ko Ko
 Trip Title : New Dealer Finding and Dealer Appointment
 Trip Location : Pyay, GBK
 Car No. : GH/1209
 Car Type : Nissan (March)
 Estimate Date : 20.5.2025 to 22.5.25
 Participant : Aung Moe Myint, Pyae Sone Min


Date	Start Kilo	End Kilo
20.5.2025	241166	241805
to		
22.5.2025		


Total kilo - 639 kilo ✓
 Total Gallon - 12.8 Gal
 Fuel Com - 49.9 kilo per Gal
 Fuel Charges - 160,000 MMK

11 km/Liter

Request By : 
 Requester : Thiri Soe

Checked By : 
 Related GM/AGM : Pkh (GM)

Acknowledge By : 
 GAV Head

Approved By : 
 CAM GM/AGM/COO : Aung Moe Myint
 29/05/2025

05-CHL-GAV-FRM-015-01

Print Date : 27-May-2025

Monthly Fuel Claim

Vehicle Number	Holding Business	Request Date	For Month	Contract Name	Approved amount	Actual Issue Gallon	Actual Charges Amount	Actual Approved Status	Monthly Usage Kilo	Remark
6H/1209	Motorcycle (Yangon)	2025-05-26	May	Phyo Ko Ko(2)	180,000	13	160,002	Close	640	Pyay ,GBK New Dealer Finding & Deal appointment

Pin Soe
27.5.25

Zan Hein
27.5.25

Phyo Ko

Phyo Ko

Phyo Ko
27.5.25

PKK

Phyo Ko
29/05/2025
Minister

