



OVERTIME REQUEST FORM

BU/BR/Div Name

PG BU

Department

Rental Department

Reason for Overtime

Fan hub new change

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	26.1.2025	Pyae Phyo Kyaw	1200	7:30 AM	2:00 PM	6.0	7200	Myanmar Sinyoung 350 KVA fan hub new change and radiator washes cleanin test run
		Toe Wai Phyo	1200	7:30 AM	2:00 PM	6.0	7200	
		Toe Toe	1200	7:30 AM	2:00 PM	6.0	7200	
		Yan Myo Aung	1000	7:30 AM	2:00 PM	6.0	6000	
				Total Hours		24.0	27600	
				Total Amount				

Prepared By

Kygl.

Name: Kyal Sin Thway

Knownledged By

[Signature]

Name: Aung Ko DD

Approved By
(GM/AGM/COO)

Name: Soe Htet Tin

Check By HR

Phyo

Name: Phyo Wai Nyein
05-CHL-HRM-FRM-020-04

[Signature]