



CASH ADVANCE CLEAR FORM

Date: 14.3.2024

BU/BR/Division: CE-1

Department: Spare Part

Advance Issue: 300,000 Kyats/.....USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	23.2.2024	CE1-ADV20246200009		300,000	
2	2 nd Time Advance					
3	3 rd Time Advance					
Total Advance					300,000	
Total Actual					415,000	
Balance Refund/Additional					115,000	

Requester: [Signature] Checked By: [Signature] Approved By: [Signature]

Mgr/DH: [Signature] Finance & Account: [Signature] GM/AGM/COO: [Signature] CMC: [Signature]
 Zaw Aung Aye Theingi Myint Myat Tho Thaw Wutt Kee Aung
 04-CFD-CAS-FRM-002-03



TRAVEL ADVANCE CLEAR FORM

Cash Advance

Employee Name	Ngi Zaw Aung	Estimated Date of Travel	13.2.2024 3:00 PM ~ 11.3.2024 12:00 PM
Position Rank	Marketing	Total Day	
BU/BR DIV. Dept	CE-I S' part	Destination	
Purpose	To improve S' part achievement		

Travelling Permit

Arrival Place	MKN BR		
Actual Date & Time of Travel	13.2.2024 ~ 11.3.2024		
Total Day			
HR Name	Cho Tin CO:in		
HR Sign			
BOH/Authorized Person Name	Nay Mo Han		
BOH/Authorized Person			

Advance Clear

Actual Date & Time of Travel	13.2.2024 ~ 11.3.2024	Total Day	
Departure Date & Time	13.2.2024 3:00 PM	Arrival Date & Time	11.3.2024 12:00 PM

Date	Description	Total Amount	
		Kyats	USD
13.2.2024	YGN To MKN BR m: charges	55000	
9.3.2024	MKN To YGN m: charges	55000	
	Taxi charges	30000	
	Travel Allowance for 13.2.2024 to 11.3.2024 Total days = 10000 x 27.5	275,000	
Total Expense (Kyats/USD)		415,000	
Cash Advance (Kyats/USD)		500,000	
Balance Refund/Additional (Kyats/USD)		115,000	

Job Report Status

Authorization	Name	Position	Date	Sign
Prepared By	Ngi Zaw Aung	Marketing		
Approved By Dept Head	Aye Theingi Myint	DH		
Approved By GM/AGM/COO	Wutt Yi Aung	GM		
Acknowledged by related Superior for Job Report	Aye Theingi Myint	DH		
HR Check & Approved	Mar Mar Oo	SH	12-3-24	
Cash Received	Thee Khin Win	Cashier	15.3.24	


Remark


TAXI CHARGES FORM


HR/DIR/Div Name : CE-1 BU


Department Name : Spare Part


No.	Date	Name	Description	Departure Time	Routes		Cost	Remarks	
					From	To			
1.	18.2.2024	Nyi Zau Aung	Taxi Charges	3:00 PM	၁၃၆:၄၅:၁၅၀၀	၆၁၀:၀၆:၀၀	15000		
2.	11.3.2024	Nyi Zau Aung	Taxi Charges	12:00 PM	၆၁၀:၀၆:၀၀	၁၃၆:၄၅:၁၅၀၀	15000		
Total Taxi Charges									

Requested by
 Sign : 
 Name : Nyi Zau Aung
 Dept. : Spare part
 (Requestor)

Acknowledged by
 Sign : 
 Name : Maw Oo
 Dept. : Administration
 (HR/Admin)

Acknowledged by
 Sign : 
 Name : Aye Meingsi Mginn
 Dept. : Spare Part
 (DH)

Approved by
 Sign : 
 Name : U Aung Mye
 Dept. : Spare Part
 (ABOH/BOH/AGM/CMD)

Acknowledged by
 Sign : 
 Name : U Aung Mye
 Dept. : Spare Part
 (HO-GA)

To (သို့)
Myitkya

Contact (ဖုန်းနံပါတ်)
09421866700

အမျိုးအစား (ကုန်အမှတ်)
Aung

အမျိုးအစား (နံပါတ်)
Aung

ကားအမျိုးအစား
Tabata

Will free
Booking Reference
7546-4339

Bus No (ကားနံပါတ်)

Status
CONFIRMED

Departure (ထွက်ခွာ)
Feb 13, 5:00 PM

Gate (ဂိတ်)
AungMingalar Bus
Station

Special Request (မှတ်ချက်)

Printed Time
Feb 13, 3:55 PM

Passengers
Total 1
55,000



* 7 5 4 6 - 4 3 3 9 *

Check-in 30 min before the departure time.
ကားထွက်ခွာမီ 30 မိနစ် ကြိုတင် ရောက်ရှိရန် လိုအပ်ပါသည်။

Each passenger is allowed one carry-on luggage.
မိန့်သည်တစ်ဦး တစ်ဦး အိတ်တစ်ခုအထိ လိုက်ခွင့်ရှိပါသည်။

No refund will be issued after the departure.
ကားထွက်ခွာရန် လွန်ပြီး ရောက်ရှိလာသောကြောင့် အခမ်းမပါ။

ထပ်ပြီးလက်မှတ်ထိုးရန် မအပ်ပါ။ မိမိနှင့် အတူပါလာသော လူ
ဦးရား မိမိနှင့် တူပါသည်။ ကားနံပါတ်၊ ထွက်ခွာရက်၊ ကားနံပါတ်
အတိုင်း

အချွန်အချွန် VIP EXPRESS

099181

ဖုန်းနံပါတ် - အင်းတော် - မိုးညှင်း - ဟိုပင် - မိုးကောင်း - မြစ်ကြီးနား

အမည် : *ဦးဂေ*

ယာဉ်ထွက်ချိန် : *၈:၀၀ AM*

ရုံးအမှတ် : *၆၅*

သွားမည့်နေ့ : *၉.၈.၂၄*

ခရီးစဉ် : *မလေး - ရှင်*

ကျသင့်ငွေ : *၅၅၀၀၀*

HOTLINE : 09 796076777

တာဝန်ခံ ----- *U A*

ရန်ကင်း : 09 796075777, 09 440993449

မိုးညှင်း : 09 796075333, 09 402711271

ဖွဲ့စည်း : 09 796075444, 09 440993448

မြစ်ကြီးနား : 09 796075222, 09 440993442

ရောင်းပြီးလက်မှတ် ငွေပြန်မအမ်းပါ။ လက်ဆွဲဆိုက်(၁)လုံးထက်ပိုပါက ကြိုတင်အသိပေးပါ။



UNM

REPORT


Date:


Report To	Nyi Zaw Aung	
Employee Name	Marketing	
Position	CE - I	
Department	Spare part	
Business	Spare part	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	19.2.2024 3:00 PM	11.3.2024 12:00 PM
Total Days	1. From Y.G.N..... To M.K.N..B.R.....	

Trip Information	1. From Y.G.N..... To M.K.N..B.R.....	
	2. From To	
	3. From To	

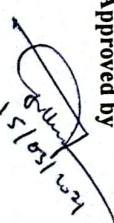
Purpose For Travelling To improve Spare Part achievement

Travel Date	Activities	Remark
16.2.2024~22.2.2024	MKN BR counter sale-cus:Aung Khant 3 cus: Daw Kyon Yin cus: U Zaw Lin - Toraine cus: Ko Arr Fan - Toraine cus: Ko Pyae - cus:Ko Kyaw Mgo Hlog cus: U Zaw Nlaw cus: Ko Chin Lwin (MGO BR) cus: U Win Sae cus: U Zaw Lin (site visit)	EC3800L Truck Roller- 8pcs EC 3800L Filter 1set (Win) EC 290BP Fan Ball - 1pc EC 290BP bracket - 1pc EC 210BP Filter - 3set (Win) EC 290BP Idler - 2pcs Fan Belt - 1pc EC 2100L Final drive-First stage Sun gear-Second stage EC 290BP Filters 2set (Win) EC 3000L air filter - 2set (win) Hydraulic filter 1st - (Win) EC 2100L Turbocharger - 1pc EC 290BP Air Filter - 1set (Win) MCV Seal Kit (Win) EC 3000L injector - 6pcs Turning join seal kit - 1pc (Win) Rubber seal - 1pc (Win) All Hydraulic Seal Kit (inging)
23.2.2024~9.3.2024	Cus: Shue Tue Aung (site visit)	

Reported by 
 Sign :
 Name : Myi Zaw Aung
 Position : Marketing

Checked by 
 Sign :
 Name : Aye Theingi Myint
 Position : DH

(DH/AGM/GM)

Approved by 
 Sign :
 Name :
 Position :

(COO)

→

Site Visit
 Cus: Ko Arr Fan EC210BP Trave Motor seal Kit (Win)
 Cus: Ko Arr Te(site visit) EC290BP Hydraulic all seal Kit (inquiry)
 Cus: U Sai Aung(site visit) SDLG 956 F Trams; all Ball Bearing (Win)
 Friction Disc - 10 pcs (Win)
 Trams; Seal Kit - 1pc (Win)
 Braks shoe Kit - 1 set (inquiry)
 Torque converter - 1pc (No stock) ~~Loss~~
 Cus: U Saw Hla Shwe EC2100L Upper Glass (Window) - 1pc (win)
 Upper Glass - 1pc (win)
 Filters 1-set - (Win)
 Cus: Wa Paung EC290BP filter 1-set (Win)

Competition Information - Real power
 - Kyaw Kyar
 - ၆၅ (၀၀):
 - ၅၀၃-၀၀၃