



OVERTIME REQUEST FORM

BU/BR/DIV Name : Mandalay Resources

Department Name : Service

Reason for Overtime : To change Arm frame dest seal and to dismount broken track guard bolts

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	23.6.25	Yee Myo Min	SH	5:30PM	7:30PM	2H	3020	This machine are needed to change
2.	23.6.25	Thera Aung	Mechanic	5:30PM	7:30PM	2H	3020	arm frame dest seal and to
3.	23.6.25	Pyae Sone Kha nt	Mechanic	5:30PM	7:30PM	2H	3020	dismount broken track guard bolts for ME220X44# SHO 2349
						Total Hours	6H	9060
						Total Amount		

Requested by

Approved by

Approved by

Checked by

Sign :

Name : *Phanda Ste*
(Requestor)

Sti Nan ko
(DH)

Aung Thu Win
(GM/AGM/COO)

Moe Thazin
(HR)