



TRAVEL ADVANCE CLEAR FORM

Cash Advance	
Employee Name	Wai Lin Aung
Position Rank	
BU/BR DIV. Dept	MAC - BII.
Purpose	MAC Sales Supporting.

Travelling Permit	
Arrival Place	MTL - office.
Actual Date & Time of Travel	22.12.24. (8:30 Am).
Total Day	
HR Name	
HR Sign	
BOH/Authorized Person Name	Arkan.
BOH/Authorized Person	

Advance Clear			
Actual Date & Time of Travel	22.12.24. (8:30 Am).		
Departure Date & Time	29.12.24. (1:15 Pm).		
Total Day	7 1/2 days.		
Arrival Date & Time			
Date	Description	Total Amount	
		Kyats	USD
	Express Chg MTL to Phayay Cui	21000/-	29000/-
	Express Chg Phayay Cui to MTL	15000/-	
	TA Chg. (7 1/2 days) (7 1/2 x 15000)	112500/-	
Total Expense (Kyats/USD)		158500/-	156500/-
Cash Advance (Kyats/USD)		160000/-	160000/-
Balance Refund/Additional (Kyats/USD)		11500/-	3500/-

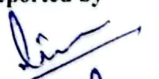
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Wai Lin Aung	ASM	6.1.24	
Approved By Dept Head	Aung Ko Latt	ASOM.	14.7.24	Telegram Approve
Approved By GM/AGM/COO	Saïrt Saïrt Thu	AGOM		
Acknowledged by related Superior for Job Report	Zaw min myal	ACOO		
HR Check & Approved	Swe Swe Win	HR/DH	15.1.25	
Cash Received				
Remark				




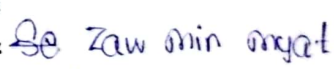
TRAVELLING REPORT

Date :

Report To	AGM.	
Employee Name	Wai Lin Aung	
Position	MAC National Sales.	
Department	Consumable.	
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	22.12.24 (8:30 Am).	29.12.24. (1:15PM).
Total Days		
Trip Information	1. FromTo	
	2. FromTo	
	3. FromTo	
Purpose For Travelling		
Travel Date	Activities	Remark
22.12.24.	TGO to MTL	
23.12.24.	4. visit. Kyaw shop. Shwe La Min shop. Thaein Nan (Hotel). Kaung Myat Thuka (Hospital).	
24.12.24.	5. visit. Ko Bar Sitt workshop. Patker shop. Ni Lar Win shop. Auto Base workshop.	UNION workshop.
26.12.24.	5. visit. Shwe Phone Shan shop. Geo Asia Co., Ltd. Shwe Pyar Min (car Owner). Pearl Watt shop. Paint shop.	
27.12.24.	5. visit. Shwe La Min shop. Sein Young Chi shop. Golden Star shop. Kyaw shop.	Aung Myint Mo

Reported by
 Sign : 
 Name : Wai Lin Aung
 Position : ASM.

Checked by
 Sign : 
 Name : Aung Ko Latt
 Position : ASM
 (DH/AGM/GM)

Approved by
 Sign : 
 Name : Se Zaw Min
 Position : ACCO
 (COO)

TRAVELLING REPORT

Date :

Report To	AGM.	
Employee Name	Wai Lin Aung	
Position	MAC National Sales.	
Department	Consumable.	
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From To	
	2. From To	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
28.12.24.	3. visit, Ni Lee Win shop, Slar shop, Auto Base workshop.	Wai Yan
29.12.24.	MPL to MLM.	
	Total visit area - MPL, Pyin Nyung, Ppaw Base.	
	Total visit shop - 22	
	Total order - 20 cases. - 19 can - 2 drum.	

Reported by

Sign :

Name :

Position :

Wai Lin Aung
Wai Lin Aung
ASM.

Checked by

Sign :

Name :

Position :

Telegram Approve
Aung Ko left
ASM

(DH/AGM/GM)

Approved by

Sign :

Name :

Position :

Zaw Min myat
Zaw Min myat
ACOO

(COO)

၇၉

မြတ်မန္တလာထွန်း

MTL To YGEN
အဆင့်မြင့်ခရီးသည်စီးဆင်းရေး

နေပြည်တော် ◀ စစ်ကိုင်း ◀ ပြင်ဦးလွင် ◀ လားရှိုး ◀ ပုသိမ် ◀ မြစ်ကြီးနား ◀ ပုသိမ် ◀ ပုသိမ် ◀ မော်လမြိုင် ◀ သံပြာဇရပ်

မည် စေလင်းစောစော

နေ့စွဲ 28.12.2024, Bus

ယာဉ်ထွက်ချိန် (နံနက် 11:00AM နာရီ) (ည - နာရီ)

ခုံအမှတ် ၅



09-4449118559
စောစောစော

ကျသင့်ငွေ 310009 x k pay ဖေ့ဘွဲ့ကျတင်စေရန် 29000/- ကျပ် ယာဉ်ထွက်ချိန်/ရက်စွဲ ဖြစ်ပေါ်ကြပါက

- ရန်ကုန် (အောင်မင်္ဂလာကားကွင်း) ☎ : 09-2050919, 09-2050907, 09-2031413, 09-33156234, 09-2031414, 09-799530059
- ရန်ကုန် (အောင်ဆန်းကွင်း) ☎ : 01-8255940, 01-8249492, 09-2050915, 09-2050920, 09-73174640
- မန္တလေး (ရမ်းဗြဲရွှေပြည်ကားကွင်း)၊ ကျဆည်ကန် ☎ : 09-2050910, 09-2031416, 09-2050918, 09-259508568, 02-28
- မန္တလေး (မြို့တွင်း) ခရီးလမ်း ၃၂* ၃၃ကြား ☎ : 09-891002266, 09-891002277, 09-2031410, 09-442031410
- နေပြည်တော် ☎ : 067-420266, 09-250689183, 09-952324156 ပြင်ဦးလွင် ☎ : 085-2029095, 09-20509
- လားရှိုး 082-2202085, 09-2050914 ပုသိမ် 09-2050908, 09-429039825 မော်လမြိုင် ☎ : 09-89100553



Destination
ခရီးစဉ်
ကုန်းကြီးလမ်းမ

Vehicle No.
ယာဉ်နံပါတ်
... 22A 223 ...

မှူး: မောင်မောင်

Date of Issue
ထုတ်ပေးသည့်ရက်
29.12.2024

Departure Date
ခရီးစဉ်စတင်ရက်
29.12.2024

(or) Passport No
အမှတ် (သို့) နိုင်ငံတူးလက်မှတ်

Departure Time
ထွက်ခွာချိန်
8:30 AM

Departure Place
ထွက်ခွာမည့်နေရာ

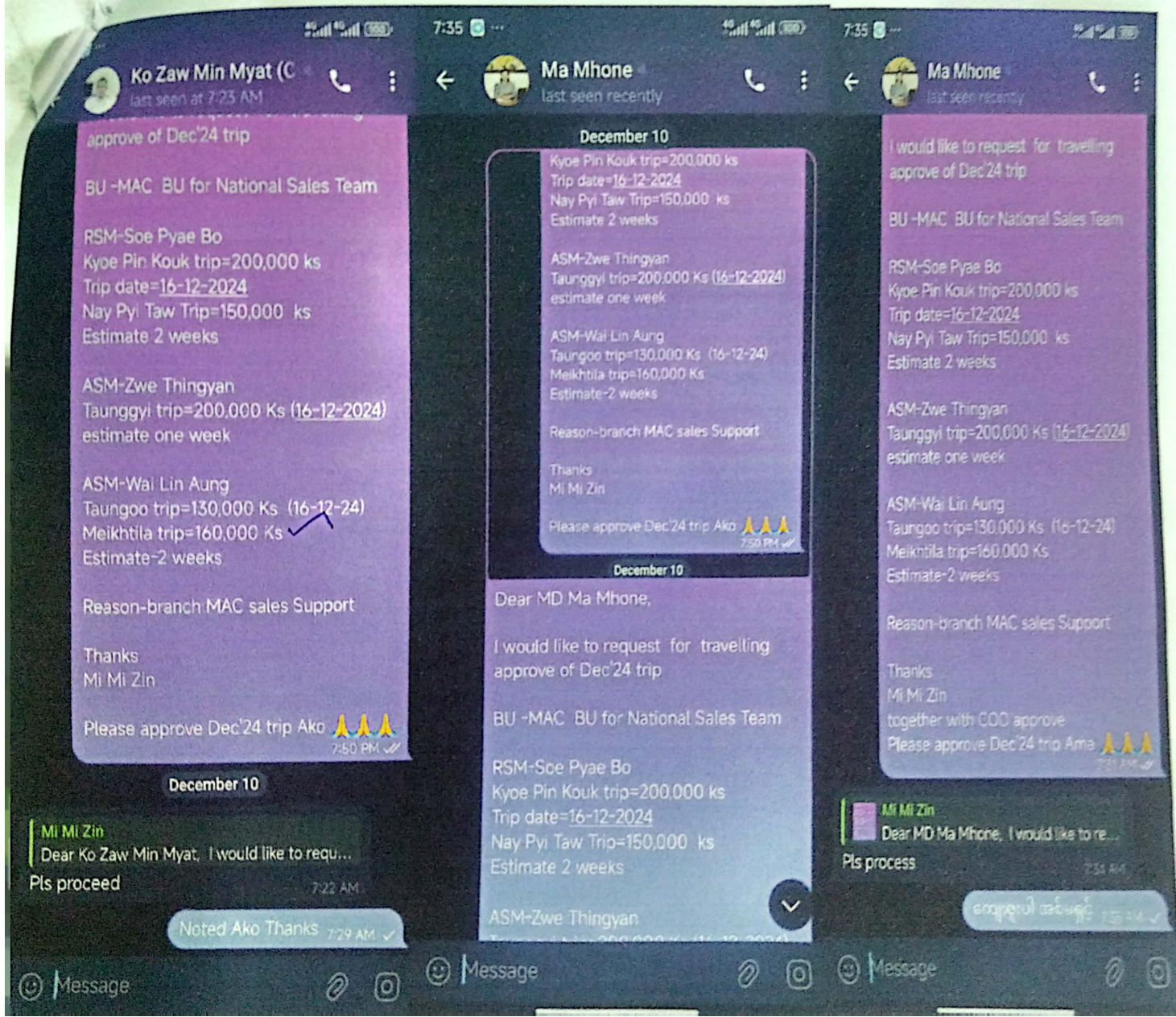
Contact Phone No
ဆက်သွယ်ရန်ရန်နံပါတ်

Ticket Fare
လက်မှတ်တန်ဖိုး
15,000/-

Seat No
ထိုင်ခုံအမှတ်
12

Agents Signature
အရောင်းဌာနလက်မှတ်

* K pay ဇင်. ကိုက. ဝ. ဝ. ဝ.



approve of Dec'24 trip

BU -MAC BU for National Sales Team

RSM-Soe Pyae Bo
 Kyo Pin Kouk trip=200,000 ks
 Trip date=16-12-2024
 Nay Pyi Taw Trip=150,000 ks
 Estimate 2 weeks

ASM-Zwe Thingyan
 Taunggyi trip=200,000 Ks (16-12-2024)
 estimate one week

ASM-Wai Lin Aung
 Taungoo trip=130,000 Ks (16-12-24)
 Meikhtila trip=160,000 Ks ✓
 Estimate-2 weeks

Reason-branch MAC sales Support

Thanks
 Mi Mi Zin

Please approve Dec'24 trip Ako 🙏🙏🙏
 7:50 PM ✓

December 10

Mi Mi Zin
 Dear Ko Zaw Min Myat, I would like to requ...
 Pls proceed
 7:22 AM

Noted Ako Thanks 7:29 AM ✓

Ma Mhone
 last seen recently

December 10

Kyo Pin Kouk trip=200,000 ks
 Trip date=16-12-2024
 Nay Pyi Taw Trip=150,000 ks
 Estimate 2 weeks

ASM-Zwe Thingyan
 Taunggyi trip=200,000 Ks (16-12-2024)
 estimate one week

ASM-Wai Lin Aung
 Taungoo trip=130,000 Ks (16-12-24)
 Meikhtila trip=160,000 Ks
 Estimate-2 weeks

Reason-branch MAC sales Support

Thanks
 Mi Mi Zin

Please approve Dec'24 trip Ako 🙏🙏🙏
 7:50 PM ✓

December 10

Dear MD Ma Mhone,

I would like to request for travelling
 approve of Dec'24 trip

BU -MAC BU for National Sales Team

RSM-Soe Pyae Bo
 Kyo Pin Kouk trip=200,000 ks
 Trip date=16-12-2024
 Nay Pyi Taw Trip=150,000 ks
 Estimate 2 weeks

ASM-Zwe Thingyan
 Taunggyi trip=200,000 Ks (16-12-2024)
 estimate one week

Ma Mhone
 last seen recently

I would like to request for travelling
 approve of Dec'24 trip

BU -MAC BU for National Sales Team

RSM-Soe Pyae Bo
 Kyo Pin Kouk trip=200,000 ks
 Trip date=16-12-2024
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 Estimate 2 weeks

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 estimate one week

ASM-Wai Lin Aung
 Taungoo trip=130,000 Ks (16-12-24)
 Meikhtila trip=160,000 Ks
 Estimate-2 weeks

Reason-branch MAC sales Support

Thanks
 Mi Mi Zin

together with COO approve
 Please approve Dec'24 trip Ama 🙏🙏🙏
 7:51 PM ✓

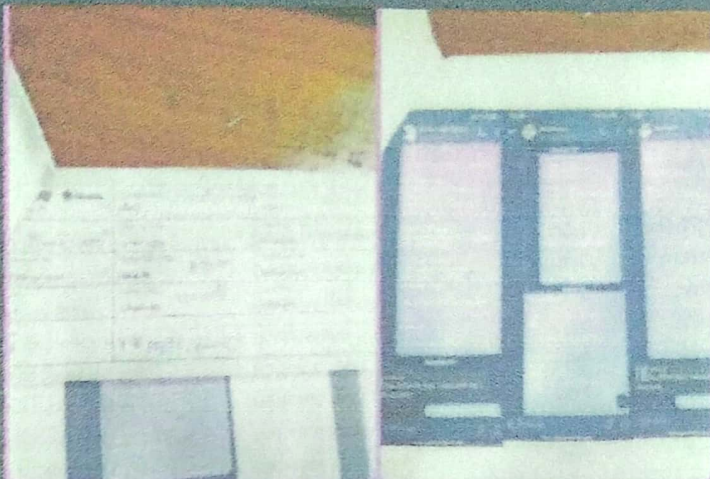
Mi Mi Zin
 Dear MD Ma Mhone, I would like to re...
 Pls process
 7:51 AM

အတည်ပြုပေးပါမည် 7:51 AM ✓



Admin and National Sal

10 members



Dear Ko Aung Ko Latt,

ASM UWLA MLM to Meikhtila သွား
ထားတဲ့ TA report and TA clear တွင်
MTL To Phayargyi ကားလတ်မှတ်
အား K pay ဖြင့်တိုက်စစ်ရာ 29000/
ကျပ်သာကျပ်သာဖြင့်မူလ 31000/
ကျပ်အား 29000/ ကျပ်သို့ပြင်ဆင်
ထားပါသည်။

Total advance - 160000/
Total expense - 156500/
Refund - 3500/

Thanks and Best Regards,
Aung Thiha Myo

2 3:19 PM ✓✓

Ko Aung Ko Latt

Aung Thiha Myo
Dear Ko Aung Ko Latt, ASM U...



Ok nyi

3:32 PM ✓

Message

