



Mawlamyaing Branch

No.93, Zay Kyo Quarter, Mawlamyaing Tsp, Mon State.Mawlamyaing

Tel :

Fax:

PAYMENT VOUCHER

Voucher No. :MLM-PV-2025-06-0051

Cashier :

Voucher Date :2025-06-26

To :

Currency :MMK

Applicant Adm. Manager GM

No	Description	Purpose	Subtotal
1	PAYMENT FOR TA CHG MMK - 15,000/-, EXPRESS CHG MMK - 20,000/-, TAXI CHG MMK - 30,000/-, TOTAL MMK - 65,000 (P3 TRAINING)	Admin - Employee Training Expenses - Local-MLM	65000.00

Total 65,000.00

Total in Words : _____

Note : PAYMENT FOR TA CHG MMK - 15,000/-, EXPRESS CHG MMK - 20,000/-, TAXI CHG MMK - 30,000/-, TOTAL MMK - 65,000 (P3 TRAINING)

Date : _____ Name/NRC No : Toe Tet Lin Signature : _____



CASH CLAIM FORM

Date : 25.6.21

Branch/Division : MIM Branch

Department : SAV Department

Request Amount : 65000 Kyats / 65000 USD
ငွေကပ်စားငွေအားလုံးပေးအပ်ရန်

Budget include (or) Not :

Yes Budgeted Title and Amount :

No Reasons for :

Required For:

(For Training)	TA = 15000	Total = 65000 ✓
	Express = 20000	
	Taxi = 30000	

မှတ်ချက်။

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Requester
Ue Tet Lin

Checked By

Mgr/DH
Nay Win Aung

Checked By

Finance & Account
May Myint The

Approved By

GM/AGM/COO
Nay Win Aung

Approved By

04-CFD-CAS-FRM-005-03

ကမာရွတ်

slamwin.com.mm

To (သို့)

Mawlamyine

မှတ်ပုံတင်နံပါတ်

Contact (မှတ်ပုံတင်နံပါတ်)

03673138298

ခရီးစဉ်အမျိုးအစား

Type

Bus No. (ကားနံပါတ်)

Low - High

Booking Reference

Status

97-2167

CONFIRMED

Departure (ထွက်ခွာ)

Gate (ပိတ်)

Jun 20, 7:30 AM

Aung Mingalar Bus Terminal

Special Request (မှတ်ပုံတင်)

Handwritten signature

Printed Time : Jun 20, 3:00 PM

Passengers

Total

1
27,000

NPC or Passport is necessary to travel

မှတ်ပုံတင် ဖြစ်ရန် လိုအပ်ပါသည်

20,000

Check-in 30 min before the departure time

ကားထွက်ခွာ ၃၀ မိနစ် နေ့စဉ် စစ်ဆေးရန် လိုအပ်ပါသည်။

Each passenger is allowed one carry-on luggage

စနစ်တစ်ခုစီကို တစ်ဦးစီတစ်ဦး သယ်ယူခွင့် ရှိပါသည်။

No refund will be issued after the departure.

ထွက်ခွာပြီးနောက် မှတ်ပုံတင် ပြန်လည်ရယူရန် မဖြစ်နိုင်ပါ။

တစ်ဦးစီတစ်ဦးစီ ဝတ်စုံတစ်စုံနှင့် အထုပ်အလုပ်များ သို့မဟုတ် အခြား အထုပ်အလုပ်များကို တစ်ဦးစီတစ်ဦးစီ သယ်ယူခွင့် ရှိပါသည်။

Handwritten signature

Contact Phone : CallCenter-097721880
99, YC-1, 0502018, 097-09251251277 Meiktila-09786
385987 MOY-09402651091, Bagan-09429231000 PDL-09
Pakaw-09 7733 45 556, Myingyan-09 771 9681
78, Magway-09 2560 83 936, Tatkone-094490 12 556



TRAVEL ADVANCE CLEAR FORM

Advance				
Employee Name	Toe Tet Lin	Estimated Date of Travel	20.6.25 (6:00AM to 5:00PM)	
Position Rank	mechanic	Total Day	1 day	
BR/DIV, Dept	MIM Branch, SAV Dept	Destination	Ho	
Purpose	P3 Training			
Travelling Permit				
Arrival Place				
Actual Date & Time of Travel				
Total Day	1 day			
HR Name				
HR Sign				
BOH/Authorized Person Name				
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel		Total Day		
Departure Date & Time		Arrival Date & Time		
Date	Description	Total Amount		
		Kyats	USD	
20.6.25 6:00AM to 5:00PM	Travelling charges for 1 day, IMP+ 15000	15000	✓	
	Express charges	20000	✓	
	Taxi charges	30000		
		2		
	Total Expense (Kyats/USD)	65000	✓	
	Cash Advance (Kyats/USD)			
	Balance Refund/Additional (Kyats/USD)			
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Toe Tet Lin	mechanic	25.6.25	
Approved By Dept Head	Nay win Aung	ABOH	"	
Approved By GM/AGM/COO	.			
Acknowledged by related Superior for Job Report	Nay win Aung	ABOH	.	
HR Check & Approved	Tinzaun Ngo			
Cash Received	Toe Tet Lin	mechanic	.	
Remark				




TAXI CHARGES FORM


BU/BR/DIV Name : MUM Branch


Department Name : S&V Department

No.	Date	Name	Description	Departure Time	Routes		Cost	Remark	
					From	To			
1.	20.6.25	Taxi bin	Taxi charges	17 hr	Hlaing Thar Yar	Aung Myingalon	30000		
							Total Taxi Charges	30000	

Requested by
 Sign : 
 Name : Toe Tet Lin
 Dept. : S&V Department
 (Requestor)

Acknowledged by
 Sign :
 Name :
 Dept. :
 (HR/Admin)

Acknowledged by
 Sign : 
 Name : Nay Win Aung
 Dept. : ABOH
 (DH)

Approved by
 Sign : 
 Name : Nay Win Aung
 Dept. : ABOH
 (ABOH/BOH/AGM/GM)

Acknowledged by
 Sign :
 Name :
 Dept. :
 (HO-GA)



To get future Google Chrome updates, you'll need Windows 10 or later. This computer is using Windows 8.1.

Taxi(Bus, Motorcycle, 3-wheel etc...) Charges Form/ Toe Tet Lin

12/12

Requestion Date 06/24/2025

Requestion Name Toe Tet Lin

Holding Business Mawlamyayng

Department

HR Acknowledge Thinzar Njo

Total Charges 30,000.00

Reason Transfer to MLM BR

Taxi Claim Charges Details

#	Date	Employee Name	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	GA Feedback	Rental Purpose	Remark
1	06/20/2025	Toe Tet Lin (2)	06:00	Hiang Thar Yar	Aung Mingalar	30,000.00	30,000.00		Transfer to MLM BR	

Add a line