



TRAVELLING REPORT

Date : 27.6.2025

Report To	Phyo Thu	
Employee Name	Hay Mar Soe, Khin Maung Hwe, Win Yan Paing.	
Position	SH, Project Engineer, Sales Man.	
Department	Project Sales, Project Implementation, Sales & Marketing	
Business	Re.	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	27.6.2025 (7:00AM)	27.6.2025 (5:00 PM)
Total Days		
Trip Information	1. From Yangon To Kyaik Latt	
	2. From Kyaik Latt To Yangon	
	3. From To	
Purpose For Travelling	Customer appointment & site survey.	
Travel Date	Activities	Remark
27.6.2025	<p>Go to site.</p> <p>Discuss with customer for solar system</p> <p>Discuss factory power system with m&E.</p> <p>Take site survey data</p> <ul style="list-style-type: none"> - Solar area (available for 1.8MWp). - Roof condition. - Cable way. - Panel room area. <p>Go back to office.</p>	

Reported by
 Sign :
 Name : Hay Mar Soe
 Position : SH

Checked by
 Sign :
 Name : Ko Phyo Thu
 Position : AGM

Approved by
 Sign :
 Name :
 Position :

(DH/AGM/GM)

(COO)


05-CHL-HRM-FRM-064-01




TRIP CAR USED FORM

BU/BR/DIV : BE BCL
Driver Name : Hay Mor Soe
Car User Name : Hay Mor Soe
Trip Title : Hotel Site Survey
Trip Location : Kyike latt
Car No. : 8I11627
Car Type : Bact's
Estimate Date : 1 Daye
Participant : Hay Mor Soe, Klon Maung Htase, Win Yan Paing

Date	Start Kilo	End Kilo
27.6.2025	384130	384414

Request By

501625
Mann Oo
Requester

Checked By

Phyo Hsu
Related GM/AGM

Acknowledge By

Ko Maung Maung Htase
GAV Head

Approved By

CAM GM/AGM/COO

05-CHL-GAV-FRM-015-01

Print Date : 30-Jun-2025

Monthly Fuel Claim

Vehicle Number	Holding Business	Request Date	For Month	Contract Name	Approved amount	Actual Issue Gallon	Actual Charges Amount	Actual Approved Status	Monthly Usage Kilo	Remark
31/1627	Renewable Energy	2025-06-05	June	Phyo Thu	200,000	5	70,000	Close	152	CASH CLAIM FOR TRIP FUEL CHARGES 31/1627 WENT TO BAGO BR FOR INVERTER REINSTALLED.
31/1627	Renewable Energy	2025-06-28	June	Phyo Thu	200,000	6	86,000	Close	284	Cash Claim for Trip Fuel Charges of go to Kyike Latt Trip.

Ilw.
Nann Co

Hay
Hay Mar Soe

Mye
Mye Ei Ei Khawng

Phyo
Phyo Thu

8-7-25

HLAINGTHAYA (1) STATION

Contact No. : 09 940 549 227

Date & Time : 27/06/2025 ✓ (07:06:21

Receipt No. : 0010125839 [10934945

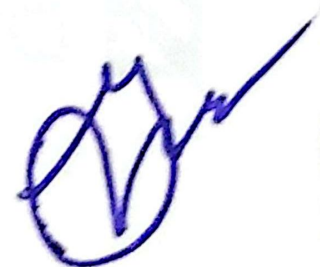
Description	Qty.	Price	Amount
PETROL (95 RON P : 04)	26.791	3,210	86,000 K
TOTAL			86,000 K

KBZ Pay

86,000 K ✓

Plate: CC 3I1627 ✓

Thank You ... See You Again !!!



No.589-592,Bo Aung Kyaw Street,Yangon-Pathein High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 30-Jun-2025

Monthly Kilo Record

Vehicle No	Holding Business	Out Date	Time Out	In Date	Time In	Start Kilo	End Kilo	Different Kilo	Purpose	Way	Driver Name	Remark
31/1627	Renewable Energy	2025-06-27	07:00	2025-06-27	17:30	384,130	384,414	284	Site Survey	Thuka - Ho - Kyaiklat - Thuka - မိုးကုတ်ချ် - Ho	Zin Zin Oo	



62

Dear MD,

၁) အမည် - Hay Mar Soe, Khin Maung Htwe, Win Yan Paing

ရာထူး - SH, SH, Sales

ဌာန - Project Sales, Project Implementation, Sales & Marketing

၂) သွားရောက်သည့် ဝန်ထမ်း အရေအတွက် - 3 ယောက်

၃) ခရီးသွားသည့်နေရာ - Kyike Latt

၄) ခရီးသွားသည့် အကြောင်းအရာ - Wilmar Myanmar Site Survey

၅) စတင်သွားရောက်မည့် နေ့ရက် - 27.06.2025

ခန့်မှန်းခြေ 1 ရက်ခန့် ကြာနိုင်ပါသည်။ ရုံးကားဖြင့် သွားပါမည်။ နေ့ချင်းပြန်ပါမည်။ ADV- 200,000

MMK ထုတ်ခွင့်ပြုပါခင်ဗျာ။

1:33 PM ✓

Phyo Thu

Dear MD, ၁) အမည် - Hay Mar Soe, Khin Maung Htw...

Please process

