

**EXPENSE CLAIM VOUCHER**

Number	: COP-PV-24110040
Date	: 2024-11-27
Payment Subtype	: claim
To	: Nan Tin Wai Hlaing [COP-EM-0135]

Account	Currency	Status
Cash On Hand - MMK-COP	Myanmar Kyat	posted

**Memo**

Cash Claim For Over Time Charges to Delivery machine from YGN to MYK ME-220\*2U SHO 121 ,SHO2335 Customer U Aung Zaw Moe ,MMK-29,400/- Issue By Nan Tin Wai Hlaing .

Purchase	Reference	Account Reference	Amount
Remarks:		Subtotal:	29,400.00
		Payment Amount:	29,400.00

Date : 27-11-2024 Name/NRC No : 31 BSAHNA (N) Signature : [Signature]  
282856



CASH CLAIM FORM

Date : 20.11.2024

BU/BR/Division : CFS

Department : service

Issue Amount : 29,400 /- Kyats/ USD

Budget include (or) Not : ✓

Yes  Budgeted Title and Amount : overtime charge to delivery machine from YAN to MYK ME 220 \* 2U \* 900 121, 9002335

No  Reasons for

Required For: overtime charges to delivery machine from YAN to MYK ME 220 \* 2U 900 121, 9002335 customer U Ang Zaw Moe.

မှတ်ချက်: (၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။ (The amount requested must be properly calculated, checked and verified by respective authorized person) (၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အပ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည် (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)


Request By: Nan Tin Wai Hlaing; Checked By: Tint San Oo; Checked By: Tunzar Hlaing; Approved By: Ang The Win; Approved By: [Signature]





# GENERAL EXPENSE CLAIM FORM


Company Name : CE-2 + 'S  
Department Name : service

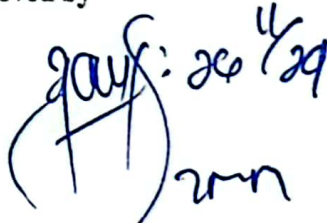
No.	Date	Name	Description	Amount	Remark
1	20.11.2024	OT charges	Delivery machine from Ylan to MYK MF 220 * 2U * 820 121 and 02335 (24.5 hr x 1200)	29400	Cover time charges) (13.11.2024 12.5 hr ) (14.11.2024 12 hr )
<b>Total Amount</b>				29400	

Requested by :   
Name : Non Tin Wa (Requester)

Approved by :   
Name : Sai Nanko (Department Head)

Checked by :   
Name : Tin Tin (Related FNA/Corp FNA) 22.11.24

Approved by :   
Name : Ang Thia Win (OM/AGM/GM)

Approved by :   
Name : Ang Thia Win (ACOO/COO/MD/VCM) 20/11/24





# OVERTIME REQUEST FORM

BU/BR/DIV Name : CE-5

Department Name : service

Reason for Overtime : prepared the equipment needed for ME 220 STA 121 machine transfer

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	13.11.2024	Mon Thihe	SH	5:30 Pm	8:00Pm	2.5	3000	
2	"	Kyau Khing Ch	sr mechanic	5:30 Pm	8:00 Pm	2.5	3000	
3	"	Min Khant	JMCDP	5:30 Pm	8:00 Pm	2.5	3000	
		Kaung						
4	"	Ang Khant Thee	mechanic	5:30 Pm	8:00 Pm	2.5	3000	
5	"	Kyau Tun Htet	"	5:30 Pm	8:00 Pm	2.5	3000	
						<b>Total Hours</b>	12.5	15000 ✓
						<b>Total Amount</b>		

Requested by

Sign :

Name :

*Nan Tin Wai Hlaing*  
(Requestor)

Approved by

*Tint San Oo*  
(DH)

Approved by

*Ang Thee Win*  
(GM/AGM/COO)

Checked by

*Moe Thazin*  
(HR)

05-CHL-HRM-FRM-020-05