



No. 1947/B , Bo Gyoke Street, Yangon - Patheingyi Highway Road, Hlaing Thar Yar Township, Yangon.Yongon  
 Tel :  
 Fax:

## ADVANCE PAYMENT

Voucher No. : MAC-ADV2024040026

To : Zin Marn Htein Lin

Voucher Date : 2024-04-29

Due Date : 2024-04-09

Currency : MMK Rate : 0.00025126

Related To :

Payment Method	Prepared By	Approved By	Status
Cash On Hand - MMK-MAC	Zin Marn Htein Lin	Seint Seint Thu	confirmed

No.	Description	Amount
1	ADV PAY SUPPLIER BUDGET FOR APRIL'24, FOR VALVOLINE OUTDOOR PP-BOARD STAND ,TOTAL CHGS MMK-500,000/-,MAC-ADV2024040026.BY LOG DEPT .	500000.00
<b>Total :</b>		500000.00
<b>Amount Remain :</b>		500000.00

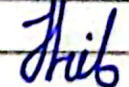
**Note :** ADV PAY SUPPLIER BUDGET FOR APRIL'24, FOR VALVOLINE OUTDOOR PP-BOARD STAND ,TOTAL CHGS MMK-500,000/-,MAC-ADV2024040026,BY LOG DEPT .

Date : 29.4.24

Name/NRC No : Zin Marn Htein Linn

Signature : 

Cashier : Thi Thi Oo

Signature : 



CASH ADVANCE REQUEST FORM

Date : 5.4.2024

Supplier Budget

BU/BR/Division : MAC

Department : Trade Marketing

Advance Issue : 500,000/- Kyats/.....USD

Budget include (or) Not :

- Yes  Budgeted Title and Amount :
- No  Reasons for :

Required For:

Valvoline Road Show/ Free Clinic (Event)

မှတ်ချက်။

- (၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။  
(Advance must be cleared within 10 days from issue date)
- (၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။  
(The amount requested must be properly calculated, checked and verified by respective authorized person)
- (၃) ထုပ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်  
(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Checked By

Checked By

Approved By

Approved By

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

Requester

Mgr/DH

Finance & Account

GM/AGM/COO

CMC/CEO/Chairwoman

Zin Maon Htein Linn Pyae Sone Hein Su Su Thio Seint Seint Thu

04-CFD-CAS-FRM-001-03


*[Handwritten Signature]*  
5/4/24  
2.m.m.


... Sustainable Business Unit  
 ... Budget - ( April'24 ) 28.3.2024  
 Name: Trade Marketing

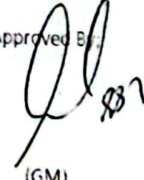
No	Descriptions ( April'24 )	Week				Total	Detail Information
		1st	2nd	3rd	4th		
1	Overtime Charges For Odoo	20,000				20,000	
<b>Valvoline Budget</b>							
1	Valvoline Billboard Municipal Tax Chgs	10,000,000				10,000,000	
2	Valvoline Road Show/ Free Clinic (Event)	500,000				500,000	
4	Valvoline OutDoor PP-Board Stand		500,000			500,000	
7	Valvoline customer request vinyl production charges	100,000				100,000	
8	Advertising in Digital Platform(Campaign & boosting)	500,000				500,000	
9	Valvoline Contract Customer Bonus-Maung Pan (MLM Customer)	4,090,300				4,090,300	
10	Valvoline HD/DEO pamphlet production charges ( A4 size ) 500pcs	300,000				300,000	
11	Valvoline Sport Shirt	5,000,000				5,000,000	
12	Birthday Cake Activity	200,000				200,000	
<b>Matador Budget</b>							
13	Matador OutDoor PP-Board Stand	700,000				700,000	
14	Matador customer request vinyl production charges	100,000				100,000	
15	Matador Event		200,000			200,000	
	Matador Online Cam	200,000				200,000	
16	Matador Sport Shirt	3,000,000				3,000,000	
Total Expenses (April'24)						25,410,300	

Valvoline Budget	21,190,300
Matador Budget	4,220,000
Overtime Charges	20,000

Requested By:  
  
 (Department PIC)  
 Zin Marn Htein Linn

Checked By:  
  
 (Section Head)  
 Pyae Sone Hein

Acknowledged By:  
  
 (FNA Head)  
~~.....~~

Approved By:  
  
 (GM)  
 Seint Seint Thu

Sport Shirt. ဝေဒနာပေး design and budget.

ဒါကို ခွင့်ပြုချက်ပေး အတည်ပြုပါ။

အတည်ပြု: 1/3/24  
 2. M. T. L.  
 စီမံ. 3.4.24.

COM HMT  
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