



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Thek Khone Htlee		Estimated Date of Travel	25.11.24 to 15.12.24
Position Rank	Ryau Aung Soe, Aung Phye Phye		Total Day	21 days
BU/BR/DIV, Dept	MOP, STOP, STOP		Destination	
Purpose	Service			
To install 100 kW on Grid Solar System & 32 unit Solar PV adding				
Travelling Permit				
Arrival Place	Dawei			
Actual Date & Time of Travel	25.11.24 to 15.12.24			
Total Day	21 days			
HR Name	Khu Ni Aung Mye			
HR Sign				
BOH/Authorized Person Name				
BOH/Authorized Person	Khen Mar Thi			
Advance Clear				
Actual Date & Time of Travel	25.11.24 to 15.12.24		Total Day	21 day
Departure Date & Time	25.11.24		Arrival Date & Time	15.12.24
Date	Description	Total Amount		
		Kyats	USD	
25.11.24 to 15.12.24	TA Charges (21 x A5,000) For 3 person TRH, APT, RUS	9,450,000		
	Bus ticket	800,000		
	Government Relationship	41,000		
Total Expense (Kyats/USD)		12,860,000		
Cash Advance (Kyats/USD)		70,000,000		
Balance Refund/Additional (Kyats/USD)		58,600,000		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	E. Thue Phyo	Admin	18.12.24	
Approved By Dept Head	Aung Ro Ro Co	ADH	18.12.24	
Approved By GM/AGM/COO	Phyo Thu	AGM	19.12.24	
Acknowledged by related Superior for Job Report	Aung Hein Won	GM		
HR Check & Approved	Nyan E E Khazay	HR	18.12.24	
Cash Received				
Remark				



GENERAL EXPENSE CLAIM FORM



Party Name : RE
 Department Name : Service

No.	Date	Name	Description	Amount	Remark
10	15.12.24	Phet Khone Hwa Kyaung Uong Soe Aung Phyo Thu	Tray @ (6m; 200p) 09-953225606 1x 100000 (for one person) Dawe to Yangon.	500000	Express mail for 200000 actual 600000 for 500000 for 200000
Total Amount				500.000	

Requested by: *Phyo Thu*
 Name: *Phyo Thu* (Requester)

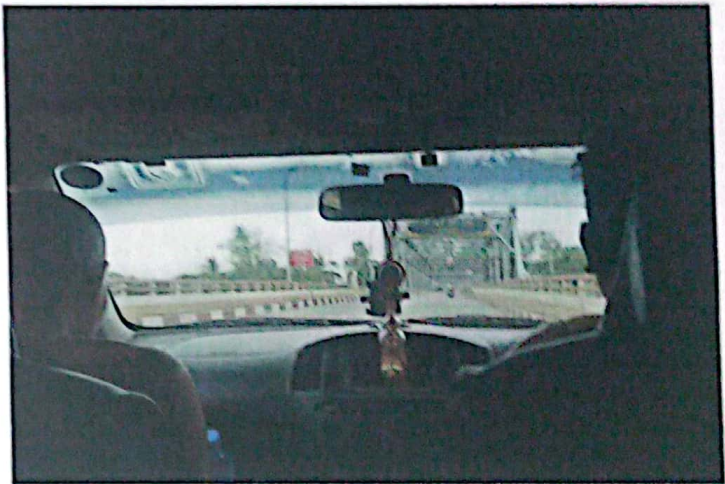
Approved by: *Am*
 Name: *Aung Ro Ko Co* (Department Head)

Checked by: *Nway Nway*
 Name: *Nway Nway* (Related FNA/Corp FNA)

Approved by: *Phyo Thu*
 Name: *Phyo Thu* (OM/AGM/GM)

Approved by: *[Signature]*
 Name: (ACOO/COO/MD/VCM)

02-REN-FNA-FRM-002-01



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အကြောင်းအရာ ။ ။ နယ် Job Siteများသွားရာတွင် Government Relationship အဖြစ်ပေးဆောင်ခြင်း။

Renewable Energy Business Unit – Service Department မှ PIC – Thet Khine Htwe, Kyaw Naing Soe, Aung Phyoe Thu တို့သည် Dawei သို့ 100kW Solar System Installation သွားရောက်ပြုလုပ်ရာမှ အပြန်တွင် Government Relationship အဖြစ် ကလိန်အောင် တံတားတွင် - 10,000/-, မလွဲတောင် ဂိတ်တွင်-9,000/-, ဝေး တံတား အဝင်ဂိတ် (ကရင်)တွင် 10,000/-, ရေးတံတား အထွက် ဂိတ်တွင် 6,000/-, သံဖြူရေပံမြို့အထွက် တွင် -6,000/-, ကျပ် စီ ပေးဆောင်ခဲ့ရပါသဖြင့် စုစုပေါင်း - 41,000/- ကျပ်ပြန်လည်ထုတ်ယူခွင့်ပြုပါရန် တောင်းခံအပ်ပါသည်။

Requested By



Thet Khine Htwe

MCDP

Service Dept;

Checked By



Aung Ko Ko Oo

ADH

Service Dept;

Checked By



Nyein Ei Ei Khaing

HR

Administration

Acknowledged By

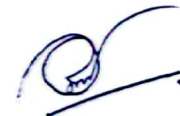


Phyoe Thu

AGM

Management

Approved By



U Aye Min Htoon

Vice Chairman

Management