



CASH CLAIM FORM

Date : 16.07.2024
 BU/BR/Division : Renewable Energy BU
 Department : Project Implementation
 Issue Amount : 460,000 Kyat /USD

Budget include (or) Not :

Yes Budgeted Title and Amount : TA Charges
 No Reasons for :

Required For:
 Cash claim for TA Charges of go to Myeik Solar Installation - 460,000 ✓
 1.06.2024 to 12.07.2024 (PIC - Khin Maung Htwe)

မှတ်ချက်။

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Nann Oo
Requester

Checked By

 Kaung Myat Kyaw
 Mgr/DH

Checked By

 Nway Nway
 Finance & Account

Approved By

Phyo Thu
GM/AGM/COO

Approved By

.....
CMC/CEO/Chairwoman

04-CFD-CAS-FRM-005-03

16/7/24
17/7/24

Nyein Ei² Khary

17/7/24
2024



TRAVEL ADVANCE CLEAR FORM

Cash Advance		Employee Name	Khin Maung Htase	Estimated Date of Travel	1.06.2024 to 18.07.2024	
		Position Rank	Project Design	Total Day	42 Days	
		BU/BJ/DIV, Dept	PE	Destination	Myit	
		Purpose	Myit solar system installation.			
Travelling Permit						
Arrival Place		Myit				
Actual Date & Time of Travel		1.06.24 to 18.07.24				
Total Day		42 Days				
HR Name		Pya Pya Hnag				
HR Sign						
BOE/Authorized Person Name		Hn Hn Oo				
BOE/Authorized Person						
Advance Clear						
Actual Date & Time of Travel				Total Day		
Departure Date & Time				Arrival Date & Time		
Date		Description		Total Amount	Kyats	USD
1.06.24 to 20.06.24		For TA Charges (40 Days x 1 person)	✓	200000	✓	1
21.06.24 to 30.06.24		For TA Charges (10 Days x 8000 x 1 person) (Also Amendment for TA)	✓	80000	✓	1
1.07.24 to 18.07.24		For TA Charges (18 Days x 1 person) (Also Amendment for TA).	✓	180000	✓	1
		Total Expense (Kyats/USD)		460000	✓	1
		Cash Advance (Kyats/USD)				
		Balance Return/Additional (Kyats/USD)				
Job Report Status						
Authorization	Name	Position	Date	Sign		
Prepared By	Nann Oo	Admin		Juu		
Approved By Dept Head	Kuang Myat Kyaw	OH		U.S.		
Approved By GM/AGM/COO	Phyo Phu	AGM AGM				
Acknowledged by related Superior for Job Report						
HR Check & Approved	Ko Zaw Min Myat	ACOO				
Cash Received	Myin B E Khinng	HR	17.7.2024			
Remark						

TRAVELLING REPORT

Date : 16.01.2024

Report To	Kuang Myat Kogas	
Employee Name	Khin Khong Htwe	
Position	Project Design	
Department	Project Implementation	
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days	1.06.2024	12.07.2024
	4E Days	
Trip Information	1. From Myit To Myit 2. From Myit To Yangon 3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
14-Jun-2024	1MW site solar Power generation analysis.	
to	U Min O Brown Farm PPP Project site survey at Mawing island Aircon outdoor & indoor unit stand prepare. Material purchasing for 1MW site balance job. Aircon outdoor unit installation Aircon test run and panel room cleaning. Grass cutting at 1MW solar farm Sookw site surplus material shift to myeik branch. Listed 1MW site material for maintenance job. Prepare advance clear Process. 1MW site 1600A ACB auto manual control installation. wifi router cabling for Encambi at 1MW site. Lighting & SSO installation at 1MW Panel room. CCTV installation at 1MW site.	
21-Jun-2024		
22-Jun-2024		

Reported by

 Sign : 
 Name : Khin Khong Htwe
 Position : Project Design

Checked by

 Sign : 
 Name : Kuang Myat Kogas
 Position : OIT

Approved by

 Sign : 
 Name : Ko Bao Min
 Position : ACCO

(DH/AGM/GM)

(COO)

TRAVELLING REPORT

Date : 16.01.2024

Report To	Khin Myung Htwe	
Employee Name	Project Design	
Position	Project Implementation	
Department		
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	1.06.2024	12.01.2024
Total Days	12 Days	
Trip Information	1. From	Myit
	To	Myit
	2. From	Myit
To	Yangon	
3. From	To	
Purpose For Travelling		
Travel Date	Activities	Remarks
1 - Jun - 2024	<ul style="list-style-type: none"> 1MW site test run for reactive Power improvement & Monitoring 1MW OPA Project started to supply the solar electricity at KZY Grawn farm. Grass cutting at 1MW solar farm KZY Sook site communication error checking Monitoring 1MW solar Plant advance clear for May '24 listed Sook site surplus material of KZY store. Material Purchasing for 1MW site balance job. Pv system simulation for Shwe Ngyar zookw site. Earth Powder added into the earth pit at 1MW site. water Pipe installation for solar cleaning at 1MW site. checking solar table footing condition at raining time 	
8 - Jun - 2024		
9 - Jun - 2024		
13 - Jun - 2024		

Reported by

 Sign : 


 Name : Khin Myung Htwe
 Position : Project Design

Checked by

 Sign : 

 Name : Khin Myung Htwe
 Position : OH

Approved by

 Sign : 

 Name : Khin Myung Htwe
 Position : ACCO

(DHAGM/GM)

(COO)

TRAVELLING REPORT

Date : ... 16.01.2024

Report To	Khin Myung Hwe	
Employee Name	Khin Myung Hwe	
Position	Project Design	
Department	Project Implementation	
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days	1.06.2024	18.01.2024
	42 Days	
Trip Information	1. From ... Myeik To Yangon 2. From ... Myeik To Yangon 3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
1 - July - 2024 to	Pump house construction for 1MW solar cleaning.	
3 - July - 2024	Pump house construction & 1MW site surplus material shift to myeik branch.	
4 - July - 2024	water Pump & Pressure chamber installation	
to	PVC Pipe installation with water tank.	
8 - July - 2024	20L Panel installation.	
to	Test run water Pump for solar cleaning.	
8 - July - 2024	solar cleaning with solar cleaning machine.	
9 - July - 2024	kyaw kaung Htet Prawn Farm GPP Project site survey at Ma-	
to	Prepare Sooh site handover Process.	
12 - July - 2024	Sooh site handover to Project owner.	
	return to Yangon head office from myeik solar installation	

Reported by

 Sign : 
 Name : Khin Myung Hwe
 Position : Project Design

Checked by

 Sign : 
 Name : Khin Myat Kyaw
 Position : QH

Approved by

 Sign : 
 Name : Ko Bao Min Myat
 Position : ACCO

(DH/AGM/GM)

(COO)



Ko Phyo Thu (AGM)
last seen recently



TRAVELLING REPORT

No.	Date	From	To	Remarks
1	2023/01/01	Yangon	Yangon	...
2	2023/01/02	Yangon	Yangon	...
3	2023/01/03	Yangon	Yangon	...

TRAVELLING REPORT

No.	Date	From	To	Remarks
1	2023/01/04	Yangon	Yangon	...
2	2023/01/05	Yangon	Yangon	...
3	2023/01/06	Yangon	Yangon	...

TRAVELLING REPORT

No.	Date	From	To	Remarks
1	2023/01/07	Yangon	Yangon	...
2	2023/01/08	Yangon	Yangon	...
3	2023/01/09	Yangon	Yangon	...

TRAVELLING REPORT

No.	Date	From	To	Remarks
1	2023/01/10	Yangon	Yangon	...
2	2023/01/11	Yangon	Yangon	...
3	2023/01/12	Yangon	Yangon	...

TRAVELLING REPORT

No.	Date	From	To	Remarks
1	2023/01/13	Yangon	Yangon	...
2	2023/01/14	Yangon	Yangon	...
3	2023/01/15	Yangon	Yangon	...

TRAVELLING REPORT

No.	Date	From	To	Remarks
1	2023/01/16	Yangon	Yangon	...
2	2023/01/17	Yangon	Yangon	...
3	2023/01/18	Yangon	Yangon	...

TRAVELLING REPORT

No.	Date	From	To	Remarks
1	2023/01/19	Yangon	Yangon	...
2	2023/01/20	Yangon	Yangon	...
3	2023/01/21	Yangon	Yangon	...

Dear ကိုကြီး.. ကိုခင်ဖောင်ထွေး TA
Charges 42 Days စာ - 460,000 MMK
TA Claim ရန်အတွက် Approve ခုတ်ခံ
ပါတယ် ကိုကြီး..

8:35 AM

Message



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Back



မကြေးမုံ online

Myeik solar project installation မှ
ပြန်လာပါမယ်။

Lwin Myo Thu

Project Sale အတွက် Myeik တွင် BU မှ
တာဝန်ချထားသောသူဖြစ်ပါတယ်။ ရန်
ကုန်သို့ project sale meeting နှင့်
လုံအပ်သည့် coaching/knowledge များ
ပြုလုပ်ပေးရန် ခဏပြန်ခေါ်ထား
ပါသည်။

၅) စတင်သွားရောက်မည့် နေ့ရက် -
12.7.2024

Lwin Myo Thu ခန့်မှန်းခြေ 20ရက်ခန့်
ကြာနိုင်ပါသည်။ လေယာဉ်ဖြင့် သွားပါ
မည်။ ရုံးတွင်တည်းပါမည်။

Adv- 3000000 ထုတ်ခွင့်ပြုပါခင်ဗျာ

12:34 PM ✓

Pls process



12:38 PM





Ko Phyo Thu (AGM)
last seen recently



CASH ADVANCE CLEAR FORM

Request Authentication

Request No: 1809000

No.	Item Type	Date	Approved Value by	Approved	Remarks
1	1st Time Advance	24.6.24	90814	1809000	Advance from Fuel Monthly Fuel Charge of Motor Vehicle for 24
2	2nd Time Advance			1809000	24.8.24 (C.S. 24.7.24)
3	3rd Time Advance			1809000	
Total Advance					
Total Amount					
Advance Request/Reference No					

Requested by: *U Aung Mya* (Signature)
 Approved by: *U Aung Mya* (Signature)
 Requested by Name: *Aung Mya*
 Approved by Name: *Aung Mya*
 Requested by No: *1809000*
 Approved by No: *1809000*

Dear ကိုကြီး.. မြတ်တွင် အသုံးပြုသော
 9F/8947 Monthly Fuel Charges for
 Jun'24 Advance Clear ရန်အတွက်
 Approve ဘောင်ပါတယ် ကိုကြီး..

8:39 AM ✓



Nann Oo
Dear ကိုကြီး.. ကိုင်ဆောင်ထွေး TA Charge...

10:20 AM



Nann Oo
Dear ကိုကြီး.. မြတ်တွင် အသုံးပြုသော 9F/...

10:20 AM

Message

