





### CASH ADVANCE REQUEST FORM

Date : 2.7.2024

Matador Budget

BU/BR/Division : MAC

Department : Trade Marketing

Advance Issue : 50,000/- Kyats/.....USD

Budget include (or) Not :

- Yes  Budgeted Title and Amount :
- No  Reasons for :

**Required For:**

Matador Therapy for Justice (MOY BTC)

မှတ်ချက်။

(၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည့်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။  
(Advance must be cleared within 10 days from issue date)

(၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။  
(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်  
(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Checked By

Checked By

Approved By

Approved By

Min Maon Htein Linn  
Requester

Pya Sone Hein  
Mgr/DH

Pya Phyo Zin  
Finance & Account

Seint Seint Thu  
GM/AGM/COO

CMC/CEO/Chairwoman

Handwritten notes and signature at the bottom of the page.

Consumable Business Unit


Expenses Budget - (Jul'24) 29.6.2024

Name: Trade Marketing

No	Descriptions (Jul' 24)	Week				Total	Detail Information
		1st	2nd	3rd	4th		
Valvoline Budget							
1	Valvoline Signboard ( MDY BTC ) Star Light	1,000,000				1,000,000	
2	Valvoline branch request vinyl production charges	200,000				200,000	
3	Customer Bonus Award for Hero Shop and Armarn Htet ( MLM )	2,500,000				2,500,000	
4	Valvoline Event ( NPT )	400,000				400,000	
5	Valvoline Thropy	50,000				50,000	
6	Birthday Cake Activity for YGN BTC , YGN BTB and MDY BTC	150,000				150,000	
7	Customer voucher book with Valvoline Logo	2,000,000				2,000,000	
8	Valvoline Tiktok campaign	200,000				200,000	
9	Valvoline all product vinyl ( 200pcs )	640,000				640,000	
10	Valvoline Koli sticker with customer name ( Power One )	100,000				100,000	
11	Valvoline MCO A4 sticker 500pcs	150,000				150,000	
12	Valvoline 6" x 6" sticker 500pcs	120,000				120,000	
13	Valvoline signboard in need of repair for 2years ( Valvoline Project )	3,000,000				3,000,000	
14	Valvoline T Shirt production charges	1,500,000				1,500,000	
Matador Budget							
15	Customer Bonus Award for Justice ( MDY BTC )	800,000				800,000	
16	Matador Signboard Tax Charges for My Car , Kaung Myat Shane and U Hman Gyi ( YGN BTC )	2,000,000				2,000,000	
17	Matador branch request vinyl production charges	200,000				200,000	
18	Matador Event ( NPT )	400,000				400,000	
19	Matador Thropy ( Justice )	50,000				50,000	
20	Matador all product vinyl ( 100pcs )	320,000				320,000	
21	Matador signboard ( 4' x 2.5' ) Shwe Nyi Ko ( NGU BR )	300,000				300,000	
22	Matador Sport Shirt production charges	2,500,000				2,500,000	
Total Expenses (Jul'24)						18,580,000	

Valvoline Budget 12,010,000  
Matador Budget 6,570,000

Requested By:



(Department PIC)

Zin Marn Htein Linn

Checked By:



(ADH)

Pyae Sone Hein

Acknowledged By:



F&A

Pyae Phyto Zin

Approved By:



(AGM)

Saint Saint Thu

July: 27/24  
ZML