



Min Gyi Mahar Min Gaung St, Zone(4), Hlaing Thar Yar Township, Yangon, Myanmar.
Tel : 01-685203, 01-685169, 01-685170
Fax:

ADVANCE CLEARING

Voucher No. : CE3-AC2024070009

To : Mi Mi Naing

Voucher Date : 2024-07-25

Advance No : CE3-ADV2024070001

Currency : MMK Rate : 0.00020202

Payment Method	Status
Cash On Hand - MMK-CE3	posted

No.	Description	Track - 1	Track - 2	Amount
1	ADVANCE CLEAR FOR TA CHARGES FOR DAWEI TRIP (Tender Case) PIC; KO ZAR NI AUNG (ADV KS-500,000/-, EXP KS-202,650/-, REF KS- 297,350/-)			202650.00

Advance Total : 500000.00

Expense Total : 202650.00

Refund / Collect : 297350.00

Note : Mi Mi Naing [CE3-EM-0103], ADVANCE CLEAR FOR TA CHARGES FOR DAWEI TRIP (Tender Case) PIC; KO ZAR NI AUNG (ADV KS-500,000/-, EXP KS-202,650/-, REF KS- 297,350/-)

Date : 25.7.2024

Name/NRC No : Mi Mi Naing
14/MaAhPaCN) 290768

Signature : Nag



CASH ADVANCE CLEAR FORM

Date : 24.7.2024

BU/BR/Division : CE-3 BU

Department : Administration

Advance Issue : 500,000/- Kyats/ USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	4.7.2024	CE-3-ADV2024070001		500,000/-	Zar Ni Aung travelling expense for Dawei Trip
2	2 nd Time Advance					
3	3 rd Time Advance					
Total Advance					500,000/-	
Total Actual					180,150/-	202,650/- NG
Balance Refund/Additional					319,850/-	297,350/- NG

Request By

Checked By

Checked By

Approved By

Approved By

Requester

Mgr/DH

Finance & Account

GM/AGM/COO

CMC

Mi Mi Naing

Zar Ni Aung

Hnin Nu Shwe

Zar Ni Aung

04-CFD-CAS-FRM-002-03

297,350/-

2024/7/24
2024



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Zar Ni Aung	Estimated Date of Travel	09.7.2024 - 13.7.2024	
Position Rank	7A	Total Day	4.5 days	
BU/BR/DIV, Dept	CE3 BEI	Destination	Yangon - Dawei - Yangon	
Purpose				
Travelling Permit				
Arrival Place	Dawei			
Actual Date & Time of Travel	09.7.2024 - 9:00am			
	13.7.2024 - 1:00pm			
Total Day	4.5 days			
HR Name	Mi Mi Naing			
HR Sign				
BOH/Authorized Person Name	Khin Mar Thi			
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel	09.7.2024 - 9:00am	13.7.2024 - 1:00pm	Total Day	4.5 days
Departure Date & Time	09.7.2024 - 9:00am		Arrival Date & Time	13.7.2024 - 1:00pm
			Total Amount	
Date	Description	Kyats	USD	
09.7.2024 - 13.7.2024	Travelling Allowance (10000 x 4.5 days)	45000/-		67500/-
09.7.2024 - 12.7.2024	Hotel Charges (4 days)	135150/-		
Total Expense (Kyats/USD)		180150/-	202650/-	
Cash Advance (Kyats/USD)		500000/-		
Balance Refund/Additional (Kyats/USD)		319850/-	297350/-	
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Mi Mi Naing	HR Executive	24.7.2024	
Approved By Dept Head	Zar Ni Aung	AGM	24.7.2024	
Approved By GM/AGM/COO	Zar Ni Aung	AGM	24.7.2024	
Acknowledged by related Superior for Job Report	Zaw Min Myat	ACOO	29.7.2024	
HR Check & Approved	Mi Mi Naing	HR Executive	24.7.2024	
Cash Received				
Remark				



Shwe San Eain Guest House

Myopat Street, Wellgyun Nyaungyan Quarter, Dawei City.
 Ph: 09-49287070, 059-21239, Email.shwesaneaindawei@gamil.com

Date 10.7.24

Sr.No _____

Guest Name	Check In	Check Out	Room	Per Night	Extra Bed	Mini Bar	Amount
မောင်စာအုပ်ကောင်	9/7/24	10/7/24	208	35000	00		35000
					3%		1150
							36150



Shwe San Eain

"We Need Your Satisfaction"

1859

Signature _____

Thank You for your staying

NEW LIGHT HOTEL

No.29,Rzarni Road, Shan Ma Lae Swae Qrt, Dawei City.

Tel : 059-20 23951, 059-20 22048, 09-25 1000 500

GUEST FOLIO

RN#(102)

Guest

Date

Rate 32000 ✓

Name	- 66၆၆၀၅၅၂၀၆၆၆၆၆၆	Arrival	Time
Address	-		Date	10.7.24
Company Name	-	Depart	Time
			Date	13.7.24

Date	Description	Room Rate	Balance
		Kyats	Kyats
10/7 to 12/7	ခရီးခရီး		96000 ✓
	Tax.		3000 ✓
			9000 ✓



NEW LIGHT HOTEL
PAID

.....
Clerk

* Thanks for staying with us!



.....
Guest Signature





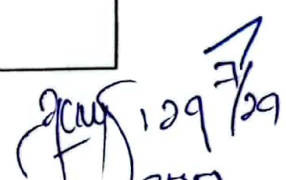

TRAVELLING REPORT

Date : 15.7.2024.....

Report To	Ko Zaw Min Myat	
Employee Name	Zar Ni Aung	
Position	AGM	
Department	Management	
Business	CE3 BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	(9.7.2024) 9:00am	(18.7.2024) 1:00pm
Total Days	4.5 days	
Trip Information	1. From Yangon To Dawei	
	2. From Dawei To Yangon	
	3. From To	
Purpose For Travelling	Tender case & site visit	
Travel Date	Activities	Remark
9.7.2024	Yangon to Dawei Meeting with Deputy Director U Myint Nang and introduce our company profile & participation products Model, Company Name.	
10.7.2024	Preparing & checking all tender documents and submit to Government. We meet with MOC Division office PSD of Deputy of Minister of Construction. Introduce with our company Profile & Products	

Reported by 
 Sign : 
 Name : Zar Ni Aung
 Position : AGM

Checked by 
 Sign : 
 Name : Zar Ni Aung
 Position : AGM
 (DH/AGM/GM)

Approved by 
 Sign : 
 Name : Zaw Min Myat
 Position : ACOO
 (COO)

(11.7.2024) - Meeting with Customer Ko Tar Tar who are doing Road Tender from Government. "Now Government Release tender but no one participants in long Lonets township and Tayat Chaung township. In Downtown area Tender Only have less miles (3 or 6) Furlone Only that is why, not participants.

(12.7.2024) - We Join TENDER Opening Ceremony.

(13.7.2024) - Dawei to Yangon (arrival time - 1:00pm)



DWE Admin

yesterday at 10:53 PM

3:40 PM



July 24

Dear Aboh.
DWE လာတုန်းက Hotel မာ နေခဲ့တာ
အတွက် Acknowledge ပေးပေးပါအုံး
ညီမလေး 4:29 PM

Zarni
Dear Aboh. DWE လာတုန်းက Hotel မာ နေ...
CE3 AGM

အစ်ကိုဇနနည်အောင် တနသာရီတိုင်းလမ်း
ဦးစီးဆောက်လုပ်အဖွဲ့ တင်ဒါ ဖွင့်ပွဲတတ်
ရောက်ရန်အတွက်လာရောက်ခဲ့စဉ် -
Dawei office အခန်းလွတ်မရှိတော့သဖြင့်
Hotal သွားရောက် တည်းခိုခဲ့ပါသည်ရှင်



edited 4:57 PM