



No 205, Mya Sein Yaung Housing, Anavyahtar Industrial Zone, Near Dagon Ayar High Way Bus Station, Hlaing Thar Yar Township, Yangon
Tel : 09977835760; 09977835813; 09977835797
Fax:

ADVANCE PAYMENT

Voucher No. : HTY-ADV-2024-11-0010

To : Htay Htay Khin

Voucher Date : 2024-11-21

Due Date : 2024-12-01

Currency : MMK Rate : 0.00022321

Related To :

Payment Method	Prepared By	Approved By	Status
Cash On Hand - MMK - HTB- HTY	Su Mon Han	Su Mon Han	done

No.	Description	Amount
1	Cash Advance Request Htay Htay Khin for car fuel charges Nov'24 PIC- Si Thu Lwin, Car no -7F/6376 Total Amount= 350,000 Ks	350000.00
Total :		350000.00
Amount Remain :		0.00

Note : Cash Advance Request Htay Htay Khin for car fuel charges Nov'24 PIC- Si Thu Lwin, Car no -7F/6376 Total Amount= 350,000 Ks.

Note :
Pyae Pt
Date :

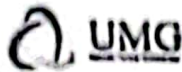
Date : 21.11.24

Name/NRC No :

Pyae Pt

Signature :

Pyae Pt



CASH ADVANCE REQUEST FORM

Date 9. Nov. 2024
 BU/BR/Division Marketing, Toyota Branch
 Department S'pant Depart:
 Advance Issue 950008 / ၁၃:၁၅၅:၆၂၆၁၁၆:၇၂၆
 Budget Include (or) Not:

Yes Budgeted Title and Amount :
 No Reasons for :

Required For
 Advance request for car fuel charges Nov'24
 PIC - Si Thu Lwin
 Car no - 7F 16376 ^

မှတ်ချက်:
 (၁) ဤတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည်နမူ (၁၀) ရက်အတွင်း ပြန်လည် တရားရင်းရမည်။
 (Advance must be cleared within 10 days from Issue date)
 (၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးပေးအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရမည်။
 (The amount requested must be properly calculated, checked and verified by respective authorized person)
 (၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်။
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By	Checked By	Checked By	Approved By	Approved By
Requester	Mgr/DH	Finance & Account	GM/AGM/COO	CMC/CEO/Chairwoman
Poe Yu Ya	Christ Nwe	Sci Mon Han	Christ Nwe	Paing Soe Lynn

Admin

Shin.

HR

[Signature]

BOH

Print Date : 04-Nov-2024

Petrol Requisition By Month Report

No. Vehicle No	Issued Date	Referenced Code	For Month	Contract Name	Charges /	Advance		Issued gallon	Extra Allow gallon	Actual	
						Req: gl	Amount			Status	Voucher No.
17F/6376 Pickup (4x2)(R)	31-Oct-2024	MCS/F/392 63	Nov-2024	Wai Phyo Kyaw (2)	0	0	350,000	✓	0	0	0
Total Charges :						350,000	0				0