



No. 1947/B , Bo Gyoke Street, Yangon - Patheingyi High Way Road, Hlaing Thar Yar Township, Yangon. Yangon

Tel :  
Fax:

### ADVANCE CLEARING

Voucher No. : MAC-AC2024060047

To : MI MI ZIN

Voucher Date : 2024-06-26

Advance No : MAC-ADV2024050034

Currency : MMK Rate : 0.00022075

Cashier :

Payment : Cash On Hand - MMK-MAC

Status : posted

lo.	Description	Track - 1	Track - 2	Amount
	ADV CLEAR FOR NS BUDGET CHGS FOR MAY'24, FOR TAUNGOO BRANCH SUPPORT ,ASM-WAI LIN AUNG, ADV CHARGES MMK-100,000/-, MAC-ADV2024050034, NS DEPT. ADV-100,000/- EXP-152,000/- REFUND-52,000/-			152000.00

Advance Total : 100000.00

Expense Total : 152000.00

Refund / Collect : -52000.00

Note : ADV CLEAR FOR NS BUDGET CHGS FOR MAY'24, FOR TAUNGOO BRANCH SUPPORT ,ASM-WAI LIN AUNG, ADV CHARGES MMK-100,000/-, MAC-ADV2024050034, NS DEPT. ADV-100,000/- EXP-152,000/- REFUND-52,000/-

Date : 26/6/24

Name/NRC No : Mye Kay Khaing 12/MYK(CN)171463

Signature : [Signature]

Cashier : Sue Mao Tan

Signature : [Signature]

21



### CASH ADVANCE CLEAR FORM

19.6.2024

BR/Division : MAC

Department : National Sales

Advance Issue : 100,000/- Kyats / USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 <sup>st</sup> Time Advance	18-5-24	ASM-20241050084	100,000/-		← Taungoo way
2	2 <sup>nd</sup> Time Advance					ASM - Was in Aung
3	3 <sup>rd</sup> Time Advance					
Total Advance				100,000/-		
Total Actual				152,000/-		
Balance Refund/Additional				52,000/-		

Request By  
*[Signature]*  
Requester : M. Zm

Checked By  
*[Signature]*  
Mgr/DH : Aung Ma Lat

Checked By  
*[Signature]*  
Finance & Account : Pyae Phyo Zm

Approved By  
*[Signature]*  
GM/AGM/COO : Sent Sent Thu

Approved By  
*[Signature]*  
CMC : *[Signature]*  
Zm



### TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Wai Lin Aung		Estimated Date of Travel	
Position Rank			Total Day	
BU/BR/DIV, Dept	MAC BU		Destination	
Purpose	MAC Sales Supporting.			
Travelling Permit				
Arrival Place	Taungoo Branch			
Actual Date & Time of Travel	7.5.24 (7:30 Am) to 18.5.24 (9:30 AM)			
Total Day	11			
HR Name	Moe Leo Win			
HR Sign	<i>[Signature]</i>			
BOH/Authorized Person Name	Thee Cho Kan			
BOH/Authorized Person	<i>[Signature]</i>			
Advance Clear				
Actual Date & Time of Travel	7.5.24. (7:30 Am).		Total Day	11 days.
Departure Date & Time	18.5.24. (9:30 Am).		Arrival Date & Time	
Date	Description	Total Amount		
		Kyats	USD	
	Express Chg MLM to TGO. (20000).	20000		
	Express Chg TGO to MTL (22000).	22000		
	TA Chg. (10 days). (10x10000).	110000		
Total Expense (Kyats/USD)		152000		
Cash Advance (Kyats/USD)		100000		
Balance <del>Return</del> /Additional (Kyats/USD)		52000		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Wai Lin Aung	ASM.	12.6.24.	<i>[Signature]</i>
Approved By Dept Head	Sent Sent Thu	AGM	21.6.2024	<i>[Signature]</i>
Approved By GM/AGM/COO	Sent Sent Thu	AGM		
Acknowledged by related Superior for Job Report	Zaw Mm Myat	ACOO	29.6.2024	<i>[Signature]</i>
HR Check & Approved	Swe Swe Win	DH	21.6.24	<i>[Signature]</i>
Cash Received				
Remark				

# TRAVELLING REPORT

Date : .....


Report To	AGM.	
Employee Name	Wai Lin Aung.	
Position	MAC Nationals.	
Department	Consumable	
Business		

Departure & Arrival	Departure Date And Time	Arrival Date And Time
	7.5.24. (7:30 Am).	18.5.24. (9:30 Am).

Trip Information	1. From ..... To .....
	2. From ..... To .....
	3. From ..... To .....

Purpose For Travelling	
------------------------	--

Travel Date	Activities	Remark
7.5.24.	MLM to TGO.	
8.5.24.	5. visit. U Win (workshop). U Than Naing (workshop). Hlaing Zin Min (workshop).	Galone Min (workshop). Ko Kalay Lay (workshop).
9.5.24.	7. visit. U Win Naing Oo (workshop). Sunn Light (workshop). Ko Mye Gyi (workshop). Sun Gabi shop.	U Than Thint shop. Sunn Nyi (workshop). U Lu Lar (workshop).
10.5.24.	5. visit. A Lin Young shop. Ko Zaw Win Naing. Zin Min workshop.	Aung Kabar shop. Ko Than Naing Oo. Hlaing.
13.5.24.	5. visit. U Than Soe Win (Quarry). Aung (Quarry). Ko Min Thu (Quarry).	U Thuya Daw Htoo Htoo (Quarry). Moe Sunn Pan shop.
14.5.24.	5. visit. Htain Htain Thar (Quarry). That Naing Lin shop.	U Than Thint shop. Win Nain

Reported by  
 Sign :   
 Name : Wai Lin Aung  
 Position : ASM.

Checked by  
 Sign :  
 Name :  
 Position :

Approved by  
 Sign :  
 Name :  
 Position :

(DH/AGM/GM)

(COO)

# TRAVELLING REPORT

Date : .....

Report To		
Employee Name		
Position		
Department		
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From ..... To .....	
	2. From ..... To .....	
	3. From ..... To .....	
Purpose For Travelling		
Travel Date	Activities	Remark
15.5.24.	5. visit. U Phye Kyaw (Gold mining). Tat Nay Lin shop Thein workshop. Ko Kaler Lay workshop. U Mye Kyaw workshop.	
16.5.24.	5. visit. Ko Kyaw Lin Thein (Gold Mining). U Phye Kyaw (Gold mining). Daw Pa Pa (Quarry). Daw Htoo Htoo (Quarry). Htein Htein Thein (Quarry)	
17.5.24.	4. visit. Super Star shop. Ko Khaing Min workshop U Win workshop. Ko Thuy Aung workshop.	
18.5.24.	TGO to MTL. Total visit are. 4 miles, TGO, Okwin, Mope Thi. Total visit shop. 36. Total visit order - 12 cases. 3 can 6 drum.	

Reported by

Checked by

Approved by

Sign :

Sign :

Sign :

Name :

Name :

Name :

Position :

Position :

Position :

(DH/AGM/GM)

(COO)

02-CHL-HRM-FRM-064-00

9:36

75



Ma Hnin Myat Thet

last seen recently



Dear Ma Hnin ,

I would like to request for ASM travelling approve.

BU -MAC BU for National Sales Team

ASM name -Wai Lin Aung

Travel branch name -Taungoo & Meikhtila Branch

Reason-Branch MAC sales support

Trip date-7-4-2024 ( Estimate 2 weeks)

Travel plan -Express ( MLM~TGO~MTL)

Stay location Taungoo & Meikhtila office

Advance charges, TGO trip=100,000 ks & MTL trip=150,000 ks

Thanks

Mi Mi Zin

Please approve for TGO & MTL trip Ma Hnin

12:27 PM ✓✓

Please approve Ma Hnin



8:13 PM ✓✓

Mi Mi Zin

Dear Ma Hnin , I would like to request for A...

Ok

9:05 PM



Message



# မာမင်္ဂ

40361

mandalarminn.express@gmail.com

www.mandalarminn.com.mm မဟာလတ်မှတ်တော် မိမိတို့ကြိုက်လွယ်ကူစွာ သယ်ယူပို့ဆောင်ပေးမည်။

အဆင့်မြင့်ခရီးသည်ပို့ဆောင်ရေး **Mandalar Minn Express**

**၇၁၀ ၈၀ ၇၇၆**

ဖြူး - တောင်ငူ - ဆွာ - ရေနီ - နေပြည်တော် - မန္တလေး

မြည်တော် - တပ်ကုန်း - မိတ္ထီလာ - ပုဂံ/ညောင်ဦး - ပခုက္ကူ - မြင်းခြံ - မကွေး - မန္တလေး - ငြင်ဦးလွင် - နောင်ချို - တောင်ကြီး

ဆော - ကန်ပက်လက် - မုံရွာ - ရွှေဘို - ကန်ဘလူ - ကျွန်းလှ - မိုးညှင်း - မိုးကောင်း - မြစ်ကြီးနား

ပြည် - မြဝတီ - ဖော်လမြိုင် - မုဒုံ - သံဖြူရောင် - ကျိုက္ခမိ - ထားဝယ် - ပုလော - မြိတ် - ဘုတ်မြင်း - တော့သောင်း

Call Centre : ☎ 09 772 889 998 , Viber Only 📞 , KBZ Pay 🏠 & Telegram 📠 099 4500 4050

( ) Bus , From To

အမည် (Name)	ဝေဖိုးလှေဦး	ထွက်မည့်နေ့ (Date of Departure)	18.05.2024
စုံအမှတ် (Seat No)	3	သင့်ခွင့် + ဝန်ဆောင်ခ + အခမဲ့ (Faire)	220000
ထွက်ခွာချိန် (Departure)	၉:30	အရောက်လာရန်အချိန် (Check-in Time)	

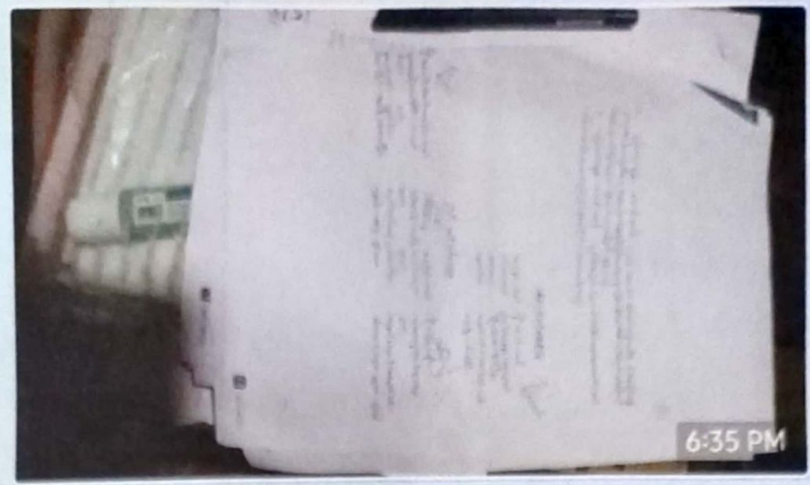
- ★ ဝယ်ယူပြီး ကားလက်မှတ်များ ငွေပြန်မအမ်းပါ။
- ★ ယာဉ်စီးစဉ် ခရီးသည်များ မှတ်ပုံတင် မူရင်း ယူဆောင်လာပါရန်။
- ★ ယာဉ်မထွက်မီ မိနစ်(၃၀) ကြိုတင်အရောက်လာပေးပါရန်။
- ★ သတ်မှတ်ချိန်ကျော်လွန်ရောက်ရှိ ခရီးသည်အား တာဝန်မယူပါ။
- ★ ခရီးစဉ်တလျှောက် မိမိ၏ တန်ဖိုးရှိ ရွှေ၊ငွေ ပစ္စည်းများ မိမိ နှင့် တစ်ပါတည်း ထိန်းသိမ်းထားရပါမည်။ ပျောက်ဆုံးပါက တာဝန်မယူပါ။



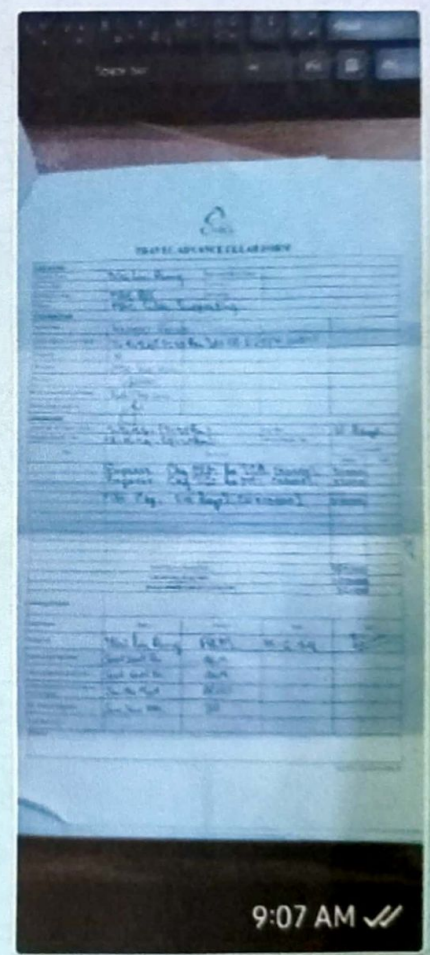


Township, Yangon  
Strand Square, Me  
@kibzms  
https://www

+95 9794408473  
last seen recently



June 19



ပြင်ထားတာပါရှင်။ confirm လေးပြောပေးပါရှင်။  
9:07 AM ✓✓

အစဉ်ပြေပါတယ် ညီမ 9:12 AM

Message