UMG

# TRAVEL ADVANCE CLEAR FORM

| | | | |
|---|---|---|---|
| Name | SYZ, CMT | Estimated Date of Travel | 26.3.25 |
| Rank | 2C, 2A | Total Day | 1D |
| Div., Dept | NIP/BGO | Destination | OVER (UO) |

**Travelling Permit**

| | | | | |
|---|---|---|---|---|
| Place | | | | |
| Date & Time of Travel | | | | |
| Day | | | | |
| Name | | | | |
| Sign | | | | |
| Authorized Person Name | | | | |
| Authorized Person | | | | |

**Advance Clear**

| | | | |
|---|---|---|---|
| Date & Time of Travel | | Total Day | |
| Date & Time | | Arrival Date & Time | |

| Date | Description | Total Amount Kyats | Total Amount USD |
|---|---|---|---|
| 26.3.25 | SYZ -> 1D 15000 | 15000 | |
| | CMT -> 1D 15000 | 15000 | |
| | | | |
| | NIP/DR/25/03/00098 | | |
| | U Aung Lwin Maung | | |
| | Kyaik Ho | | |
| | 2X2101CH-5G | | |
| | | | |
| | | | |
| | | | |
| | Total Expense (Kyats/USD) | 30000 | |
| | Cash Advance (Kyats/USD) | | |
| | Balance Refund/Additional (Kyats/USD) | | |

**Cash Report Status**

| Authorization | Name | Position | Date | Sign |
|---|---|---|---|---|
| Prepared By | Chit Min Thu | Service | | |
| Checked By Dept Head | Naing Naing | (S.H) | 24.4.25 | |
| Approved By GM/AGM/COO | Kyaw Ko" Htet | ABCH | | |
| Acknowledged by related Superior to Report | | | | |
| Check & Approved | Aye Aye Mon | HR | 24.4.25 | Aye. |
| Received | Aye Aye Mon | Cashier | " | Aye |

Scanned with MOBILE SCANNER