



win motors



No.898, Thudamar (4/6), Anawrahta Industrial Zone, Pathein Highway Road, Hlaing Thar Yar Township, Yangon
Tel : + 95(1) 645 410, 645 420
Fax:

ADVANCE CLEARING

Voucher No. : ATT-AC2024070076

To : Ei Phoo Ngone

Voucher Date : 2024-07-26

Advance No : ATT-ADV2024060104

Currency : MMK Rate : 0.00019920

Cashier :

Payment Method	Status
Cash On Hand - MMK - ATT	posted

No.	Description	Track - 1	Track - 2	Amount
1	Advance Clear for traveling charges for PIC Hein Min Htet (MDY, MTL, NUO , MGW) (ADV KS- 150,000/-, EXP KS- 20,000/-, REF KS- 130,000/-)			20000.00

Advance Total :	150000.00
Expense Total :	20000.00
Refund / Collect :	130000.00

Note : Ei Phoo Ngone [ATT-EM-0095]. Advance Clear for traveling charges for PIC Hein Min Htet (MDY, MTL, NUO , MGW) (ADV KS- 150,000/-, EXP KS- 20,000/-, REF KS-130,000/-)

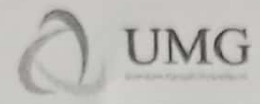
Date : 26.7.2024

Name/NRC No : Swe Lee Hain

Signature :

Handwritten Burmese text

total attach - 3 pes



CASH ADVANCE CLEAR FORM

Date : 2024.07.17

BU/BR/Division : ATT BU

Department : Sale Support

Advance Issue : 150000/- Kyats/ USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	ATT-ADU	2024060104		150,000/-	Traveling charges for PIC
2	2 nd Time Advance					
3	3 rd Time Advance					Hein Min Htet
Total Advance					150,000/-	
Total Actual					20,000/-	
Balance Refund/Additional					130,000/-	

Request By

Checked By

Checked By

Approved By

Approved By

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

Requester

Mgr/DH

Finance & Account

GM/AGM/COO

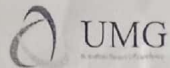
CMC

Phue Ngone Ko Then Zao Lin

Zin Maer

Ko Maung Maung

Ko Zao Min Myoat



TRAVELLING REPORT

Date : 2024.07.17

Report To	U Maung Maung	
Employee Name	Ko Hein Min Htet	
Position	Salesman	
Department	Sale Dept.	
Business	AT & T	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	18.6.2024	30.6.2024
Total Days		
Trip Information	1. From MTL To YGN	
	2. From YGN To MTL	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
17.6.2024 to 20.6.2024	Meiktila, Wundwin Yainethin	
21.6.2024 to 30.6.2024	Go to YGN, customer machine show. MTL customer U San Khaing machine delivery. Nyaung Ue village prospect customer U Nyaw Uind visit	

Reported by
 Sign :
 Name : Hein Min Htet
 Position : Salesman

Checked by
 Sign :
 Name : Ko Maung Maung
 Position : GM

Approved by
 Sign :
 Name : ko Zaw Min Myat
 Position : ACOO

(DH/AGM/GM)

(COO)

Remark: Hi-5 report go
 မြန်မာ့စတိုးဆိုင်
 Eipku
 Ei Khue Ngone

Check by
 Sign :
 Name : ko Than Zaw Lin
 Position : ...



TRAVEL ADVANCE CLEAR FORM

Cash Advance ATT-ADV 2024060104		8:00 AM		5:00 PM	
Employee Name	Hein Min Htet	Estimated Date of Travel	2024.06.18 to 2024.06.30		
Position Rank	Sale man	Total Day	14 days working days is 11 days		
BU/BR/DIV, Dept	ATT BU	Destination	MTL, YGN		
Purpose	Sale & marketing				
Travelling Permit					
Arrival Place	MTL	YGN			
Actual Date & Time of Travel	2024.06.17 (8:00)AM		2024.06.30 (5:00)PM		
Total Day	14 days working days is 11 days				
HR Name					
HR Sign	Attached 0260.000.072254				
BOH/Authorized Person Name					
BOH/Authorized Person					
Advance Clear 8:00 AM 5:00 PM					
Actual Date & Time of Travel	2024.06.18 to 2024.06.30		Total Day	11 days	
Departure Date & Time	2024.06.17 (8:00)AM		Arrival Date & Time	2024.06.30 (5:00)PM	
Date	Description	Total Amount		Kyats	USD
2024.06.18	18,19 (10000 x 2)			20000	
2024.06.30					
Total Expense (Kyats/USD)				150000	
Cash Advance (Kyats/USD)				20000	
Balance Refund/Additional (Kyats/USD)				130000	
Job Report Status					
Authorization	Name	Position	Date	Sign	
Prepared By	Ei Hne Wagon	Admin	2024.07.17	Ei Hne	
Approved By Dept Head	ko Than Zee Lin	OM		[Signature]	
Approved By GM/AGM/COO	ko Maeng Maeng	GM		[Signature]	
Acknowledged by related Superior for Job Report	ko Zee Min Myat	ACOO	23.07.24	[Signature]	
HR Check & Approved	Zin Mar Wlin	HR	22.7.24	Zin	
Cash Received	Hnin Vbi Lwin	Cashier	26.7.24	[Signature]	
Remark					

