

Print Date : 09-Jun-2025

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-06-01	Renewable Energy	Sales & Marketing	Arkar Kyaw(2)	Go to Pyay.	11:30	Taw Tike Wark,Mingalardone	Aung Mingalar Bus Station	14,000	14,000	GA Manager Approved	
2	2025-05-18	Renewable Energy	Sales & Marketing	Arkar Kyaw(2)	Go to Pathein Branch.	07:00	Mingalardone, Taw Tike Ward.	Dagon Ayyar Bus Station	23,000	23,000	GA Manager Approved	
3	2025-05-31	Renewable Energy	Sales & Marketing	Arkar Kyaw(2)	Go back Yangon.	12:00	Dagon Ayyar Bus Station	Mingalardone, Taw Tike Ward.	22,000	22,000	GA Manager Approved	
4	2025-05-21	Renewable Energy	Sales & Marketing	San Naing Lin	Go to Tarchileik from Mandalay.	12:30	Mandalay Industrial Yard	Mandalay Airport	35,000	35,000	GA Manager Approved	



TRAVELLING REPORT

Date : 3.6.25

Report To	Ko Pyae Thu	
Employee Name	Sao Aung Aye	
Position	ASM	
Department	Unit Sale and Marketing	
Business	RE	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From ... MOY ... To ... TCL	
	2. From ... To ...	
	3. From ... To ...	
Purpose For Travelling	Branch Visit	
Travel Date	Activities	Remark
21.5.2025	MOY BR To TCLBR	
22.5.2025	Appointment Customer U Ky: Myint	
23.5.2025	To meet customer, U Sai Ayeant Bong22 Hotel, IT Land Solar BP Solar Showroom	
26.5.2025	U Ky: Myint, IT Land Solar, U Alpha	
27.5.2025	Su Pyae Sone Hospital Mya Tha Har Hospital	

Reported by
 Sign : *[Signature]*
 Name : Sao Aung Aye
 Position : ASM

Checked by
 Sign : *[Signature]*
 Name : Aung Myeal Thee
 Position : DH.
 (DH/AGM/GM)

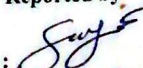
Approved by
 Sign :
 Name : U Aye Min Htoon.
 Position : VCM.
 (COO)


05-CHL-HRM-FRM-064-01

TRAVELLING REPORT

Date : ... 3.6.25 ...

Report To	Ko Aung Thu	
Employee Name	San Aung Lin	
Position	ASM	
Department	Sales and Marketing	
Business	RE	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From ... 1.04 ... To ... 1.01 ...	
	2. From ... To ...	
	3. From ... To ...	
Purpose For Travelling	Branch Visit.	
Travel Date	Activities	Remark
28. 5. 2025	Customer U Kyi Myint appointment	
29. 5. 2025	Shae Saung Hospital U Tin Nwe, BM Color factory	
30. 5. 2025	Wan Phone, One Shine Hotel,	
31. 5. 2025	KZ Electronic, Siber Point electronic	

Reported by
 Sign : 
 Name : San Aung Lin
 Position : ASM

Checked by 
 Sign :
 Name : Aung Myat Thu
 Position : DH.
 (DH/AGM/GM)

Approved by
 Sign :
 Name : U Aye Min Htoon
 Position : VCM.
 (COO)