



### TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Nyay Hhen Wan	Estimated Date of Travel	8.12.24 4:30pm to 15.12.24 6:00am	
Position Rank	SA	Total Day	12 day	
BU/BR/DIV, Dept	AGS BU	Destination	AGS BU to Mandalay horse club.	
Purpose	AGS BU to Mandalay horse club, 0800-1226, operators attending			
Travelling Permit				
Arrival Place				
Actual Date & Time of Travel				
Total Day				
HR Name	Zin Mpa Myint			
HR Sign	Telegram Approved			
BOH/Authorized Person Name				
BOH/Authorized Person	Telegram Approved			
Advance Clear				
Actual Date & Time of Travel		Total Day		
Departure Date & Time		Arrival Date & Time		
Date	Description	Total Amount		
		Kyats	USD	
8.12.24 4:30pm to 15.12.24 6:00am	Nyay Hhen Wan = (12 x 15000)	180,000		
	Express charges	60000		
	Taxi charges	50000		
Total Expense (Kyats/USD)		290,000		
Cash Advance (Kyats/USD)		0		
Balance Refund/Additional (Kyats/USD)		290,000		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Nyay Nyay	Dr-staff	16.12.24	
Approved By Dept Head	Ho Myint, Mae Aung	DH	24.12.24	
Approved By GM/AGM/COO	Ho Maung Maung	GM		
Acknowledged by related Superior for Job Report				
HR Check & Approved	Zin Mpa Myint	AGH	24.12.24	
Cash Received				
Remark				

04-CFD-CAS-FRM-006-02

3346

# တက်လတ်

ပြင်ဦးလွင်

PTIN GO LWIN

အဆင့်မြင့်ခရီးသည်ပို့ဆောင်ရေး

5557, 01 - 637565,  
150077, 09 73012351

☎ 09-955142230  
☎ 09-443012351

Name of Passenger

ကျော်စွာ

သွားမည့်နေ့

Date of Departure

3.12.24

ခုံအမှတ်  
Seat No.

17

သင့်ငွေ  
Fare

300000/-

- ☀ ယာဉ်ထွက်ချိန် နေ့စဉ်ညစနေ ( ၇ ) နာရီတိတိ၊
- ☀ Departured Time (     ) P.M
- ☀ ခရီးသည်များညစနေ (     ) နာရီအရောက်လာပါရန်၊
- ☀ Checked Time (     ) P.M
- ☀ ရောင်းပြီးလက်မှတ် ငွေပြန်မအမ်းပါ၊
- ☀ သတ်မှတ်အချိန်ကျော်လွန်ရောက်ရှိခရီးသည်အား တာဝန်မယူပါ။

09-443012351

09-955142230

----- 09-448009308

တာဝန်ခံလက်မှတ်

9:36 ▶ ...

0.17 KB/s 4.5G 62

**Mandalay**

**Yangon**

Departs At  
**Dec 14, 6:30 PM**



Estimated Arrival  
**Dec 15, 3:30 AM**

Booking Reference : **1871-3156**

[Download Ticket](#)

**Booking Details**

Booking Reference                      1871-3156

**Trip Summary**

Mandalay                      Dec 14, 06:30 PM  
Yangon                              Dec 15, 03:30 AM

Arrival times provided are estimates and may be subject to change. \*

▶ **Full Itinerary**

Bus Operator                      Golden Mandalay Express

Bus Type                              First Class

Unit Ticket Price                      MMK 30,000

Number of                              1 seat

9:36 ▶ ...

23% 4.5G 62

🏠 🌐 mmbusticket.com/mai + 33 ⋮

Arrival times provided are estimates and may be subject to change. \*

▶ **Full Itinerary**

Bus Operator                      Golden Mandalay Express

Bus Type                              First Class

Unit Ticket Price                      MMK 30,000

Number of Seats                      1 seat

Seat No.                              21

Total Ticket Price                      MMK 30,000

**Notices by Golden Mandalay Express**

- NRC
- Foreign not allowed

- Refunds are unavailable after purchase.
- Passengers must arrive at the gate 45 minutes before the bus departs.
- Allow one carry-on luggage for one passenger.
- Keep your belongings together with you. We will not be held responsible for lost items.

# TRAVELLING REPORT

Date : .....

Report To	COO	
Employee Name	Nay Htein Win	
Position	SH	
Department	Service	
Business	ATT-BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	3.12.24	15.12.24
Total Days		
Trip Information	1. From ATT-BU YGN To MDY (water boom)	
	2. From MDY (water boom) To YGN (ATT-BU)	
	3. From ..... To .....	
Purpose For Travelling	Machine delivery and Operator training	
Travel Date	Activities	Remark
3.12.24-	Going to MDY From YGN ATTBU	
4.12.24	Arrival to MDY (water boom) and Machine Unloading	
5.12.24	Machine Inspection. And then, we found Brake Function abnormal so, we checked the brake system. We found the brake	

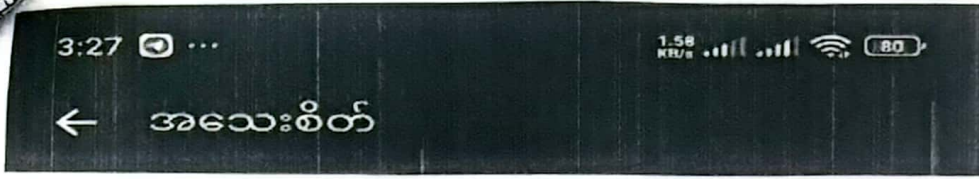
Reported by  
 Sign : *[Signature]*  
 Name : Nay Htein Win  
 Position : SH

Checked by  
 Sign : *[Signature]*  
 Name :  
 Position :  
 Mawm Mawm  
 (DH/AGM/GM)

Approved by  
 Sign : *[Signature]*  
 Name :  
 Position :  
 (COO)  
 26/12/24

- piston abnormal. Need the change one. Waiting part.
- 6.12.24 we dismantled the brake piston. And then, we change the another one brake piston and fill the brake fluid and then, test run the machine. It's ok.
- 7.12.24 (operator training)  
\* Firstly, Daily check fuel level, coolant level, air cleaner, bolts (lose) and air pressure.
- 8.12.24 we explain the gear shift control and how to work. And then, we ~~show~~ demonstration and him to drive.
- 9.12.24 we explain the hydraulic control link and how to work.
- 10.12.24 Test run the machine with load (plough)
- 11.12.24 Test run the machine with load (rotavator)
- 12.12.24 Test run the dozer with load
- 13.12.24 we explain the how to work maintenance (Regular service), grease point, all oil filling and drain port.
- 14.12.24 go back from job site to ATT-BU

စာအုပ်  
အသေးစိတ်



လုပ်ဆောင်မှုအောင်မြင်ပါသည်

**-30,000.00** (Ks)



လုပ်ဆောင်သော အချိန်	14/12/2024 12:33:47
လုပ်ဆောင်မှုအမှတ်	01003635090887119789
လုပ်ဆောင်မှုအမျိုးအစား	OnlinePayment MINIAPP
ငွေလွှဲမည် သို့	911000301 - MMBus Ticket
ငွေပမာဏ	-30,000.00 Ks
မှတ်ချက်	



Print Date : 24-Dec-2024

Tax (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2024-12-03	Agriculture Tractor & Truck	Service	Myint Moe Aung, Nay Htun Win	Branch support,go to job site,ATT To Mandalay horse club,DF60-1826,machine repair	17:00	ATT BU	မန္တလေး	25,000	25,000	GA Manager Approved	
2	2024-12-15	Agriculture Tractor & Truck	Service	Nay Htun Win	Return job site,Mandalay horse club To ATT BU ,DF60-1826,machine repair	06:00	မန္တလေး	တိုင်း	25,000	25,000	GA Manager Approved	
3	2024-11-04	Agriculture Tractor & Truck	Production	Aung Kyaw MyInt(3)		14:30	မန္တလေး	မြောက်	10,000	10,000	GA Manager Approved	Job Site ,ATT BU To Danu Phyu,MT804-4075,Customer -U Win Naing,Problem-PTO function abnormal,Rear axle abnormal (L,R)
4	2024-11-30	Agriculture Tractor & Truck	Production	Aung Kyaw MyInt(3)		17:30	မြောက်	မန္တလေး	10,000	10,000	GA Manager Approved	
5	2024-11-30	Agriculture Tractor & Truck	Production	Aung Kyaw MyInt(3)		20:30	မန္တလေး	တိုင်း	12,000	12,000	GA Manager Approved	

1:23 PM

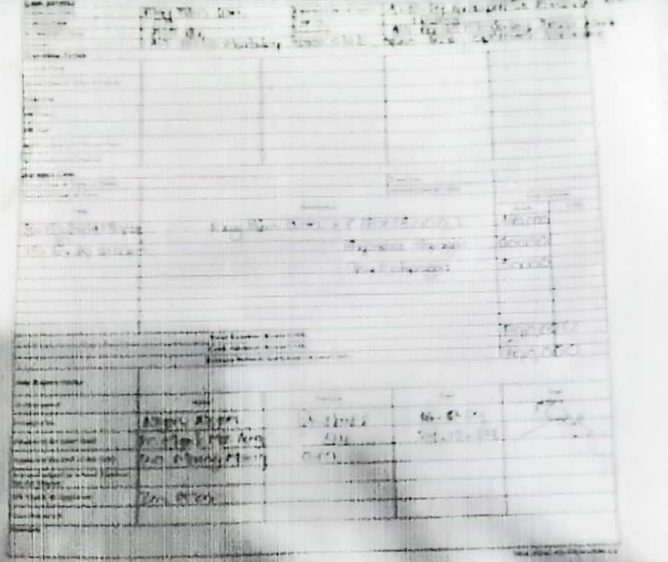
69



M(

Ma Kyae Mhone Win (

last seen recently



Dear MD ရှင်

Customer -Chairwoman  
Machine -DF60  
Sr-No -1826  
Problem -Operator training  
PIC-Nay Htun Win

(3.12.24 to 9.12.24) မှာ Operator training ကုမ္ပဏီအတွက် (9.12.24 to 15.12.24) မှာ ပြီးတဲ့အတွက် Travel charges -290000 ကို Claim နံရိုင်းခွင့်ပြုပါရင်

edited 11:44 AM



Nyein Nyein  
Dear MD ရှင် Customer -Chairwoman Ma...

Please process

12:02 PM

ကျေးဇူးပါရင် 12:04 PM



Message







Zin Mar

last seen recently



Photo

ဒီဟာကလေ 10 ရက်နေ့အထိပဲတောင်းထား  
လိုက်လို့ပါအမ ပြန်လာတာက 15နေ့မှပြန်လာလို့  
ပါရှင့်

edited 10:33 AM ✓

Zin Mar

3 ရက်နေ့ 10 ရက်နေ့ထိ အမဆီက approved...

ဟုတ်ပါတယ်အမ ပထမတဖျတ်ရှင်းမယ်ဆိုပြီး  
တောင်းခိုင်းလိုက်တာပါအမ ပထမတဖျတ်မ  
ရှင်းဖြစ်လိုက်လို့ပါရှင့်

10:34 AM ✓

Nyein Nyein

ဟုတ်ပါတယ်အမ ပထမတဖျတ်ရှင်းမယ်ဆိုပြီး...

ဟုတ်ညီမလေး

10:35 AM



Nyein Nyein

Hi အမ ညီမက ATT BU ကပါရှင့် Custo...

ဒီအစောင်လေးအတွက် approved လေးပေးပေးပါ  
အုံးရှင့်

10:37 AM ✓

Nyein Nyein

ဒီအစောင်လေးအတွက် approved လေးပေးပေးပါ...

ဟုတ်ညီမလေး ခဏလေး နော် ပြန်တဲ့ရက်  
အစီမံ မသိလို့ မေးထားလို့ပါ။

10:38 AM

ဟုတ်ကဲ့ပါရှင့်

10:39 AM ✓



Nyein Nyein

Hi အမ ညီမက ATT BU ကပါရှင့် Custome...

Approved for Ko Nay Htun Win

11:06 AM

ကျေးဇူးပါရှင့်

11:07 AM ✓



Message

