



OVERTIME REQUEST FORM

BU/BR/DIV Name : Mandalay Resources
 Department Name : Service
 Reason for Overtime : Machine need for swing Bearing repairing & Mounting

| No. | Date | Name | Position Level | Time | | Hours | Amount | Remark |
|-----|---------|---------------|----------------|---------|---------|---------------------|--------|---|
| | | | | From | To | | | |
| 1. | 20.5.25 | Aung Khant Th | AI | 5:30 PM | 8:00 PM | 2:30 | 3775 | This machine need for swing bearing repairing and mounting For ME20 x 14 # SHO2318 CRepossess Machine) |
| 2. | " | Minkhantke | " | " | " | 2:30 | 3775 | |
| 3. | " | Kyaw Zin Htet | " | " | " | 2:30 | 3775 | |
| 4. | " | Chit Min Oo | " | " | " | 2:30 | 3775 | |
| | | | | | | Total Hours | 10 H | 15,100 |
| | | | | | | Total Amount | | |

Requested by
 Sign : 
 Name : Thandar Soe
 (Requestor)

Approved by

Sai Nan Ko
 (DH)

Approved by
Aung Thein Win
 (GM/AGM/COO)

Checked by

Moe Thazin
 (HR)