



CASH CLAIM FORM

Date : 26.12.23

BU/BR/Division : Reman

Department : Production

Issue Amount : 57,600 Kyats/ USD

Budget include (or) Not :

Yes Budgeted Title and Amount :

No Reasons for :

Required for: OT for PHK. (3.12.23)

မှတ်ချက်

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
(The amount requested must be properly calculated, checked and verified by respective authorized person)


(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ဖြစ်ပါက သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်
(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)


Request By	Checked By	Checked By	Approved By	Approved By
Shwe Sin	Aung Hein Win	Ma Khin Swe Win	Aung Hein Win	Aung Hein Win
Requester	Mgr/DH	Finance & Account	GM/AGM/LOO	CMC/CEO/Chairwoman

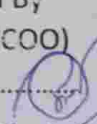
OVERTIME REQUEST FORM

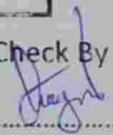
BU/BR/Div Name : Reman
 Department : Production
 Reason for Overtime : Nay Min Kabao, 16928, 16938.

No	Date	Name	Rank	Time		Hours	Amount	Remark	
				From	To				
1	31/12/23	Kyaw Khing Oo	1	8:00am	5:00pm	8hrs	9600		
2	11	Ai Thu Aung	2A	11	11	11	11		
	11	Bein Min Htet	1A	11	11	11	11		
	11	Naing Min Thant	1A	11	11	11	11		
	11	Min Min Zaw	3A	11	11	11	11		
	11	Tin Lin Ko	1A	11	11	11	11		
						Total Hours	48hrs	57,600	
						Total Amount			

Prepared By

 Name: Shwe Sin

Knownledged By

 Name: Aung Bein Win
Ko phyo

Approved By
 (GM/AGM/COO)

 Name: Aung He in Win

Check By HR

 Name: Nandar Aye
 05-CHL-HRM-FRM-020 04

Date	Sr No	MC Model	Customer	Job Activity	from	To	PIC	Assi Mech	Remark
3-Dec-23	16938	D12D	Nay Min Kabar	Engine Assembly	8.00AM	5.00PM	KKO	ST,HMH,NMT	
3-Dec-23	16928	D12D	Nay Min Kabar	Testing	8.00AM	5.00PM		MMZ,TLK,	Chacking Oil Leakages