



TRAVEL ADVANCE CLEAR FORM

Cash Advance			
Name	NN, SYZ	Estimated Date of Travel	2.4.25 to 3.4.25
Position/ Rank	4B, 2C	Total Day	1 days
BU/BR/DIV, Dept	NLP	Destination	over 400 miles
Purpose			

Travelling Permit			
Arrival Place			
Actual Date & Time of Travel			
Total Day			
HR Name			
HR Sign			
BOH/Authorized Person Name			
BOH/Authorized Person			

Advance Clear			
Actual Date & Time of Travel		Total Day	
Departure Date & Time		Arrival Date & Time	
Date	Description	Total Amount	
		Kyats	USD
2.4.25 to	NN → 20 x 15000	30000	
3.4.25	SYZ → 10 x 15000	15000	
	MP/TR/25/01/0107		
	U Kyaw Lin Aung		
	ZX 210 LCH-5A		
	Engine Can't Start		
	Shwegyin		
	Total Expense (Kyats/USD)		45000
	Cash Advance (Kyats/USD)		
	Balance Refund/Additional (Kyats/USD)		

Job Report Status				
Authorization	Name	Position	Date	Signature
Prepared By	Soe Yaw Zan	Service	4.4.25	
Approved By Dept Head	Naung Naung	SH	14.5.25	
Approved By GM/AGM/COC	Kyaw ko" Htet	ABOH	2.6.2025	
Acknowledged by related Superior for Job Report				
HR Check & Approved	Aye Aye Mon	HR	"	
Received	Aye Aye Mon	Cashier	"	