



ADVANCE CLEAR VOUCHER

Requestor Name : Phyu Phyu Win(5)	Budget Type : Include Budget
Department Name :	Payment Type : Advance Clearing
Payment Date :	Advance No : ADV-CE4-2024-12-00004
Payment Voucher No : AC-CE4-2025-02-00002	Prepared By : CE4 Budget Requestor
Payment Method : Cash/Bank	Superior Approved By : Wutt Yee Aung
Payment Amount : 697000.0	Last Approved By : Wutt Yee Aung
Currency : MMK	
Exchange Rate : 4,600.0	

No.	Description	Department	Request Amount	Remark
1	Advance clear for TA charges for DWI Branch support job. Customer - Delco Co.ltd, Problem - Engine Overhaul (E6300F#600828) PIC- Nay Lin Naing	Service Department(CE4)	697,000.00	

Expense Total	697,000.00 K
Advance Total	500,000.00 K
Additional	197,000.00 K

Note: _____

<p>Superior Check By</p> <p>Name : <u>Aung Ko Min</u></p> <p>NRC No : _____</p> <p>Date : _____</p> <p>Remark : _____</p>	<p>FSA</p> <p>Name : <u>Pobh Phobkhain</u></p> <p>NRC No : _____</p> <p>Date : _____</p> <p>Remark : _____</p>	<p>GM/AGM</p> <p>Name : <u>Wutt Yee Aung</u></p> <p>NRC No : _____</p> <p>Date : _____</p> <p>Remark : _____</p>	<p>COO</p> <p>Name : <u>Aye Min Htan</u></p> <p>NRC No : _____</p> <p>Date : <u>08/02/2025</u></p> <p>Remark : _____</p>
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Phyu

Phyu Phyu Win

- units engines repairing - ✘

သင်္ခမ္ဘာ (ခရီးသည်ပို့ဆောင်ရေး)

ကံပေါက် ၊ ရေဖြူမြို့နယ်

ထားဝယ်-ကံပေါက်

ဇာဒီ - ကျောက်ထရုံ

Office to Delco နေ့စွဲ 23.1.25

သည် ----- သွားမည့်နေ့ -----

အမှတ် ----- ထွက်ခွါချိန် -----

ယာဉ်အမှတ် 12000/-

Ph: 09-898530741 , 09-796017003 သို့

ကြိုတင်မှာယူနိုင်ပါသည်။

(ဝယ်ပြီးသောလက်မှတ်များကိုပြန်မလဲပါ)

(တာဝန်ခံစာရေး)



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	May Lin Naing	Estimated Date of Travel	18.12.2024 ~ 30.1.2025	
Position Rank	Tech. Support	Total Day	43 days	
BU/BR/DIV, Dept	CE-ITBU, Service	Destination	Dawei	
Purpose	for DWT branch support, Customer - Delco Co. Ltd. Problem - Engine overhaul.			
Travelling Permit				
Arrival Place	Dawei			
Actual Date & Time of Travel	18.12.2024 ~ 30.1.2025			
Total Day	43 days			
IR Name	Mr Nandar Aye			
IR Sign				
BOH/Authorized Person Name	RhnMar Thx			
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel	18.12.2024 (11:30 AM) ~ 30.1.2025	Total Day	43 days	
Departure Date & Time	18.12.2024 (11:30 AM)	Arrival Date & Time	30.1.2025 (11:00 AM)	
Date	Description	Total Amount		
		Kyats	USD	
18.12.2024 ~ 30.1.2025	TA charges (43 days x 15000)	645000	~	
23.1.2025	DWT office to Delco - onsite car ticket charges	12000	~	
18.12.2024	Mingaladone to Mingaladone Taxi charges	20000	~	
30.1.2025	Mingaladone to Mingaladone Taxi charges	20000	~	
Total Expense (Kyats/USD)		697000	~	
Cash Advance (Kyats/USD)		500000	-	
Balance Refund/Additional (Kyats/USD)		197000	-	
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Phyu Phyu Win	Admin	3.2.2025	
Approved By Dept Head	Aung ko Min	D.H	5.2.2025	
Approved By GM/AGM/COO	Wutt Yee Aung	R.M		
Acknowledged by related Superior for Job Report	Aye Min Htan			
HR Check & Approved	Yu hlar Hlay			
Cash Received				
Remark				



TRAVELLING REPORT

Date : 31.12.2025

Report To	Aung ko Min, Aung Kyaw Thee, L. H. Yee Aung	
Employee Name	Nadyin Naying	
Position	Tech. Support	
Department	Service	
Business	CP-4 BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	18.12.2024 (11:30 AM)	30.1.2025 (11:00 AM)
Total Days	43 days	
Trip Information	1. From YGN To DWI	
	2. From DWI To YGN	
	3. From To	
Purpose For Travelling	For DWI branch support job. Customer. Delco Co. Ltd, Problem. Engine overhaul (E6300F # 600828)	
Travel Date	Activities	Remark
18.12.2024	Go to DWI (1:30 PM - 3:00 PM)	
21.12.2024	DWI to Kan Bauk road was closed	
22.12.2024	Go to Kan Bauk.	
23.12.2024	Engine overhaul (SN-600828)	
24.12.2024	components dismounting & cleaning	
25.12.2024	cleaning	
26.12.2024	cleaning	
27.12.2024	overhauling	
28.12.2024	overhauling	
29.12.2024	overhauling	
30.12.2024	Engine installation	
31.12.2024	Engine installation	
1.1.2025	Engine test run (low-idle)	
2.1.2025	Engine test run (high-idle)	
3.1.2025	Machine test run	
4.1.2025	Machine test run	
5.1.2025	Machine test run	
6.1.2025	Machine test run	
7.1.2025	Engine head dismounting (600828)	
8.1.2025	Engine head test in Reman	
9.1.2025	monitoring the machine.	

Reported by
 Sign :
 Name :
 Position :

Checked by
 Sign :
 Name :
 Position :
 (DI/AGM/GM)

Approved by
 Sign :
 Name :
 Position :
 (COO)
 6/2/25

1.2025	Monitoring the machine
1.2025	waiting for the head and machine monitoring
1.1.2025	waiting for the head and machine monitoring
12.1.2025	waiting for the head and machine monitoring
13.1.2025	waiting for the head and machine monitoring
14.1.2025	waiting for the head and machine monitoring
15.1.2025	waiting for the head and machine monitoring
16.1.2025	Engine head installation
17.1.2025	Engine head installation
18.1.2025	Machine test run
19.1.2025	Machine test run
20.1.2025	Machine test run
21.1.2025	IEGR installation (SN-600827)
22.1.2025	Machine test run
23.1.2025	Back to DWI office
24.1.2025	Knowledge sharing
25.1.2025	Urgent case (Branch support) EC 210DL
26.1.2025	Boom raise malfunction - (root cause - regulator)
27.1.2025	Boom raise malfunction
28.1.2025	waiting for regulator
29.1.2025	The case was solved & back to DWI office
30.1.2025	Back to YGN



No.589-592,Bo Aung Kyaw Street,Yangon-Pathein High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 05-Feb-2025

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2024-12-18	Construction Equipment 4	Service	Nay Lin Naing	For DWI branch support job. Customer - Delco Co ltd, Problem - Engine Overhaul (E6300F#600828)	11:30	Hlaing Thar Yar(HO CE1)	Mingalardone	20,000	20,000	GA Manager Approved	မနက် (11:30 AM) တွင် Service Tools များပါသောကြောင့် HO office(CE1) မှ မင်္ဂလာတောင်သာသို့ Taxi ငှား၍ သွားခဲ့ပါသည်။
2	2025-01-30	Construction Equipment 4	Service	Nay Lin Naing	For DWI branch support job. Customer - Delco Co ltd, Problem - Engine Overhaul (E6300F#600828)	11:00	Mingalardone	Hlaing Thar Yar (HO CE1)	20,000	20,000	GA Manager Approved	မနက် (11:00 AM) တွင် Service Tools များပါသောကြောင့် မင်္ဂလာတောင်သာမှ HO office(CE1) သို့ Taxi ငှား၍ သွားခဲ့ပါသည်။

Request By
Phye Phye Win

Approved By
Aung ko Min

Acknowledged By
Wutt Yee Aung



TRAVEL ADVANCE CLEAR FORM

Cash Advance

Employee Name	May Lin Hlaing	Estimated Date of Travel	18.12.2024 ~ 30.1.2025
Position Rank	Tech-Support	Total Day	43 days
HR DIV. Dept	CE-4BU, Service	Destination	Dawei
Purpose	for MVA branch support. Customer - Delco Ce. Ltd. Problem. Engine overhaul. (CE2008 + G00828)		

Travelling Permit

Arrival Place	Dawei		
Actual Date & Time of Travel	18.12.2024 ~ 30.1.2025		
Total Day	43 days		
HR Name	N. Aung Mye		
HR Sign			
BOH Authorized Person Name	H. M. A. Th		
BOH Authorized Person Sign			

Advance Clear

Actual Date & Time of Travel	18.12.2024 (11:00 AM) ~ 30.1.2025	Total Day	43 days
Departure Date & Time	18.12.2024 (11:00 AM)	Arrival Date & Time	30.1.2025 (11:00 AM)

Date	Description	Total Amount	
		Kyats	USD
18.12.2024 ~ 30.1.2025	TA charges (43 days @ 15000)	645000	-
23.1.2025	DWI office to Delco. Job site car ticket charges	19000	-
18.12.2024	Hlaingtharyar to Mingaladone Taxi charges	20000	-
30.1.2025	Mingaladone to Hlaingtharyar Taxi charges	20000	-
Total Expense (Kyats/USD)		699000	-
Cash Advance (Kyats/USD)		500000	-
Balance Refund/Additional (Kyats/USD)		199000	-

Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Phyu Phyu Win	Admin	3.2.2025	
Approved By Dept Head				
Approved By GM/AGM/COO				
Acknowledged by related Superior for Job Report				
HR Check & Approved				
Cash Received				

Remark