



No. 1947/B , Bo Gyoke Street, Yangon - Patheingyi Highway Road, Hlaing Thar Yar Township, Yangon. Yangon  
 Tel :  
 Fax:

**ADVANCE PAYMENT**

Voucher No. : MAC-ADV2024080022

To : Zin Marn Htein Lin

Voucher Date : 2024-08-08

Due Date : 2024-08-19

Currency : MMK Rate : 0.00018519

Related To :

Payment Method	Prepared By	Approved By	Status
Cash On Hand - MMK-MAC	Zin Marn Htein Lin	Seint Seint Thu	confirmed

No.	Description	Amount
1	Advance pay for Matador branch request vinyl	200000.00
<b>Total :</b>		200000.00
<b>Amount Remain :</b>		200000.00

Note : Matador Budget

Date : 8.8.24

၁၂/၂၀၂၄ ခုနှစ် ဝင်ရောက်ရေး ခံစားရန်  
 Name/NRC No : Zin Marn Htein Linn  
 Cashier : See Mar Tun

Signature : [Signature]  
 Signature : [Signature]



### CASH ADVANCE REQUEST FORM

Date : 6.8.2024

Matador Budget

BU/BR/Division : MAC

Department : Trade Marketing

Advance Issue : 200,000/- Kyats/.....USD

Budget Include (or) Not :

Yes  Budgeted Title and Amount :

No  Reasons for :

**Required For:**

Matador<sup>1</sup> Branch Request Vingl

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**မှတ်ချက်။**  
 (၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထပ်ယူသည်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။  
 (Advance must be cleared within 10 days from Issue date)  
 (၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်း၊စစ်ဆေး၊တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။  
 (The amount requested must be properly calculated, checked and verified by respective authorized person)  
 (၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်။  
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Checked By

Checked By

Approved By

Approved By

*Li*

*[Signature]*

*[Signature]*

*[Signature]*

Zin Maon Htein Linn

Pyae Sone Hein

Pyae Phyo Zin

Zin Seint Seint Thu

Requester

Mgr/DH

Finance & Account

GM/AGM/COO

CMC/CEO/Chairwoman

04-CFD-CAS-FRM-001-03

*မှတ်ချက်: 6/8/24*  
*ZMH*

Y and Consumable Business Unit

Expenses Budget - ( Aug'24 )

Dept Name: Trade Marketing

No	Descriptions ( Aug' 24)	Week				Total	Detail Information
		1st	2nd	3rd	4th		
1	Printer Repair	20,000				20,000	
<i>Valvoline Budget</i>							
2	Valvoline Contract Customer present ( Lift (Royal Auto )	15,000,000				15,000,000	
3	Valvoline branch request vinyl	200,000				200,000	
4	Valvoline billboard for Yangon Waterboom ( size - 15' x 8' )	400,000				400,000	
5	Birthday Cake Activity for MDY BTC, YGN BTB, YGN BTC	90,000				90,000	
6	Valvoline Customer Bonus Award for Aung Aung Shop ( MLM )	3,500,000				3,500,000	
7	Valvoline Thropy for Aung Aung Shop	50,000				50,000	
8	Valvoline Signboard ( MDY BTC ) Star Light	1,000,000				1,000,000	
9	Valvoline Event ( NPT )	400,000				400,000	
10	Valvoline signboard in need of repair for 2years ( Valvoline Project )	2,000,000				2,000,000	
11	Customer voucher book with Valvoline Logo	2,000,000				2,000,000	
12	Valvolne Tittok Campain	200,000				200,000	
13	Valvoline Contract Customer present	2,000,000				2,000,000	
<i>Matador Budget</i>							
14	Matador branch request vinyl	200,000				200,000	
15	Matador billboard for Yangon Waterboom ( size - 15' x 8' )	400,000				400,000	
16	Matador Event ( NPT )	400,000				400,000	
17	Matador signboard ( 4' x 2.5' ) Shwe Nyi Ko ( NGU BR )	300,000				300,000	
<b>Total Expenses (Aug'24)</b>						<b>28,160,000</b>	

Valvoline Budget	20,000,000
Matador Budget	1,300,000
Other Charges	70,000

Requested By:



(Department PIC)  
Zin Marn Htein Linn

Checked By:




(ADH)  
Pyae Sone Hein

Acknowledged By:



F&A  
Pyae Phyo Zin

Approved By:



(AGM)  
Saint Saint Thu

*Handwritten note:*  
2024/7/24  
25117