



## TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Peing Soe Thu		Estimated Date of Travel	9-Feb-25 to 1-Mar-2025
Position Rank	Sales supervisor		Total Day	17 Days
BU/BR/DIV, Dept	Truck & Bus		Destination	MTL
Purpose	visit			
Travelling Permit				
Arrival Place				
Actual Date & Time of Travel	9-2-2025	to	1-3-2025	
Total Day				
HR Name	Theint Theint Thu			
HR Sign				
BOH/Authorized Person Name	Arkos Zaw			
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel				
Departure Date & Time		Total Day		
Date	(16)	Arrival Date & Time		
	9-Feb-2025	Description	Total Amount	
	to	17 Days x 15,000/-	Kyats	USD
	1-Mar-2025	TGY to MTL (Car Ticket)	255,000/-	240,000
		MTL to TGY (Car Ticket)	22,000/-	
		Fuel Charges	25,000/-	
			35,000/-	
			387,000/-	322,000
		Total Expense (Kyats/USD)		
		Cash Advance (Kyats/USD)		
		Balance Refund/Additional (Kyats/USD)	300,000/-	22,000
			37,000/-	22,000
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Ee Yin Win	Admin	6-Mar-25	
Approved By Dept Head	Zar Zar Htwe	Sr. DH	7-Mar-25	
Approved By GM/AGM/COO	Win Theng Nwe	AGM	7-3-25	
Acknowledged by related Superior for Job Report				
HR Check & Approved	Zin Mar Soe	HR	6-3-2025	
Cash Received				
Remark				

*၂၀၂၅ ခု ဇူလိုင်လ ၁၁ ရက်*

# NILARYOMA TRADING CO;Ltd

Near Yangon - Mandalay Main Road  
Meikthila Industrial Zone (4) Street  
Meikthila Township

09-454809860 09-983633587

[0017]

11/2/2025 (9:40 AM)

Name : ggfs

Cashier : u thein

Car Number :

## 92 Ron

ဂါလံ	လီတာ	ဈေးနှုန်း	ကျသင့်ငွေ(K)
0.67	3.06	3,270.00	10,006

Total Amount: 10,006 Ks  
 Discount : Ks  
 Cash : 10,000 Ks  
 Change : 0 Ks

*100009  
u thein*

We are selling verily the price , quantity and quality.  
Thank you for your purchases by Nilaryoma Meikthila

**NILARYOMA TRADING CO;Ltd**

Near Yangon - Mandalay Main Road

Meikthila Industrial Zone (4) Street

Meikthila Township

09-454809860 09-983633587

[0011]

Name : vhg

18/2/2025 (8:54 AM)

Car Number :

Cashier : u thein

**92 Ron**

ဂါလံ	လီတာ	ဈေးနှုန်း	ကျသင့်ငွေ(K)
0.34	1.53	3,275.00	5,011

*5000 / 5000*  
*5000*

Total Amount: 5,011 Ks  
 Discount : Ks  
 Cash : 5,000 Ks  
 Change : 0 Ks

We are selling verily the price , quantity and quality.  
Thank you for your purchases by Nilaryoma Meikthila

**NILARYOMA TRADING CO;Ltd**

Near Yangon - Mandalay Main Road

Meikthila Industrial Zone (4) Street

Meikthila Township

09-454809860 09-983633587

20/2/2025 (9:20 AM)

Cashier : u thein

[0018]

Name : ggbyt

Car Number :

**92 Ron**

ဝိလံ	လီတာ	ဈေးနှုန်း	ကျသင့်ငွေ(K)
0.34	1.53	3,275.00	5,011

*5000/-  
This  
is the*

Total Amount: 5,011 Ks  
 Discount : Ks  
 Cash : 5,000 Ks  
 Change : 0 Ks

We are selling verily the price , quantity and quality.  
Thank you for your purchases by Nilaryoma Meikthila

*၀၀၀၀၀၀*  
**NILARYOMA TRADING CO;Ltd**

Near Yangon - Mandalay Main Road  
Meikthila Industrial Zone (4) Street  
Meikthila Township

09-454809860 09-983633587

22/2/2025 (10:04 AM)

Cashier : U Thein

[0024]

Name : kk

Car Number :

**92 Ron**

ဂါလံ	လီတာ	ဈေးနှုန်း	ကျသင့်ငွေ(K)
0.33	1.50	3,325.00	4,988

Total Amount: 4,988 Ks  
Discount : Ks  
Cash : 5,000 Ks  
Change : 0 Ks

*5000/-  
Thein*

We are selling verily the price , quantity and quality.  
Thank you for your purchases by Nilaryoma Meikthila

235  
**NILARYOMA TRADING CO;Ltd**

Near Yangon - Mandalay Main Road  
Meikthila Industrial Zone (4) Street  
Meikthila Township

09-454809860 09-983633587

28/2/2025 (9:41 AM)

Cashier : wai yan

[0021]

Name : nikjh

Car Number :

**92 Ron**

ဂါလံ	လီတာ	ဈေးနှုန်း	ကျသင့်ငွေ(K)
0.66	2.99	3,340.00	9,987

10000  
Wai Yan

Total Amount: 9,987 Ks  
Discount : Ks  
Cash : 10,000 Ks  
Change : 0 Ks

We are selling verily the price , quantity and quality.  
Thank you for your purchases by Nilaryoma Meikthila

Name of Passanger  
အမည်အမည်

Fare Kyats  
ကျသင့်ငွေ

22000/-

Seat No  
အမှတ်  
၆

Date of Departure  
ထွက်ခွာမည့်နေ့

၄.၇. 2025

Departure Time  
ထွက်ခွာမည့်အချိန်

၆:၀၀ PM

Check in Time  
ခရီးသည်ရောက်ချိန်

၆:၀၀ PM

ညောင်ရွှေ - ဈေးနှောတ်လားရိုးမဆီဆိုင်အနီး။  
 ၀၉-၇၈၇၆၄၄၀၀၀၀၀၀ - ၃၂၉၃၇၈၀၀၀၀၀ - ၇၆၀၄၈၃၂၅၇  
 မန္တလေး - ကျွဲဆည်တန်အနောက်ပေါက်အလည်ရုံ။ ၀၉-၇၈၇၆၄၄၇၂၀  
 ပုဂံ - စံစတိုး ၀၉-၂၀၄၂၇၃၀  
 ညောင်ဦး - အမှတ် (၁/၆) ပုဂံရွှေပြည်ကားကွင်း။  
 ၀၉-၉၆၂၀၄၀၀၅၀၀၀၀ - ၂၅၉၀၃၁၄၄၃

ရောင်းပြီးလက်မှတ်  
ငွေပြန်မအမ်းပါ။



**IKBZ**  
Insurance Co., Ltd.  
အထူးခရီးသွားအာမခံပါရှိပြီး



# GENERAL EXPENSE CLAIM FORM



Company Name : T & B

Department Name : Sale

No.	Date	Name	Description	Amount	Remark
1.	1-Mar-25	Paing Soe Thu	ဖိတ်ခေါ် (၁၁၆၅၀) မှ ဝယ်ယူခြင်း: ကားဆက်သွယ်ရေး ရက်: ၃၀၀၀၀၀၀	25,000/-	လက်ခံခွဲခြားပါ ၁၁၆၅၀ voucher မရခဲ့ပါ။ ✓
Total Amount				25,000/-	✓

Request by

Approved by

Checked by

Approved by

Approved by

Sign :

*[Signature]*  
6/3/2025.

*[Signature]*

Name :

Ei Yen Win  
(Requester)

(Department Head)

*[Signature]*  
25-Mar-25

Win Rida Pa  
(Related FNA/Corp FNA)

*[Signature]*  
2.3.25

(OM/AGM/GM/BOH)

Win Thi Nwe

(ACOO/COO/MD/VCM)

02-BTR-FNA-FRM-002-01

# TRAVELLING REPORT

Date : 3.3.2025

Report To	Mekhalong visit to Sr DM & Ann report	
Employee Name	Paing Soe Thoo	
Position	Sale supervisor	
Department	Sales	
Business	Travel & Bios	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	9.2.2025	2.3.2025
Total Days		
Trip Information	1. From TGV To MTL	
	2. From MTL To TGV	
	3. From To	
Purpose For Travelling	customer appointment, visit	
Travel Date	Activities	Remark
9.2.2025	Old customer relation. new customer finding JMC prospect customer appointment. U Tin Tun Do JMC prospect customer.	JMC prospect 2 int King Long 3 int JD 1 int
2.3.2025	Pyi Tong Kyaw gate King Long get inquiries. Ko Moe Zaw Shanar promover inquiry. Shwe Do Waung Gate King Long 15 seater inquiries. Aisic Bagan King Long 15 seater inquiries. Lam Tit gate King Long get prospect. Doe Shan Myi Nyung Gate King Long inquiry. Ko Aung Si King Long 17 seater inquiry. Ti Lan Yadanar Myung gate inquiry. U Maw (Kang Kin Yaw) Gate King Long inquiry.	

Reported by

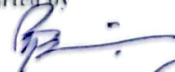
Checked by

Approved by

Sign :

Name :

Position :

  
 Paing Soe Thoo  
 Sale supervisor

Sign :

Name :

Position :

  
 7.3.25

(DH/AGM/GM)

Sign :

Name :

Position :

(COO)

1 - 3 - 2025

විද්‍යා ( 20610 ) 13 607 ෧෧ 25000/-

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1 K. 3685

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