



CASH ADVANCE REQUEST FORM

Date : 26.12.23
 BU/BR/Division : Reman
 Department : Production
 Advance Issue : 200,000/- Kyats/..... ~~USD~~

Budget include (or) Not :

Yes Budgeted Title and Amount :
 No Reasons for :

Required For: Material request for milling m/c and Zone-5, frame drill φ 31mm
 (204-808310049)
 Carbide end mill (broken): 6mm φ 3pcs } mcv boring.
 8mm φ 3pcs } B5-96 engine
 10mm φ 2pcs } head boring.
 1pc }
 M10x1.5 Tap boring tool

မှတ်ချက်။
 (၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။
 (Advance must be cleared within 10 days from issue date)
 (၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်း၊စစ်ဆေး၊တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
 (The amount requested must be properly calculated, checked and verified by respective authorized person)
 (၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်။
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By Shwe Sin Requester
 Checked By Ka Phyo Mgr/DH
 Checked By Khin Swee Win Finance & Account
 Approved By Ang Hein Win GM/AGM/COO
 Approved By _____ CMC/CEO/Chairwoman

INTERNAL MATERIAL REQUEST FORM (ONLY PRODUCTION)



Category : Local
Local/Foregin : Local
Used For : Zone 5 FD frame

Date : 16/12/23
JO No. :
PRD/MR : 20 / /

| No. | Description | QTY | Unit | Purpose | Section | Remarks |
|-----|--------------------------|-----|------|-----------------------|---------|---------|
| 1. | Tapper drill Ø 5.1 mm | 1 | pc | To drill Zone-5 FD | | |
| 2. | Tap M6 x 1 | 1 | pc | | | |
| 3. | Ø 2.5 mm drill | 2 | | Frame drilling | | |
| 4. | Ø 3.0 mm drill | 2 | | | | |
| 5. | Ø 15 mm drill | 2 | | | | |
| 6. | Ø 18 mm drill | 2 | | | | |

Requester By

Approved By

Received By

Name: M.M.H

Name: M.M.H

Name: S.S

Sign:
Mechanic

Sign:
Section Head

Sign:
Production Admin

INTERNAL MATERIAL REQUEST FORM (ONLY PRODUCTION)

Category
Local/Foregin
Used For

Local
Use for milling M/C

Date : 13/12/2023
IO No. :
PRD/MR : 20 / /

| No. | Description | QTY | Unit | Purpose | Section | Remarks |
|-----|---------------------------|-----|------|---|---------|---------|
| 1. | Carbide end mill (broken) | | | - MCV boring - B5, 9C Head boring | | |
| | 6 mm ϕ | 3 | PCS | | | |
| | 8 mm ϕ | 3 | PCS | | | |
| | 10 mm ϕ | 2 | PCS | | | |
| 2. | M 10 x 1.5 Tap | 2 | PCS | | | |
| 3. | Boring Tool | 1 | PG | | | |

Requester By

Name: U. Tun Ky²
Sign: *[Signature]*
Mechanic

Approved By

Name: Mya Mya Htoo
Sign: *[Signature]*
Section Head

Received By

Name: Shwe Sin
Sign: *[Signature]*
Production Admin

Estimate P&L Review
Iron plate = 10L
Tools = 2L
Selling price over = 20L