



No.898, Thudamar (4/6), Anawrahta Industrial Zone, Patheingyi Highway Road, Hlaing Thar Yar Township, Yangon
Tel : + 95(1) 645 410, 645 420
Fax:



ADVANCE CLEARING

Voucher No. : ATT-AC2024080010

To : Zin Mar Win

Voucher Date : 2024-08-07

Advance No : ATT-ADV2024070149

Currency : MMK Rate : 0.00018519

Cashier :

Payment Method	Status
Cash On Hand - MMK - ATT	posted

No.	Description	Track - 1	Track - 2	Amount
1	Advance Clear for Security OT charges (ADV KS- 350,000/-, EXP KS- 336,000/-, REF KS- 14,000/-)			336000.00

Advance Total : 350000.00
Expense Total : 336000.00
Refund / Collect : 14000.00

Note : Zin Mar Win [ATT-EM-0111] Advance Clear for Security OT charges (ADV KS- 350,000/-, EXP KS- 336,000/-, REF KS- 14,000/-)

Date : 7/8/2024 Name/NRC No : Saw Thain Yu (Polaris Co) 130438 Signature : ys



CASH ADVANCE CLEAR FORM

total attach - 5 pcs

Date : 29.7.24
BU/BR/Division : AT & T
Department : Administration
Advance Issue : 350,000 Kyats/ USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	29.7.24	ADV2024070149		350,000	Security OT charges
2	2 nd Time Advance				2	
3	3 rd Time Advance					
Total Advance					350,000	
Total Actual					336,000	
Balance Refund/Additional					14,000	

Request By : Zin Mar Win
Checked By : Lae Lae Mon (Mgr/DH)
Checked By : Zin Mar (Finance & Account)
Approved By : Maung Maung (GM/AGM/COO)
Approved By : CMC (CMC)
04-CFD-CAS-FRM-002-03



OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT BU
Department Name : Security
Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	7.7.24	Win Naing Tun		07:00AM	07:00AM	20:00	16000/-	Security OT
2	9.7.24	"		07:00AM	07:00AM	4	16000/-	"
3	11.7.24	"		07:00AM	07:00AM	4	16000/-	"
4	13.7.24	"		07:00AM	07:00AM	4	16000/-	"
5	15.7.24	"		07:00AM	07:00AM	4	16000/-	"
6	17.7.24	"		07:00AM	07:00AM	4	16000/-	"
7	19.7.24	"		07:00AM	07:00AM	4	16000/-	"
8	20.7.24	"		07:00AM	07:00AM	4	16000/-	Security OT
						Total Hours	128000/-	
						Total Amount		

Requested by : U Win Naing Tun (Requestor)
Approved by : Lae Lae Mon (DH)
Approved by : Maung Maung (GM/AGM/COO)
Checked by : Zin Mar Win (HR)

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT BU
Department Name : Security
Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
9	21.7.24	Win Naing Tun		07:00AM	07:00AM	20:00	16000/-	Security OT
						Total Hours	16000/-	
						Total Amount		

Requested by : U Win Naing Tun (Requestor)
Approved by : Lae Lae Mon (DH)
Approved by : Maung Maung (GM/AGM/COO)
Checked by : Zin Mar Win (HR)

05-CHL-HRM-FRM-020-05

UMG OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT BU
 Department Name : security
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	7.24	Aung Mye Oo		07:00AM	17:00PM	10:00	80000	အားနည်း OT
2.	4.7.24	"		07:00AM	07:00AM	29:00	160000	"
Total Hours							240000	
Total Amount								

Requested by: [Signature]
 Approved by: [Signature]
 Approved by: [Signature]
 Checked by: [Signature]

Sign :

5

UMG OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT BU
 Department Name : security
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
9.	19.7.24	Aung Kyaw Myit		07:00AM	07:00AM	20:00	160000	အားနည်း OT
10.	19.7.24	"		07:00AM	07:00AM	"	160000	အားနည်း OT
11.	20.7.24	"		07:00AM	07:00AM	"	160000	အားနည်း OT
12.		"						
Total Hours							480000	
Total Amount								

Requested by: [Signature]
 Approved by: [Signature]
 Approved by: [Signature]
 Checked by: [Signature]

Sign :
 Name : U Win Naing Tun (Requestor)
 Name : Lae Lae Mon (DII)
 Name : Maung Maung (GM/AGM/COO)
 Name : Zin Mar Win (HR)

4

UMG OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT BU
 Department Name : security
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	2.7.24	Aung Kyaw Myit		17:00PM	07:00AM	10:00	160000	အားနည်း OT
2.	4.7.24	"		07:00AM	07:00AM	29:00	160000	"
3.	6.7.24	"		07:00AM	07:00AM	"	160000	"
4.	8.7.24	"		07:00AM	07:00AM	"	160000	"
5.	10.7.24	"		07:00AM	07:00AM	"	160000	"
6.	12.7.24	"		07:00AM	07:00AM	"	160000	"
7.	14.7.24	"		07:00AM	07:00AM	"	160000	"
8.	16.7.24	"		07:00AM	07:00AM	"	160000	"
Total Hours							1200000	
Total Amount								

Requested by: [Signature]
 Approved by: [Signature]
 Approved by: [Signature]
 Checked by: [Signature]

Sign :
 Name : U Win Naing Tun (Requestor)
 Name : Lae Lae Mon (DII)
 Name : Maung Maung (GM/AGM/COO)
 Name : Zin Mar Win (HR)

05-CIIL-HRM-FRM-020-05

4:40 U Aye Min Htoon last seen at 4:38 PM 9:51 PM

ဆရာရှင် Security OT Advance ထုတ်ထားငွေအား ပြန်ရှင်းခွင့်ပြုပါရှင် 9:53 PM

Forwarded from Zin Mar win. ATT

14

UMG CASH ADVANCE CLEAR FORM

20.3.194

ALAT

Department: Assistant Manager

Account Name: 350000

No.	Bank Name	Bank	Account Number	Branch	Amount	Remarks
1.	AT Bank	AT	123456789	Yangon	MMK 336,000	Security OT Advance

Requested By: [Signature]
 Checked By: [Signature]
 Approved By: [Signature]
 Requested By: Zin Mar Win
 Checked By: Lae Lae Mon
 Approved By: Maung Maung
 Requested By: Maung Maung

July 30

Zin Mar win. ATT Photo

Please proceed MMK 336,000. 4:26 PM