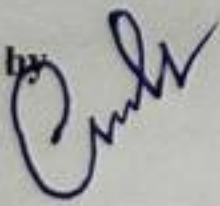


TRAVELLING REPORT

Date : 1.4.25

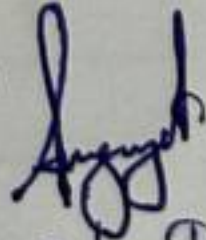
Report To	Aung Myat Thu	
Employee Name	Tint Lwin Co.	
Position	ASM.	
Department	S & MKT	
Business	REBU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From ... Merykhyla ... To ... Myittha ...	
	2. From ... To ...	
	3. From ... To ...	
Purpose For Travelling	Branch visit.	
Travel Date	Activities	Remark
1st. 3.25.	Off Day.	
2. 3.25.	Installer U Kyaw Thet Ag, U Yan Yoe Kyawng, Daw Bag Tee, U Myint Nang, Daw Laxmi, Hein Aung, U Nag Lin Ag, U Soe Myint Htan. Visit.	
3. 3.25.	Customer U Hein Ag, U Nag Lin Ag, U Htan Htan, U Naw San, U Ye' Lin, U Kyaw Thet Ag, Ngar Shop, New AD.	
4. 3.25.	Shave Electronic, Daw Ja Tawng, U Ye' Lin, U Kyaw Thet Aung, U Naw San, U Htan Htan, Uwar Yan Co, U Tag Khaung.	
5. 3.25.	U Tin Htan, Daw Laxmi, U Htan Htan, King Heng Aung, U Myint Than, U Zau Latt Aung, U Soe Myint Htan.	
6. 3.25.	Uwar Yan Co, U Htan Htan, U Kyi Myint, Ngar Shop, U Langa Daw Lun, U La Mag Than, U Lin Htan, U Lin Ag Visit and Call.	
7. 3.25.	Go to Yangon.	
8. 3.25.		

Reported by



 Sign :
 Name : Tint Lwin Co
 Position : ASM.

Checked by



 Sign :
 Name : Aung Myat Thu
 Position : DH.

Approved by

 Sign :
 Name : Aung Min Htoon
 Position : UCM.

(DH/AGM/GM)

(COO)



TRAVEL ADVANCE CLEAR FORM

8:00AM~5:00PM

Cash Advance

Employee Name	Print Loan Co.	Estimated Date of Travel	9 ~ 11. 3. 25.
Position Rank	ASM.	Total Day	3 days.
BU/BR/DIV, Dept	RE BU	Destination	Yangon.
Purpose	Branch visit Training		

Travelling Permit

Arrival Place	Yangon.		
Actual Date & Time of Travel	9 ~ 11. 3. 25.		
Total Day	3 days.		
HR Name	Nyein Ei Ei Khawng		
HR Sign			
BOH/Authorized Person Name	Bye Hsu		
BOH/Authorized Person			

Advance Clear

Actual Date & Time of Travel	9 ~ 11. 3. 25.	Total Day	3 days.
Departure Date & Time		Arrival Date & Time	

Date	Description	Total Amount	
		Kyats	USD
9 ~ 11. 3. 25.	TA charges for 1 person x 3 days x 15,000.	45,000/-	
14. 3. 25.	Car ticket.	29,000/-	
9. 3. 25.	Taxi charges.	18,000/-	
14. 3. 25.	Taxi charges.	18,000/-	
Total Expense (Kyats/USD)		110,000/-	
Cash Advance (Kyats/USD)			
Balance Refund/Additional (Kyats/USD)			

Job Report Status

Authorization	Name	Position	Date	Sign
Prepared By	Print Loan Co	Admin	8. 4. 25	
Approved By Dept Head	Aye Myat Thee	DH.	8. 4. 25.	
Approved By GM/AGM/COO	Bye Hsu	GM.		
Acknowledged by related Superior for Job Report	Aye Myat Thee	VCM		
HR Check & Approved	Nyein Ei Ei Khawng	HR.	8. 4. 25	
Cash Received				

Remark



TRAVELLING REPORT

Date : 1.4.25

Report To	Aung Myat Thee	
Employee Name	Tint Lwin Oo	
Position	ASM.	
Department	S & MKT	
Business	REBU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From Mandalay To Yangon	
	2. From To	
	3. From To	
Purpose For Travelling	Trainings	
Travel Date	Activities	Remark
9.3.25.	off day.	
10.3.25.	Trainings	
11.3.25.	High Voltage Knowledge Sharing Training	

Reported by

Sign :
Name : Tint Lwin Oo
Position : ASM

Checked by

Sign :
Name : Aung Myat Thee
Position : DH

(DH/AGM/GM)

Approved by

Sign :
Name : Aye Mya Htoon
Position : VCM

(COO)



mandalaymin.com.mm

From (မှ)
Yangon

To (သို့)
Meiktila

Traveller (ခရီးသည်)
ကိုတင့်ကျွင်ဦး

Contact (ဖုန်းနံပါတ်)
09977835526

Seat(s) (ခုံနံပါတ်များ)

33

Class/Type
စီးခိုင်း - Scania

Bus No. (ကားနံပါတ်)

Booking Reference
8286-4893

Status
CONFIRMED

Departure (ထွက်ခွာ)
Mar 14, 7:00 PM

Gate (ဂိတ်)
Aung Mye Thar Bus Terminal

Special Request (ပုဂ္ဂိုလ်ရေး)
swp.

Printed Time: Mar 14, 5:38 PM

Passengers
Total

1
29,000

Passport is necessary to travel
ဖုန်းနံပါတ်၊ ဝန်ဆောင်မှု ဖြစ်ပါသည်

Check in 30 min before the departure time
ထွက်ခွာမီ 30 မိနစ်ခင် စစ်ဆေးရန် လိုအပ်ပါသည်။

Each passenger is allowed to carry 10kg luggage
မိနစ်ပိုင်းစီ 10 ကီလိုဂရမ်ခန့် လိုက်လံခွင့် ရှိပါသည်။

No pets are allowed on board
ကားပေါ်တွင် မိမိတို့ကိုယ်တို့ကိုယ်တော်စား မရပါ။

မိမိတို့၏ ဝန်ဆောင်မှုများကို အကဲဖြတ်ပေးရန်၊ မှားယွင်းမှုများကို
ပြန်လှမ်းပေးရန်၊ တစ်ခုခုကို အကဲဖြတ်ပေးရန်အတွက် အထူး
အထူး

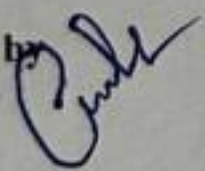
Contact Phone: CallCenter 09772 809
996, YGN 090020180, NPT 09772 1277, Meiktila 09783
88587, MUY 0940251991, Bagan 0949241000, POI 09
24000, 09 771 45 066, Myingyan 09 771 9680
78, Magway 09 2500 83 930, LatPone 094450 12 556

TRAVELLING REPORT

Date : 1.4.25

Report To	Age Manoj Thar	
Employee Name	Tint Lwin Oo	
Position	ASM.	
Department	S & MKT.	
Business	RE BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From Merkh-tla To Magway	
	2. From To	
	3. From To	
Purpose For Travelling	Side survey.	
Travel Date	Activities	Remark
27.3.25.	Go to Magway Branch.	
28.3.25.	Sarzi Hotel sok W. High voltage survey.	
29.3.25.	Go back Merkh-tla	

Reported by

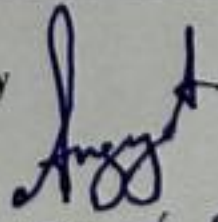


Sign :

Name : Tint Lwin Oo

Position : ASM.

Checked by



Sign :

Name : Aung Myat Thar

Position : DH.

(DH/AGM/GM)

Approved by

Sign :

Name : Aye Min Htoon

Position : YCM.

(COO)



Print Date : 08-Apr-2025

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-03-28	Renewable Energy	Sales & Marketing	Aung Myat Thu	Go to YCC event. Bring Vinyl and Back drop and Marketing Tools.	07:00	O One Bus Station (Hlaing)	YCC Event (Yankin)	10,000	10,000	GA Manager Approved	Because there is no fuel in the car.
2	2025-03-30	Renewable Energy	Sales & Marketing	Ye Myat Min	Go back YCC event. Late Event.	19:00	YCC Event (Yankin)	Insire Park	10,000	10,000	GA Manager Approved	Because there is no fuel in the car.
3	2025-03-30	Renewable Energy	Project Sales	Khin Myat Thu	Go back YCC event. Late Event.	19:30	HO (Hlaing Thayar)	Htan Tapin	15,000	15,000	GA Manager Approved	Because there is no fuel in the car.
4	2025-03-30	Renewable Energy	Branch Operation Development	Aung Myat Thu	Go back YCC event. Late Event.	19:00	YCC Event (Yankin)	South Okkale	10,000	10,000	GA Manager Approved	Because there is no fuel in the car.
5	2025-03-08	Renewable Energy	Sales & Marketing	Tint Lwin Oo	Go to Yangon for High Voltage Training.	13:30	Yangon Airport	HO (Hlaing Thayar)	18,000	18,000	GA Manager Approved	
6	2025-03-15	Renewable Energy	Sales & Marketing	Tint Lwin Oo	Go Back Melkhila.	04:30	Mindama Condo	Aung Mingalar Bus Station	18,000	18,000	GA Manager Approved	
7	2025-03-10	Renewable Energy	Sales & Marketing	San Mawng Lin	Go to Yangon for High Voltage Training.	06:30	Aung Mingalar Bus Station	HO (Hlaing Thayar)	28,000	26,000	GA Manager Approved	
8	2025-03-14	Renewable Energy	Sales & Marketing	San Mawng Lin	Go back Mandalay.	18:30	Kyik Wine Pagoda Bus Station	Aung Mingalar Bus Station	18,000	18,000	GA Manager Approved	

Print Date : 08-Apr-2025

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-03-28	Renewable Energy	Sales & Marketing	Aung Myat Thu	Go to YCC event. Bring Vinyl and Back drop and Marketing Tools.	07:00	O One Bus Station (Hlaing)	YCC Event (Yankin)	10,000	10,000	GA Manager Approved	Because there is no fuel in the car.
2	2025-03-30	Renewable Energy	Sales & Marketing	Ye Myat Min	Go back YCC event. Late Event.	19:00	YCC Event (Yankin)	Insine Park	10,000	10,000	GA Manager Approved	Because there is no fuel in the car.
3	2025-03-30	Renewable Energy	Project Sales	Khin Myat Thu	Go back YCC event. Late Event.	19:30	HO (Hlaing Tharyar)	Htan Tapin	15,000	15,000	GA Manager Approved	Because there is no fuel in the car.
4	2025-03-30	Renewable Energy	Branch Operation Development	Aung Myat Thu	Go back YCC event. Late Event.	19:00	YCC Event (Yankin)	South Okkala	10,000	10,000	GA Manager Approved	Because there is no fuel in the car.
5	2025-03-08	Renewable Energy	Sales & Marketing	Tint Lwin Oo	Go to Yangon for High Voltage Training.	13:30	Yangon Airpoart	HO (Hlaing Tharyar)	18,000	18,000	GA Manager Approved	
6	2025-03-15	Renewable Energy	Sales & Marketing	Tint Lwin Oo	Go Back Meikhtila	04:30	Mindama Condo	Aung Mingalar Bus Station	18,000	18,000	GA Manager Approved	
7	2025-03-10	Renewable Energy	Sales & Marketing	San Naing Lin	Go to Yangon for High Voltage Training.	06:30	Aung Mingalar Bus Station	HO (Hlaing Tharyar)	28,000	26,000	GA Manager Approved	
8	2025-03-14	Renewable Energy	Sales & Marketing	San Naing Lin	Go back Mandalay.	18:30	Kyik Wine Pagoda Bus Station	Aung Mingalar Bus Station	18,000	18,000	GA Manager Approved	



TRAVELLING REPORT

Date : 11.9.25

Report To	Ag Myat The	
Employee Name	San Nwng Lin.	
Position	ASM.	
Department	S & MKT	
Business	RE BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days	2 days	
Trip Information	1. From MDT To YCM.	
	2. From To	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
10.9.25	Go to Yangon.	
11.9.25	High Voltage Knowledge Sharing Trainings	

Reported by
 Sign :
 Name : San Nwng Lin.
 Position : ASM.

Checked by
 Sign :
 Name : Ag Myat The
 Position : DM

Approved by
 Sign :
 Name : Aye Min Hbon
 Position : UCM.

(DH/AGM/GM)

(COO)

2K18035

မန္တလေး

mandalarminn.com.mm

From (မှ) To (သို့)
Yangon Mandalay

Traveller (ခရီးသည်) Contact (ဖုန်းနံပါတ်)
ကိုစန်းနိုင်လင်း 09977836002

Seat(s) (စုံနံပါတ်များ)
34

Class/Type Bus No. (ကားနံပါတ်)
စိုးစိုး - Scania

Booking Reference Status
4110-1326 CONFIRMED

Departure (ထွက်ခွာ) Gate (စိတ်)
Mar 14, 7:00 PM Aung Mingalar Bus Terminal

Special Request (မှတ်ချက်)
SWP

Printed Time : Mar 14, 5:39 PM

Passengers Total 1
31,000

NRC or Passport is necessary to travel
မှတ်ပုံတင် ဝါမှ နံဆင်းနှင့် ပြုပါမည်

Check-in 30 min before the departure time.
ကားထွက်မီ မိနစ် 30 ပြန်တင်ချောက်ရန် လိုအပ်ပါသည်။

Each passenger is allowed one carry-on luggage.
ခရီးသည်တစ်ဦး တစ်ဦးတည်းတစ်ခုသာ ချောင့်ရပါမည်။

No refund will be issued after the departure.
ကားထွက်ချိန်မှစ၍ မြန် မျောက်ရပါမည်။

ထပ်ပြန်ချောက်ရန် မဖြစ်ပါ။ မိနစ် ၃၀ ကျော်လောက်သာ ဖွင့်ရပါမည်။
ထပ်ပြန် ချောက်ရပါမည်။ မျောက်ချောက် ကားထွက်ခွာ ဝါပါ။

Contact Phone: CallCenter-09772 888
908, YGN-095020174, HPT-09251251277, Meiktila-09788
885587, MDY-09402651991, Bagan-09429291000, POE-09
Pakkoku-09 7733 45 666, Myingyan-09 771 9680
78, Magway-09 2560 83 936, Tatkone-094480 12 556

Ag
Aol
for J
HR C
Cash R
Remark

မြတ်မန္တလာထွန်း

အဆင့်မြင့်ခရီးသည်ပို့ဆောင်ရေး

မန္တလေး ● နေပြည်တော် ● စစ်ကိုင်း ● ပုသိမ် ● မြောင်းမြ ● ဟင်္သာတ ● ဗဟို ● မော်လမြိုင် ● ထားဝယ် ● ကော့သောင်း ● မြစ်ကြီးနား ● မိုးကုတ် ● ပြင်ဦးလွင် ● လားရှိုး ● မုဆယ် ● တောင်ကြီး ● ကျိုင်းတုံ ● တချီလိတ်

အမည် San Naing Lin

နေ့စွဲ 10-3-25 Bus

ယာဉ်ထွက်ချိန် (နံနက်-.....နာရီ) (ည.....နာရီ) ၁၀:၀၀

ခုံအမှတ် ၁-၁

ကျသင့်ငွေ 35000/-



ယာဉ်ထွက်ချိန်ထက် မိနစ်(၃၀) စော၍အရောက်ကြပါရန်။

တိုက်ရိုက် (အောင်မင်္ဂလာကားကွင်း)
 တိုက်ရိုက် (မြို့တွင်း)
 ခန္တလေး (ချမ်းမြေ့ရွှေပြည်ကားကွင်း)၊ ကျွဲဆည်ကန်
 ခန္တလေး (မြို့တွင်း)၊ ရာဇဂိတ်၊ ၃၂* ၃၃ကြား

- ☎ : 09-2050919, 09-2050907, 09-2031412, 09-2031413, 09-2031414, 09-2031411
- ☎ : 09-2050915, 09-2050920, 09-89100 2828, 09-89100 5858, 09-89100 1313, 09-402009033
- ☎ : 09-2050910, 09-2031416, 09-2050918, 09-259508568, 09-2031408
- ☎ : 09-2031410, 09-442031410, 09-89100 2277, 09-89100 2266



TRAVEL ADVANCE CLEAR FORM

8:00AM ~ 17:00PM

Cash Advance			
Employee Name	Zan Naing Yin	Estimated Date of Travel	27 ~ 31.3.25
Position Rank	ASM.	Total Day	5 days.
BU/BR/DIV, Dept	RE BU	Destination	Taunggyi
Purpose	Branch visit.		

Travelling Permit			
Arrival Place	TGY BR		
Actual Date & Time of Travel	27.3.25 ~ 31.3.25		
Total Day	5 days.		
HR Name	May Thin Chel		
HR Sign			
BOH/Authorized Person Name			
BOH/Authorized Person			

Advance Clear			
Actual Date & Time of Travel	27 ~ 31.3.25.	Total Day	5 days.
Departure Date & Time		Arrival Date & Time	
Date	Description	Total Amount	
		Kyats	USD
27 ~ 31.3.25.	TA charges for 1 person x 5 days x 15,000/-	75,000/-	
27 - 31.3.25.	Car ticket.	65,000/-	
Total Expense (Kyats/USD)		140,000/-	
Cash Advance (Kyats/USD)			
Balance Refund/Additional (Kyats/USD)			

Job Report Status			
Authorization	Name	Position	Date
Prepared By		Admin.	8.4.25.
Approved By Dept Head	Ag Myat The	OH.	8.4.25.
Approved By GM/AGM/COO	Boyo The	GM.	
Acknowledged by related Superior for Job Report	Aye Min Htoon.	VCM.	
HR Check & Approved	Ngein Ei Ei Khawng	HR	
Cash Received			
Remark			

TRAVELLING REPORT

Date :

Report To	Ko Phyo Thu	
Employee Name	San Naing Lin	
Position	ASM	
Department	Sale	
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From <u>MDY BR</u> To <u>TGY BR</u>	
	2. From To	
	3. From To	
Purpose For Travelling	Branch Supporting	
Travel Date	Activities	Remark
27.3.2025	MDY To TGY BR	
28.3.2025	To meet installers appointment to Nyein Kyaw Swor, Ko Sai	
29.3.2025	U Aung Nying Co, U Sai lone appointment and site survey	
31.3.2025	TGY to MDY BR	

Reported by
 Sign : *[Signature]*
 Name : San Naing Lin
 Position : ASM

Checked by
[Signature]
 Sign :
 Name : Ag Mgaal Thu
 Position : DH.
 (DH/AGM/GM)

Approved by
 Sign :
 Name : Aye Min Htoon
 Position : VCM.
 (COO)



မြေခွာ



အဆင့်မြင့်ခရီးသည်ပို့ဆောင်ရေး

ရပ်စောက် ⇌ တောင်ကြီး ⇌ ရန်ကုန် ⇌ မန္တလေး

အမည် - ဆန်းနုလင်း
 ဝန်ရက် - 31. 3. 2025
 ယာဉ်ထွက်ခွာချိန် - 9:30
 ခုံအမှတ် - 19
 ကျသင့်ငွေ - 35000/-

004807

No. _____

- ရပ်စောက် - အမှတ်(၁/၁၇)၊ ဗဟူးလမ်း၊ ရပ်စောက်မြို့။ Ph : 09-773 370 615, 09-266 888 609
- တောင်ကြီး - Ph : 09-773 371 604, 09-266 888 607
- အေးသာယာ - Block (A3-2), Room(19) အေးသာယာကားကြီးကွင်း။ Ph : 09-773 371 605, 09-266 888 606
- ရန်ကုန် - အနားအမှတ်(၈-G/8) မကွေးလမ်း၊ အောင်မင်္ဂလာကားကြီးကွင်း။ Ph : 09-773 371 600, 09-266 888 610
- မန္တလေး - ယာယီယာဉ်ရပ်နားစခန်း၊ မန္တလေးမြို့။ Ph : 09-773 371 614, 09-266 888 608

ရေစိမ့်စွမ်း





Famous Express

Normal (NyaungShwe and Hopong) (Ygn-Mdy Old Highway Road)

Ref No

DYBIM

Pick-up location

Mandalay

Drop location

Hopong

Depature

27 Mar 2025, 08:30 AM

Arrival

27 Mar 2025, 03:30 PM

Total Seat

1

Seat

19,

Ticket Type

local

Passenger Name

San Naing Lin

Passenger Mobile

09799533699

Payment Method

account

Total Amount

30000

Booking Date

26 Mar 2025, 09:46 PM

Mandalay (MDY - TGI) To Taunggyi Bus Ticket

27 Mar 2025, 08:30 am, Normal (NyaungShwe and Hopong) (Ygn-Mdy Old Highway Road),