



CASH CLAIM FORM

Date : 19.2.2024
 BU/BR/Division : OE-T.BU
 Department : Service
 Issue Amount : 262,000.1 Kyats

Budget include (or) Not :

Yes Budgeted Title and Amount :
 No Reasons for :

Required For:

For TA charges M&K branch support machine RPM decrease E3600K and Mandalay branch E300F fuel system campaign.

မှတ်ချက်။

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
 (The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည် အပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By	Checked By	Checked By	Approved By	Approved By
Requester	Mgr/DH	Finance & Account	GM/AGM/COO	CMC/CEO/Chairwoman
Pheye Pheye Win	Aung ko Min	Hnin Nwe Win	Wutt Yee Aung	

04-CFD-CAS-FRM-005-03

27/24
 Zaw Min Myat



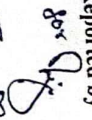
TRAVEL ADVANCE CLEAR FORM


Cash Advance		Employee Name	Zaini Pin Huan	Estimated Date of Travel	1.2.2024 ~ 12.2.2024
Position Rank	Tech. Support	Total Day	11 days		
BU/BR/DIV, Dept	IT BU Service	Destination	Progoke, Mandalay		
Purpose	For progoke branch support machine RPN decrease B3500C and Mandalay branch E3500P fuel system campaign				
Traveling Permit	Mandalay branch				
Arrival Place	Progoke, Mandalay				
Actual Date & Time of Travel	1.2.2024 5:00 PM	12.2.2024 8:00 AM			
Total Day	11 days				
HR Name					
HR Sign					
BOH/Authorized Person Name					
BOH/Authorized Person					
Advance Clear					
Actual Date & Time of Travel	1.2.2024 ~ 12.2.2024	Total Day	11 days		
Departure Date & Time	1.2.2024 5:00 PM	Arrival Date & Time	12.2.2024 8:00 AM		
Date	Description	Total Amount			
		Kyats	USD		
1.2.2024	Yangan to Progoke car ticket charges (1 per)	50000	-		
6.2.2024	Progoke to Mandalay car ticket charges (1 per)	30000	-		
11.2.2024	Mandalay to Yangan car ticket charges (1 per)	30000	-		
7.2.2024	Alaintharagar to Aungmyindalar Taxi charges	17000	-		
12.2.2024	Aungmyindalar to Hlaingtharagar Taxi charges	17000	-		
1.2.2024 ~ 12.2.2024	Taxi charges (11 days x 10000)	110000	-		
11.2.2024	Mandalay office to Mandalay highway bus station	5000	-		
Total Expense (Kyats/USD)		262000	-		
Cash Advance (Kyats/USD)		262000	-		
Balance Refund/Additional (Kyats/USD)		262000	-		
Job Report Status					
Authorization	Name	Position	Date	Sign	
Prepared By	Phyu Phyu Win	Admin	19.2.2024	<i>[Signature]</i>	
Approved By Dept Head	Aung ko Pin	D. H	23.2.2024	<i>[Signature]</i>	
Approved By GM/AGM/COO	Wuth Yee Aung	G. P			
Acknowledged by related Superior for Job Report	Aye Pin Huan	A.		<i>[Signature]</i>	
HR Check & Approved	Phu Phan Oo	SH	23-Feb-24	<i>[Signature]</i>	
Cash Received	Hoo Wki Lun	Cashier	27. Feb. 2024	<i>[Signature]</i>	
Remark					


TRAVELLING REPORT

Date : 15 / Feb / 2024 .

Report To	Meth Yee Aeng, Aung Kyaw Thee, Aung ko Pin	
Employee Name	Zaw Min Jan.	
Position	Mechanic.	
Department	Tech-Support.	
Business	CE-1	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	1. 2. 2024 (5:00 PM)	12. 2. 2024 (8:00 AM)
Total Days	11 days	
Trip Information	1. From ... Yangon ... To ... Mogoke	
	2. From ... Maga-ke ... To ... Mandalay	
	3. From ... Mandalay ... To ... Yangon	
Purpose For Travelling	Go to Mogoke to solve the machine rpm decrease EG 360BL. Go to Mandalay to do. Campaign machine EG300F, new machine.	
Travel Date	Activities	Remark
1. 2. 2024	Start go to Mogoke branch.	
2. 2. 2024	Arrive Mogoke branch (11:38 AM), discuss about EC360BL problem and they already solve the problem.	
3. 2. 2024	Holidays (we discuss about EC360BL beam cylinders damage and to do hydraulic function overhaul)	
4. 2. 2024	Holidays.	
5. 2. 2024	We go to dismount main pump and MCV overhaul checking.	
6. 2. 2024	Go to Mandalay for campaign machine EG300F, SN: 600890 (Departure 9:05 & Arrive 3:41 PM)	
7. 2. 2024	Dismount unit pump, injectors and injectors tube. Change new unit pump, injectors and tube.	

Reported by
 Sign : 
 Name : Zaw Min Jan
 Position : Tech. Support

Checked by
 Sign : 
 Name : Aung ko Pin
 Position : D.H

Approved by
 Sign : 
 Name : Aung Harn Min
 Position : Aung Harn Min

(DH/AGM/GM)

(COO)

Total Jobs from trip - M&K - 360 BL.
 MDL - EG300F
 M&K - overhaul.

02-CHL-HRM-FRM-064-00
 should not have M&K-360 BL
 trip ... Attention to BR.

Date

Activities.

Remarks.

8.2.2024

We connected scan tool and upgrade system. Test run the machine and check machine performance.

9.2.2024.

Checking spare parts (injectors, common rail, high pressure pump & tube) send for no. May Pgi Taw branch (CC-350DL). at EG350DL Mandaly second machine.

10.2.2024

Continue testing injectors, common rail, high pressure pump & tube. We found problems from injectors abnormal and common rail pressure sensor failure.

11.2.2024.

Repair common rail return hose because of this hose false leakage. We install back and testing machine performance with original parts (injector, high pressure pump & common rail). Machine #1 is Ok. If I am come back Yangan at 6:30 PM.

12.2.2024

I will arrive Yangan at 5:00 AM.

Date

Activities.

Remarks.

8.2.2024

We connected scan tool and upgrade system. Test run the machine. and check machine performance.

9.2.2024.

Checking spare parts (injectors, common rail, high pressure pump & tube) send from May Pgi Tow branch (CC-350DL). at Eco350DL Mandaly Second machine.

10.2.2024

Continue testing injectors, common rail, high pressure pump & tube). We found problem from injectors abnormal and common rail pressure sensor failure.

11.2.2024

Repair common rail return hose because of this hose fake leakage. We install back and testing machine performance with.

original parts. (injector, high pressure pump and common rail). Machine is Ok. If I am come back Yangan at 6:30PM.

12.2.2024

I will arrive Yangan at 5:00AM.

MOBILE CLIP

From (မှ) Yangon To (သို့) Mogoke

Traveller (ခရီးသည်) KO Zaw Min Htun Contact (ဖုန်းနံပါတ်) 9446251532

Seat(s) (နေရာ) 3A

Class/Type Bus No (ကားနံပါတ်)

saag:(1 + 1) Tablet
Will free
Booking Reference 7087-1341 Status CONFIRMED

Departure (ခရီးစဉ်) Feb 01, 7:00 PM Gate (ဝိတ်) AungMingalar (JS

Special Request (မှတ်ချက်) Station
id-511801/10:40:22/Vb-Zaw Gyi

Printed Time

Feb 01 6:27 PM

Passengers 1
Total 50,000



Check-in 30 min before the departure time.



TAXI CHARGES FORM

BU/BR/DIV Name : CE-1 BU
 Department Name : Service

No.	Date	Name	Description	Departure Time	Routes		Cost	Remark
					From	To		
1.	1-2-2024	Zae Pin Htan	for branch support (CRG) @:00PM		Hlaingtharyar	Aungmyethar	19000/-	
2.	12-2-2024	Zae Pin Htan	for branch support (CRG) @:00AM		Hlaingtharyar	Aungmyethar	19000/-	
Total Taxi Charges								
							54000/-	

Requested by : *[Signature]*
 Name : *[Signature]*
 Dept. : Service

Acknowledged by : *[Signature]*
 Name : *[Signature]*
 Dept. : Administration

Acknowledged by : *[Signature]*
 Name : Aung ko pin
 Dept. : Service

Approved by : *[Signature]*
 Name : *[Signature]*
 Dept. : Service

Acknowledged by : *[Signature]*
 Name : *[Signature]*
 Dept. : Service



TRAVEL ADVANCE CLEAR FORM

Employee Name	Zano Pina Hlan	Estimated Date of Travel	1.2.2024 ~ 19.2.2024
Business Unit	Tech. Support	Lead Date	11 days
Business Unit Dept	IT - CU Service	Destination	Meoake, Mandalay
Reason	for meoake branch support machine with decrease efficiency and mandalay branch F&E cost fuel system campaign.		
Travel Dates	Meoake, Mandalay		
Actual Date & Time of Travel	1.2.2024 5:00PM	19.2.2024 8:00AM	
Lead Date	11 days		
IR Name	Aygin H Hle		
IR Sign	<i>[Signature]</i>		
IR1 Authorized Person Name			
IR2 Authorized Person			
Authorized Chief			
Actual Date & Time of Travel	1.2.2024 ~ 19.2.2024	Lead Day	17 days
Reporting Date & Year	1.2.2024 5:00PM	Actual Date & Time	19.2.2024 8:00AM
Date	Description	Myr	USD
7.2.2024	Yampan to Meoake car ticket charges (1 per)	50000	
8.2.2024	Meoake to Mandalay car ticket charges (1 per)	80000	
11.2.2024	Mandalay to Yampan car ticket charges (1 per)	80000	
1.2.2024	Mandalay to Meoake taxi charges	14000	
10.2.2024	Meoake to Mandalay taxi charges	17000	
1.2.2024 ~	JTA charges (11 days x 10000)	110000	
19.2.2024	Mandalay office to Mandalay highway bus station	5000	
1.2.2024			
Total Expense (Kyats/USD)		262000	
Cash Advance (Kyats/USD)		257000	
Balance Returned/Advance (Kyats/USD)			
Total		262000	257000
Job Report Status	Name	Position	Date
Authorized			
Requested By			
Approved By Dept Head			
Approved By OIA/AGM/COO			
Authorized by related Superior			
Self Check & Approved			
Cash Received			
Remark			

Hello အစ

CE-1 service ကာပါရင့်

ခရီးစဉ် - မိုးကုတ် / မန္တလေး

သွားမည့် ဦးရေ - 2 ဦး (ဝေဖော်မင်းထွန်း / ဝေကာင်းဌိပိ)

ခန့်မှန်းကြာချိန် - 8 days

သွားမည့်နေ့ - 1-2-2024

သွားရမည့် case - EC360BLC Prime Engine Hunting / Fuel System

Campaign Customer - Aung Htet Paing Co.,Ltd / Win Strategic)

ADV Amt - 400000/-

အထွက် MD Office သိရှိကြောင်း Approved စေးထိုချင်လို့ပါ အစ

edited 11:21 AM ✓✓