



TRAVELLING REPORT

Date :

Report To	AGM.	
Employee Name	Wai Lin Aung	
Position	MAC National Sales	
Department	MAC.	
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	26.5.25. (7:50Am)	31.5.25 (6:00Pm)
Total Days		
Trip Information	1. FromTo	
	2. FromTo	
	3. FromTo	
Purpose For Travelling		
Travel Date	Activities	Remark
26.5.25.	MLM to HPN.	
27.5.25.	4. visit. . Khit San (Gas station). Myat Thu workshop. Ma Me Me shop. Ko Dawkhar workshop.	
28.5.25.	5. visit. . Arkan Physo workshop. Kang Htet San workshop. U Ya Khaing workshop. Htoo Pan Kabas workshop. U Win Khaing workshop.	
29.5.25.	6. Visit. . Sein Myint Mo shop. Le Pyae Soe shop. Lucky Pyun shop. Soe Moe shop. Ko Myo Oo shop. Aye Su Mon shop.	
30.5.25.	5. Visit. . A Chit Paw (.....) Pyae Sone (PCMO). Si Paw Cui workshop. Khit Suon Ara (PCMO-ws). Ko Soe Dawkhar workshop.	
31.5.25.	5. visit. . Kan Thar Lin shop. Mye Set Thit shop. Htant Tann (PCMO-ws). Ko Soe workshop. Htoo Myat Htoo shop.	
	4. visit. . Si Paw Cui shop. Ko Myint Sein workshop. Ko Min workshop. Ko Soe workshop.	
	Total visit area - Thar Manya, HPN. Thabon, Myaing Kalay. Total visit shop - 29-shops Total order - 15 cases 12 b.	

Reported by
 Sign :
 Name : Wai Lin Aung
 Position : ASM.

Checked by
 Sign :
 Name : Aung Ko Latt
 Position : NSM

Approved by
 Sign :
 Name : Sayar U Aye Min Htoon
 Position : VCM

(DH/AGM/GM) (COO)

Monthly Ground Stock Checking MAC BU							
Branch- Hpa An Branch							
Date- 31.5.2025							
No.	Business Unit	Brand	Description	Part Number	Closing Balance	Ground Stock Checking Qty	Remark
1	MAC	VALVOLINE	Valvoline Hydraulic Oil, Ultramax AW 68 (1 x 200L	692334	1	✓	
2	MAC	VALVOLINE	Valvoline Gear Gard Super 140, GL-5 (1 x 18L)	692079	3	✓	
3	MAC	VALVOLINE	Valvoline Engine Oil, All Fleet Premium 15W40, CI	691970	24	✓	
4	MAC	VALVOLINE	Zerex ZX HD Extended Life RTU AFC 6/1 GA	ZXEDRU1	5	✓	
5	MAC	ZEREX	Champ 4T Scooter 10W30, SL/JASO MB 0.8L	844573	240	✓	
6	MAC	VALVOLINE	Maxlife DEX/MERC ATF 6/1QT	VV3246	12	✓	
7	MAC	VALVOLINE	Valvoline Super Coolant-Green(12*1L)	450013	32	✓	
8	MAC	VALVOLINE	Matador 4T20W50 SG(Competitive Grade)24*1L	adv 1001	72	✓	
9	MAC	MATADOR	Matador Premium 10W40 SEMI Mas Additive 4*4	adv 1002	20	✓	
10	MAC	MATADOR	Matador Premium 10W40 SEMI Mas Additive 24*	adv 1003	24	✓	
11	MAC	MATADOR	Matador All Fleet Premium 15W40 CI4/SL Mas Add	adv 1004	12	✓	
12	MAC	MATADOR	Lithium Grease EP3 NLGI3 (12*1.5KG)	adv 1202	26	✓	
13	MAC	VALVOLINE	Valvoline Maxlife ATF 4/4L	891553	8	✓	
14	MAC	VOLVO	Matador SAE 20W50 API SG 4T (24*1L)	MTD 101	2	✓	
15	MAC	MATADOR	Valvoline Hydraulic Oil, Ultramax AW 46 (1 x 200L	692332	1	✓	
16	MAC	VALVOLINE	4T Scooter Gear Oil 10W40 Semi SL JASO MB(12*	adv 1215	12	✓	
17	MAC	MATADOR	VALVOLINE DURABLEND 10W40 API SP 4/4L	894333	8	✓	
18	MAC	VALVOLINE	Valvoline 4Tech Untimate 10W40,API SN(4*1L)	883081	4	✓	
19	MAC	VALVOLINE	Brake Fluid Dot 3(30*400G)	adv 1200-MAC	30	✓	
20	MAC	MATADOR	VALVOLINE PREMIUM PROTECTION 10W30 SP 4/4	897409	12	✓	
21	MAC	VALVOLINE	Premium 10W-30 Semi MAS (4 x 4L)	adv 1190	20	✓	
22	MAC	VOLVO	Volvo VCS Coolant 40/60 (18L)	VOE17470368	1	✓	
23	MAC	MATADOR	4T Scooter Gear Oil 10W30 Semi SL JASO MB(12*	adv 1216	12	✓	
24	MAC	MATADOR	Matador Scooter Gear Oil GL5 80W90 (48*120ml)	adv 1217	48	✓	
25							
					629	0	0

S'part Admin/
Swe Swe Hlaing

Swe Swe Hlaing

Finance & Account
Swe Swe Hlaing

Swe Swe Hlaing

Wai Lin Aung
Wai Lin Aung

ABOH
Ko Chit Oo Maung

Ko Chit Oo Maung

Monthly Ground Stock Checking MAC BU							
Branch- Hpa An Branch							
Date- 26.5.2025							
No.	Business Unit	Brand	Description	Part Number	Closing Balance	Ground Stock Checking Qty	Remark
1	MAC	VALVOLINE	Valvoline Hydraulic Oil, Ultramax AW 68 (1 x 200L)	692334	1	1	
2	MAC	VALVOLINE	Valvoline Gear Gard Super 140, GL-5 (1 x 18L)	692079	3	3	
3	MAC	VALVOLINE	Valvoline 4T Premium 20W40, SL, JASO MA (24 x 1L)	692247	180	180	
4	MAC	VALVOLINE	Valvoline Engine Oil, All Fleet Premium 15W40, CI4/SL	691970	24	24	
5	MAC	ZEREX	Zerex ZX HD Extended Life RTU AFC 6/1 GA	ZXEDRU1	5	5	
6	MAC	VALVOLINE	Champ 4T Scooter 10W30, SL/JASO MB 0.8L	844573	240	240	
7	MAC	VALVOLINE	Maxlife DEX/MERC ATF 6/1QT	VV3246	12	12	
8	MAC	VALVOLINE	Valvoline Super Coolant-Green(12*1L)	450013	32	32	
9	MAC	MATADOR	Matador 4T20W50 SG(Competitive Grade)24*1L	adv 1001	72	72	
10	MAC	MATADOR	Matador Premium 10W40 SEMI Mas Additive 4*4	adv 1002	20	20	
11	MAC	MATADOR	Matador Premium 10W40 SEMI Mas Additive 24*	adv 1003	24	24	
12	MAC	MATADOR	Matador All Fleet Premium 15W40 CI4/SL Mas Add	adv 1004	14	14	
13	MAC	VALVOLINE	Lithium Grease EP3 NLGI3 (12*1.5KG)	adv 1202	27	27	
14	MAC	VOLVO	Valvoline Maxlife ATF 4/4L	891553	8	8	
15	MAC	MATADOR	Matador SAE 20W50 API SG 4T (24*1L)	MTD 101	2	2	
16	MAC	VALVOLINE	Valvoline Hydraulic Oil, Ultramax AW 46 (1 x 200L)	692332	1	1	
17	MAC	MATADOR	4T Scooter Gear Oil 10W40 Semi SL JASO MB(12*1L)	adv 1215	12	12	
18	MAC	VALVOLINE	VALVOLINE DURABLEND 10W40 API SP 4/4L	894333	8	8	
19	MAC	VALVOLINE	Valvoline 4Tech Untimate 10W40,API SN(4*1L)	883081	4	4	
20	MAC	MATADOR	Brake Fluid Dot 3(30*400G)	adv 1200-MAC	30	30	
21	MAC	VALVOLINE	VALVOLINE PREMIUM PROTECTION 10W30 SP 4/4	897409	12	12	
22	MAC	VOLVO	Premium 10W-30 Semi MAS (4 x 4L)	adv 1190	20	20	
23	MAC	MATADOR	Volvo VCS Coolant 40/60 (18L)	VOE17470368	1	1	
24	MAC	MATADOR	4T Scooter Gear Oil 10W30 Semi SL JASO MB(12*1L)	adv 1216	12	12	
25	MAC	MATADOR	Matador Scooter Gear Oil GL5 80W90 (48*120ml)	adv 1217	48	48	
					812	0	0

S'part Admin/
Swe Swe Hlaing

[Signature]

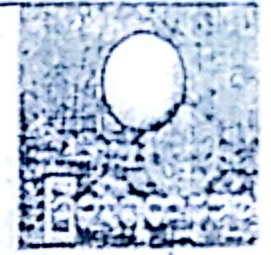
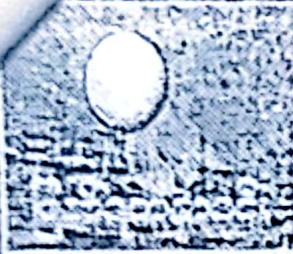
Finance & Account
Swe Swe Hlaing

[Signature]

Wai Lin Aung
[Signature]

ABOH
Ko Chit Oo Maung

[Signature]



မြတ်ဗုဒ္ဓနာမင်္ဂါ
 ခရီးသည့်ပို့ဆောင်ရေး
 ဖော်လမြိုင် ⇄ ဘားအံ လက်မှတ်

အမည်
 ရက်စွဲ
 ကျသင့်ငွေ

ဝေလင်းဆောင်ရွက်ချက် ၄:00 PM

ဒါ. ၅. ၂၅ ၊ ခံအမတ်

၅၀၀၀

တာဝန်ခံလက်မှတ်

လက်မှတ်အရောင်းဌာနများ(၁) ဖော်လမြိုင်မြေနှံကုန်အဝေးပြေးကွင်း၊ ☎: 09255800105

(၂) ဘားအံအဝေးပြေးကွင်း၊ ☎: 09255800106 ၊ (၃) ဖော်လမြိုင်အားကစားဝင်းရှေ့၊ ☎: 092558001

၀၇-၂၅၅၈၀၀၁၀၆ ဖုန်းကိုဆက်ပေး

confirm မှုထားပါကပတ်ရှုပါ

Mya
(မြတ်ဗဟို)

မြတ်ဗုဒ္ဓနာမငါ
ခရီးသည့်ပွဲဆောင်ရေး

မော်လမြိုင် ⇄ ဘားအံ လက်မှတ်

အမည်
ရက်စွဲ
ကျသင့်ငွေ

60 လက်မအထိ | ယာဉ်ထွက်ချိန် 8:30 Am
26.5.2025 | အာမတ် 12
5000/-

Zaw
တာဝန်ခံလက်မှတ်

လက်မှတ်အရောင်းဌာနများ (၁) မော်လမြိုင်မြေနှံကုန်အစေးပြေးကုင်း၊ ☎ 09255800105
(၂) ဘားအံအစေးပြေးကုင်း၊ ☎ 09255800106 | (၃) မော်လမြိုင်အားကစားဝင်းရေ၊ ☎ 09255800111

09 - 255800106 မိုးဆက်ပို့

confirm လာ ပို့ပေးရမည် ။

Mya (မြတ်ဗျာ)

TRAVELLING REPORT

Date :

Report To	ADM	
Employee Name	Wai Lin Myung	
Position	PMC. National Sales	
Department	PMC	
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	26.5.25 (7:16 AM)	27.5.25 (6:56 PM)
Total Days		
Trip Information	1. From	To
	2. From	To
	3. From	To
Purpose For Travelling		
Travel Date	Activities	Remark
26.5.25	MLM to HPIV.	
	1. visit. . Khit San (Gas station). Myat Thu workshop.	
	Ma Me Me shop. Ko Darkhan workshop.	
27.5.25	5. visit. . Aung Phyo workshop. Kang Htet San workshop. U Ya Khain workshop. Htoo Pan Kalar workshop. U Win Khain workshop.	
28.5.25	6. visit. . Sein Myint Mo shop. Pyun shop. See Moe shop.	Le Pye Soe shop. Kinky
29.5.25	5. visit. . A Chit Paw Express (Paw shop). Si Paw Cui workshop. Khit Suon Aun (PCMOS). Ko Su Darkhan workshop.	Pye Soe (PCMOS)
30.5.25	5. visit. . Kan Thar Lin shop. Tamu (PCMOS).	Mye Set Htet shop. Htet
31.5.25	4. visit. . Si Paw Cui shop. Ko Min workshop. Ko Soe workshop.	Htoo Myat Htoo shop
	Total visit area - Thar Manya, HPIV. Thadon, Myaing Kalay.	
	Total visit shop - 29-shops	
	Total order - 15 cases 126.	

Reported by
 Sign :
 Name : Wai Lin Myung
 Position : ASM.

Checked by
 Sign :
 Name : Aung Ko Lett
 Position : NSM

Approved by
 Sign :
 Name : Sayar U Aye Mtn Htoon
 Position : VCM

(DIU/AGM/GM)

(COO)

02-C111-IURM-FRM-064-00