



CLAIM REQUEST FORM

Requestor Name : Zin Zin Oo	Budget Type : Include Budget
Department Name :	Payment Type : Claim Payment
Payment Date :	Prepared By : REN Budget Requestor
Payment Voucher : EX-REN-2025-03-00019	Superior Approved : REN S&M DH
No	By
Payment Method : Cash/Bank	Last Approved By : REN S&M DH
Payment Amount : 75600.0	
Currency : MMK	
Exchange Rate : 4,500.0	

No.	Description	Department	Request Amount	Remark
1	Cash claim for overtime charges for Peasants' solar event. PIC-Arkar Kyaw, Win Yan Paing, Khaing Win Total Amount MMK 75,600/-	Sales and Marketing Department(RE)	75,600.00	Cash Claim

Expense Total 75,600.00 K
Additional/Refund

Note:

<p></p> <p>Superior Check By Name : Aung Myat Thu NRC No : ၁၂/သယံက(နိုင်)၁၆၀၉၀၁ Date : 6.03.2025 Remark :</p>	<p>F&A Name : Nway Nway NRC No : ၉/နထက(နိုင်)၁၆၉၃၀၅ Date : 6.03.2025 Remark :</p> <p style="text-align: center;"> 6.3.25</p>	<p>GM/AGM Name : Phyo Thu NRC No : ၉/အအေ(နိုင်)၀၀၂၁၆၄ Date : 6.03.2025 Remark :</p> <p style="text-align: center;"> Phyo Thu</p>	<p>COO Name : U Aye Min Htoon NRC No : Date : 6.03.2025 Remark :</p> <p style="text-align: center;"> 07/03/2025 Aye Min Htoon</p>
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OVERTIME REQUEST FORM

BU/BR/DIV Name : RE BU
 Department Name : Sale and Marketing
 Reason for Overtime : Fox Solar Event

No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
1.	1.3.25	Aakar Kyau	ASM	8:00 AM	8:00 PM	10.5	12,600/-	✓	
2.	1.3.25	Win Yan Paing	SalesMan	8:00 AM	8:00 PM	10.5	12,600/-	✓	
3.	1.3.25	Khaing Win	SalesMan	8:00 AM	8:00 PM	10.5	12,600/-	✓	
						Total Hours	31.5	37,800/-	✓
						Total Amount			

Requested by: Zin Zin Oo (Requestor)
 Approved by: Aung Myat Thu (DH)
 Approved by: Phyto Thu (GM/AGM/COO)
 Checked by: Nyein Ei Ei Khaing (HR)

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

BU/BR/DIV Name : RE BU
 Department Name : Sale and Marketing
 Reason for Overtime : Fox Solar Event

No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
1.	2.3.25	Aakar Kyau	ASM	8:00 AM	8:00 PM	10.5	12,600/-	✓	
2.	2.3.25	Win Yan Paing	SalesMan	8:00 AM	8:00 PM	10.5	12,600/-	✓	
3.	2.3.25	Khaing Win	SalesMan	8:00 AM	8:00 PM	10.5	12,600/-	✓	
						Total Hours	31.5	37,800/-	✓
						Total Amount			

Requested by: Zin Zin Oo (Requestor)
 Approved by: Aung Myat Thu (DH)
 Approved by: Phyto Thu (GM/AGM/COO)
 Checked by: Nyein Ei Ei Khaing (HR)

05-CHL-HRM-FRM-020-05