



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Kyan Quor Myant		Estimated Date of Travel	7.1.25 to 15.1.25
Position Rank	Mechanic helper, STD		Total Day	9 days
BU/HR/Div. Dept	RE BU		Destination	
Purpose	Solar installation and inspection in Chank & Kyung-Li.			
Travelling Permit				
Arrival Place	Kyung-Li - Chank.			
Actual Date & Time of Travel	7.1.25 to 15.1.25			
Total Day	9 days			
HR Name	Shwe Aun Hoon			
HR Sign	[Signature]			
BOH/Authorized Person Name	The The Htay			
BOH/Authorized Person	[Signature]			
Advance Clear				
Actual Date & Time of Travel	7.1.25 to 15.1.25	Total Day	9 days	
Departure Date & Time	7.1.25	Arrival Date & Time	15.1.25	
Date	Description	Total Amount		
		Kyats	USD	
7.1.25 to 15.1.25	TA Charges (9 days x 90000) For 2 person.	270000		
	Bus ticket	21000		
	Transportation Charges	10000		
	Guest House Charges	101000		
Total Expense (Kyats/USD)		402800		
Cash Advance (Kyats/USD)		550000		
Balance Refund/Additional (Kyats/USD)		147200		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	E. Thee Phyo	Admin	8.2.25	[Signature]
Approved By Dept Head	Aung Ro RO CO	ADH	3.2.25	[Signature]
Approved By GM/AGM/COO	Phyo Thee	AGM	5.2.25	Telegram Approved.
Acknowledged by related Superior for Job Report	Aung Hein Won	GM		[Signature]
HR Check & Approved	Kyan Q ² Phang	HR	5.2.25	[Signature]
Cash Received				
Remark				

04-CID-CAS-FRM-006-02

- STD lead time for 8 kW - 5-7 days.
- Actual lead time - 4 days + travelling 2 days + Other (60kW) site survey. 3 days.
- Proper lead time (pass)

Truth The Life



Luggage Invoice

Sr. No. **22024**

Date **7-1-2025**

Seat No. **3218-40**

Time **7:30AM**

Car No **55-3218**

Amount **10000/-**

YGN MDY NPT TGI BGN

Facebook : <https://www.facebook.com/jjexpressbus>

Total **21800**

For more informations about FAQs and T&C, please visit our website.

<https://jjexpress.net/>

550

JJ EXPRESS MYANMAR

Ref# : DGTBR

Uyaw Swar Myint

09683617996

11/kaphana(N)127473

Ticket Description	Price (MMK)
--------------------	-------------

Bus Class : (2+2)

Travel Date : 2025-01-07

Travel Time : 07:30

Seat No. : 4D,

Departure : Chan Mya Shwe Pyi Bus

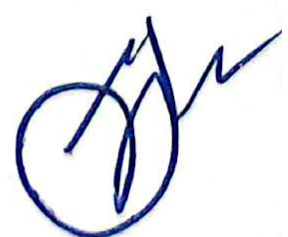
Station(MDY)

Arrival : Bagan Shwe Pyi Bus Station

Total	21800
-------	-------

For more informations about FAQs and T&C, please visit our website.

<https://jjexpress.net/>

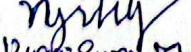


TRAVELLING REPORT

Date: 28.1.25

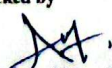
Report To	Aung Do Do Co	
Employee Name	Ryan Swar Myant, Wlon Ryan	
Position	STDP, Méchanic Helper	
Department	Service	
Business	R.E.	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	21.25	15.1.25
Total Days	4 Days	
Trip Information	1. From	To
	2. From	To
	3. From	To
Purpose For Travelling	To install 6kw Solar System on Chauk	
Travel Date	Activities	Remark
	The daily report attached by below.	

Reported by

Sign : 
 Name : Ryan Swar Myant
 Position : STDP,


Leon Ryan

Checked by

Sign : 
 Name : Aung Do Do Co
 Position : ADH

(DH/AGM/GM)

Approved by

Sign : 
 Name : U Aye Man Htoon. 5/2/25.
 Position :

(COO)

05 CIL-IRM-FRM-064-01

No.	Date	Status	Job Types/Number
1	7.1.25	Attend	Went to Kyaukpadaung from Mandalay. <i>Went to Kyaukpadaung from V60.</i>
2	8.1.25	Attend	Went to chawk from Nyaung-Oo office. Carry 12 pcs of solar panels to root slab of customer site. Set up inverter, DB boxes and trunking at customer U Nyan Win 8kW Site.
3	9.1.25	Attend	Went to chawk customer Nyan Win site. Set up rails and 12 pcs of solar panels on the frame. Set up AC input, output, and made DC cable to DC breaker.
4	10.1.25	Attend	Went to chawk customer U Nyan Win site. Installed solar cables to DC breakers. Make earthing system at customer site.
5	11.1.25	Attend	Set up AC input and output. Made MC4 and joined string 1 and string 2. Test run with load and made wifi connection. Installation is finished.
6	12.1.25	Holiday	Went to Nyaung-Oo from chawk.
7	13.1.25	Attend	Went to chawk from Kyaukpadaung for site survey but we did not meet the customer. Site visit to shwe kankar for customer appointment.
8	14.1.25	Attend	Went to KST site and measure the roof of the building and site visit.
9	15.1.25	Attend	Site visit to installed solar system at Nyaung-Oo and meet with customers.