

OVERTIME REQUEST FORM

BU/BR/Div Name :

PG BU

Department :

Rental Department

Reason for Overtime :

Engine break down(Bago), Machine delivery (Mingalardon), Regular Service(North- Okkalla) radiator cleaning(Zone3), PDI load test run (Tamwe)

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	16.11.24	Pyae Phyo Kyaw	1200	5:00 PM	8:30 PM	3.5	4200	CP Myanmar 60 kva (SR A 1607046) engine break down and engine oil leakage problem solving
		Arkar Kyaw	1000	5:00 PM	8:30 PM	3.5	3500	
2	1.12.24	Pyae Phyo Kyaw	1200	5:30 AM	1:00 PM	7.0	8400	Madator 500 kva pre delivery load test run
		Arkar Kyaw	1000	5:30 AM	1:00 PM	7.0	7000	
3	3.12.24	Pyae Phyo Kyaw	1200	5:00 PM	7:30 PM	2.5	3000	Bee Express 25 kva regular service inspection test run
		Yan Myo Aung	1000	5:00 PM	7:30 PM	2.5	2500	
4	8.12.24	Min Khant Kyaw	1200	3:30 PM	8:30 PM	4.5	5400	U Zaw Thura Win 350 kva coolant temperature high shutdown and radiator washes cleaning.
		Toe Wai Phyo	1200	3:30 PM	8:30 PM	4.5	5400	
5	7.12.24	Pyae Phyo Kyaw	1200	9:00 AM	8:45 PM	10.50	12600	Titan madator 350 kva PDI load test run inspection
		Toe Wai Phyo	1200	9:00 AM	8:45 PM	10.50	12600	
				Total Hours		56.0	64600	
				Total Amount				

Prepared By

Kyay

Name: Kyal Sin Thway

Knowledgeed By

[Signature]

Name: Aung Ko Oo

Approved By
(GM/AGM/COO)

Name: Soe Htet Tin

Check By HR

[Signature]

Name: Phyo Wai Nyein