



No. 1947/B , Bo Gyoke Street, Yangon - Patheln High Way Road, Hlaing Thar Yar Township, Yangon.Yongon

Tel :

Fax:

## ADVANCE CLEARING

Voucher No. : MAC-AC2024030036

To : TOE WAI NAUNG

Voucher Date : 2024-03-19

Advance No : MAC-ADV2024020042

Currency : MMK Rate : 0.00026810

Cashier :

Payment : Cash On Hand - MMK-MAC

Status : posted

No.	Description	Track - 1	Track - 2	Amount
1	ADV CLEAR PETTY CASH CHGS, FOR MAR'24, FOR FEB'24, FOR THE PETTY CASH CHGS FOR 2ND WEEK OF FEB'24, MMK-50,000/-, MAC-ADV2024020042, HR DEPT, FOR PETTY CASH CHGS , FOR ACTUAL AMT MMK-70,900/-, PV-20,900/-, HR DEPT.			70900.00
<b>Advance Total :</b>				50000.00
<b>Expense Total :</b>				70900.00
<b>Refund / Collect :</b>				-20900.00

Note : ADV CLEAR PETTY CASH CHGS, FOR MAR'24, FOR FEB'24, FOR THE PETTY CASH CHGS FOR 2ND WEEK OF FEB'24, MMK-50,000/-, MAC-ADV2024020042, HR DEPT, FOR PETTY CASH CHGS , FOR ACTUAL AMT MMK-70,900/-, PV-20,900/-, HR DEPT.

Date : 19.3.2024

Name/NRC No : Toe Wai Naung

Signature :

Cashier : \_\_\_\_\_

Signature : \_\_\_\_\_



# CASH ADVANCE CLEAR FORM

Date: 14.3.2024

Division: MAC

Department: Administration

Advance Issue: 50000/- Kyats/ VSD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 <sup>st</sup> Time Advance	16.2.2024	2024020042		50,000/-	Adv. clear of petty cash
2	2 <sup>nd</sup> Time Advance					charges for 2 <sup>nd</sup> weeks
3	3 <sup>rd</sup> Time Advance					Feb '24
Total Advance					50,000/-	
Total Actual					70,900/-	
Balance Refund/Additional					20,900/-	

Request By  
Mya Kay Khaing  
Requester

Checked By  
Hon Puind Phyu  
Mgr/DH

Checked By  
Su Su Thin  
Finance & Account

Approved By  
Sent Sent Thin  
GM/AGM/COO

Approved By  
[Signature] 15/3/24  
CMC



# GENERAL EXPENSE CLAIM FORM



BR/DIV Name : MAC  
 Department Name : Administration

No.	Date	PIC Name	Description	Category (Customer (Or) Operation)	Cost (MMK)	Remark
1.	16. 2. 24	Mya Kay Khong	သောက်စရာသန့်	Operation	16,000/-	
2.	4. 3. 24	"	ဘူရာပုဆိုး	"	4,000/-	
3.	"	"	ပန်းခဲ	"	3,500/-	
4.	"	"	နှင်းဆီပုဆိုး	"	3,500/-	
5.	"	"	ဆပ်ပြာ	"	4,000/-	
6.	"	"	Tissue	"	3,500/-	
7.	"	"	လက်ဖက်ရည်ခွက်	"	2,000/-	
8.	4. 3. 24	"	သောက်စရာသန့်	"	16,000/0	
9.	7. 3. 24	"	သံပုရာခဲ	"	3,900/-	
10.	"	"	ဘူရာပုဆိုး	"	3,500/-	
11.	"	"	နှင်းဆီပုဆိုး	"	3,000/-	
12.	"	"				
<b>Total General Expense</b>					<b>62,900/-</b>	

Requested by	Approved by	Checked by	Approved by	Approved by
Sign:	Sign:	Sign:	Sign:	Sign:
Name: Mya Kay Khong	Name: Hnin Pawnt Phyu	Name: Su Su Thin	Name: Sent Seret Thu	Name: Zaw Mink Myat
(Requester)	(Department Head)	(Finance & Account)	(OM/AGM/GM)	(ACOO/COO/MD/VCM)

02-BCU-FNA-FRM-002-00