



## TRAVEL ADVANCE CLEAR FORM

<b>Cash Advance</b>		Estimated Date of Travel	6.3.2025
Employee Name	Zarri Hein Pyoe Sone Min	Total Day	1 day
Position Rank	OH Staff	Destination	Sole Way
BU/BR/DIV, Dept	IS BU	Purpose: Go to Hmawbi DL Ko Thu Ya Appointment and Relationship	

<b>Travelling Permit</b>			
Arrival Place	Hambi		
Actual Date & Time of Travel			
Total Day	1 day		
HR Name	Thoe Nu Wai		
HR Sign	<i>[Signature]</i>		
BOH/ Authorized Person Name	Chit San Ko		
BOH/ Authorized Person	<i>[Signature]</i>		

<b>Advance Clear</b>		Total Day	1 day	
Actual Date & Time of Travel	6.3.2025 11:00 AM to 6.3.2025 7:30 PM	Arrival Date & Time	6.3.2025 7:30 PM	
Departure Date & Time	6.3.2025 11:00 AM	Total Amount		
Date	Description	Kyats	USD	
6.3.2025	GH 11209 Car fuel Charges	50,000		→ <i>[Signature]</i>
	Toll gate Charges	550		
		7		
<b>Total Expense (Kyats/USD)</b>		50,550		
<b>Cash Advance (Kyats/USD)</b>				
<b>Balance Refund/Additional (Kyats/USD)</b>				

<b>Job Report Status</b>				
Authorization	Name	Position	Date	Sign
Prepared By	Pyoe Sone Min	Staff	10.3.2025	<i>[Signature]</i>
Approved By Dept Head	Zarri Hein	OH	10.3.2025	<i>[Signature]</i>
Approved By GM/AGM/COO	Chit San Ko	AGM	22.3.2025	<i>[Signature]</i>
Acknowledged by related Superior for Job Report				
HR Check & Approved	Thoe Nu Wai	HR	21-3-2025	<i>[Signature]</i>
Cash Received				
<b>Remark</b>				





HLAINGTHAYA (2) STATION

Contact No : 09 940 549 228

Receipt No: 08578961

Date/Time : 06-03-2025 (11:44)

Pump/Noz : 15/ 1

Product : OCTANE 92 RON

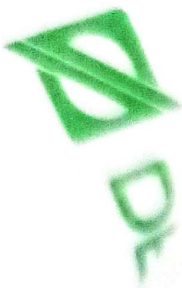
Lit/Price : 15.480 x 3230 K

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Total : 50,000 K

MOP : Cash

Plate : CC 6H1209

Thank you ... See You Again!



Max Highway Co., Ltd  
HB\_PLZ.HB02X.06032025



Receipt Number : 19018798  
Plaza Name : Hmaw Bi  
Vehicle Number : 6H1209  
Vehicle Class : 2  
Toll Fare : Ks 300.00  
Total Fare : Ks 300.00  
Cash Tendered : Ks 300.00  
Cash Changed : Ks 0.00  
Date Time : 06-03-2025 17:23:08  
Toll Collector ID : tc142

THIS SERVES AS AN OFFICIAL RECEIPT

Max Highway Co., Ltd  
V4\_PLZ.N405E.06032025



Receipt Number : 12239551  
Plaza Name : V4 PLZ  
Vehicle Number : 5H1209  
Vehicle Class : 2  
Toll Fare : Ks 250.00  
Total Fare : Ks 250.00  
Cash Tendered : Ks 250.00  
Cash Changed : Ks 0.00  
Date Time : 06-03-2025 13:05:54  
Toll Collector ID : tc144

THIS SERVES AS AN OFFICIAL RECEIPT



# TRIP CAR USED FORM

BU/BR/DIV : IS CMC D  
Driver Name : Zarni Hein  
Car User Name : Zarni Hein  
Trip Title : Dealer Appointment  
Trip Location : မန္တလေး ၁၀၃၀၂၇၇  
Car No. : GH/1209  
Car Type : Nissan (March)  
Estimate Date : 6.3.2025  
Participant : Pyae Sone Min

Date	Start Kilo	End Kilo
6.3.25	239541	239669

Total kilo - 128 kilo  
Total Gallon - 3.4 Gal  
Fuel Com - 37.6 per Gal  
Fuel Charges - 50,000 MMK

Request By

Requester

Thiri Soe

Checked By

Related GM/AGM

Acknowledge By

GAV Head

Approved By

CAM GM/AGM/COO

05-CHL-GAV-FRM-015-01



Date : 21-Mar-2025

No.589-592,Bo Aung Kyaw Street, Yangon-Pathein High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Monthly Fuel Claim

Vehicle Number	Holding Business	Request Date	For Month	Contract Name	Approved amount	Actual Issue Gallon	Actual Charges Amount	Actual Approved Status	Monthly Usage Kilo	Remark
1209	Motorcycle Business (Yangon)	2025-03-19	March	Phyo Ko Ko(2)	180,000	3	50,000	Close	128	Hawbi, Tike Gyi Dealer Appointment

*Handwritten signature*

Thon Soe  
CSH7

*Handwritten signature*

Zarni Hein  
CSH7

*Handwritten signature*

Phyo Ko Ko (COM)

*Handwritten signature*

Aue Nu Uda  
WR

*Handwritten signature*

21.3.25

*Handwritten signature*

Thanks. 11:12 PM



Thiri Soe  
Dear Sayar ,Ko Zaw Min Myat ,Ko C...  
Thanks. 11:13 PM

**March 5**

Dear VCM,ACOO  
BU - MC BU

အကြောင်းအရာ ။ မှော်ဘီ၊ တိုက် ကြီး

၁) အမည် - Zarni Hein (DH) , Pyae Sone Min (licenses Staff),  
ဌာန - sale and marketing ,

၂) သွားရောက်သည့်ဝန်ထမ်းအရေအတွက် - 2 ယောက်

၃) ခရီးသွားသည့်နေရာ - မှော်ဘီ၊ တိုက် ကြီး


၄) ခရီးသွားသည့်အကြောင်းအရာ - Dealer Finding



၅) စတင်သွားရောက်သည့်နေ့ရက် - (6-Mar-25)

၆) Estimate date. - ခန့်မှန်းခြေ (1) ရက် ကြာနိုင်ပါသည်

၇) Trip Condition - 6H/1209 OM ကားဖြင့် သွားပါမည်

Budget Amount - 50000 MMK

Approve လေးတင်ခွင့်ပြုပါရှင် 

3 9:49 AM  



GCD & MC BU

16 members, 2 online

Thanks & Best Regards  
Thiri Soe

1 5:29 PM ✓✓

Ko Zaw Min Myat admin

Thiri Soe  
Dear VCM,ACOO BU - MC BU ...  
Pls proceed for trip. For budget  
usage, please wait VC approval.



11:06 PM

Yadanar IS/MC Senior Finance  
Dear Sayar U Aye Min Htoon,Ko Za...

Noted. Thanks 11:06 PM

Thiri Soe  
Dear Sayar ,Ko Zaw Min Myat ,Ko C...

Noted. Thanks 11:07 PM

March 6

Aye Min Htoon

Thiri Soe  
Dear VCM,ACOO BU - MC BU ...  
Please proceed to go to  
Hmawbi and Tikekyi by MMK  
50,000.



9:44 AM



Message



No.589/592 No. Aung Mye