

OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT
 Department Name : Production
 Reason for Overtime : (4.11.2024 to 14.11.2024)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
7.	4.11.2024	A Hter Min	~	5:00pm	7:00pm	2:00	2400	We are check the Gear box forward	
	4.11.2024	Htet Pye Phy Kyaw	~	5:00pm	6:00pm	1:00	1200	We Dismounted	
	"	Aung Ko Ko	~	"	"	"	1200	Feeder House	
	"	Win Min Aung	~	"	"	"	1200	Shaft tension	
	"	Chit Zaw Oo	~	"	"	"	1200	Pully 8 mounted	
	"	Pyae Phyio Aung	~	"	"	"	1200	Gear box	
	"	Maung Aung	~	"	"	"	1200	Assembly	
	"	Zin Mya Ko	~	"	"	"	1200	Welding	
Total Hours								10800	
Total Amount									

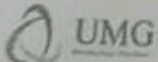
Requested by: *[Signature]*
 Name: Thinzar Moe Htet (Requestor)

Approved by: *[Signature]*
 Ko Aung Kyaw Thu (DH)

Approved by: *[Signature]*
 Ko Maung Maung (GM/AGM/COO)

Checked by: *[Signature]*
 Ma Zin Mar Win (HR)

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT
 Department Name : Production
 Reason for Overtime : (4.11.2024 ~ 14.11.2024)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
8.	5.11.2024	Maung Aung	~	5:00pm	6:30 pm	1:30	1800	Welding	
	"	Win Naing	~	5:00pm	6:00 pm	1:00	1200	Dismounted side	
	"	Aung Ko Ko	~	"	"	"	1200	Pully Assembly	
	"	Win Min Aung	~	"	"	"	1200	Cleaning Radiator	
	"	Zin Min Aung	~	"	"	"	1200	And Track Roller	
	"	Chit Zaw Oo	~	"	"	"	1200	Cover	
	"	Pyae Phyio Aung	~	"	"	"	1200		
Total Hours								7	
Total Amount								9000	

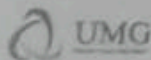
Requested by: *[Signature]*
 Name: Thinzar Moe Htet (Requestor)

Approved by: *[Signature]*
 Ko Aung Kyaw Thu (DH)

Approved by: *[Signature]*
 Ko Maung Maung (GM/AGM/COO)

Checked by: *[Signature]*
 Ma Zin Mar Win (HR)

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

BU/BR/DEV Name : ATT
 Department Name : Production
 Reason for Overtime : (4.11.2024 ~ 14.11.2024)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
3.	9.11.2024	Win Naing		8:30 AM	4:00 PM	7:00	8400	MHCB RC-000033	
	"	Htet Kywe Phyo Kyaw		"	"	"	8400	Installed the motor assembly and crawler	
	"	Aung Min		"	"	"	8400		
	"	Aung Ko Ko		"	"	"	8400		
	"	Chit Zaw Oo		"	"	"	8400		
	"	Pyae Phyo Aung		"	"	"	8400		
							7		
Total Hours								50,400	
Total Amount									

Requested by
 Sign:
 Name: Thinzar Moe Htet (Requestor)

Approved by

 Ko Aung Kyaw Thu (DIR)

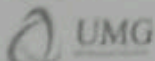
Approved by

 Ko Maung Maung (GM/AGM/COO)

Checked by

 Ma Tin Mar Win (HR)

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

BU/BR/DEV Name : ATT
 Department Name : Production
 Reason for Overtime : (4.11.2024 ~ 14.11.2024)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
	9.11.2024	Win Min Aung		8:30 AM	9:30 PM	6:30	7800	Painting	
	"	Zin Min Aung		"	"	"	7800	welding AWSG6 GBRF-000023	
	"	Zin Mya Ko		"	"	"	7800		
	"	Maung Aung		8:30 AM	4:00 PM	7:00	8400		
4.	11.11.2024	Zin Min Aung		5:00 PM	6:00 PM	1:00	1200	Painting	
	"	Zin Min Aung		"	"	"	1200	GBRF-000073	
							7		
Total Hours								34,200	
Total Amount									

Requested by
 Sign:
 Name: Thinzar Moe Htet (Requestor)

Approved by

 Ko Aung Kyaw Thu (DIR)

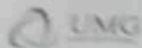
Approved by

 Ko Maung Maung (GM/AGM/COO)

Checked by

 Ma Tin Mar Win (HR)

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

SUBSIDIARY Name : ATT
 Department Name : Protection
 Reason for Overtime : (4.11.2024 ~ 4.8.2024)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
1	4.11.2024	Win Aung		5:00 PM	6:00 PM	1:00	1200	Disassembly of	
2		Aung Min					1200	Drawler belt	
3		Aung Ho Ko					1200	And cleaning	
4		Chit Saw Oo					1200		
5		Pease Phyo Aung					1200		
6		Zin Myo Ko					1200		
7		Maung Aung		5:00 PM	6:30 PM	1:30	1800	Welding	
							Total Hours	7	
							Total Amount	9000	

Requested by
 Sign:
 Name: Thinzar Moe Htet
 (Requestor)

Approved by

Ko Aung Kyaw Thu
 (DII)

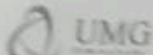
Approved by

Ko Maung Maung
 (GM/AGM/COO)

Checked by

Ma Tin Myar Win
 (HR)

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SUBSIDIARY Name : ATT
 Department Name : Production
 Reason for Overtime : (4.11.2024 ~ 4.11.2024)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
	4.11.2024	Htet Aung Phyo Kyaw		5:00 PM	6:00 PM	1:00	1200	test run and operation	
5	12.11.2024	Win Aung		5:00 PM	6:00 PM	1:00	1200	Repair the Redox	
		Aung Min					1200	Box cover and	
		Aung Ho Ko					1200	cleaning and	
		Chit Saw Oo					1200	Repair Screen box	
							Total Hours	6	
							Total Amount	6000	

Requested by
 Sign:
 Name: Thinzar Moe Htet
 (Requestor)

Approved by

Ko Aung Kyaw Thu
 (DII)

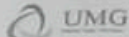
Approved by

Ko Maung Maung
 (GM/AGM/COO)

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Ma Tin Myar Win
 (HR)

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No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
5.	12.11.2024	Phatayee Phyo Kyaw		5:00 PM	7:00 PM	2:00	2400		
		Aye Phyo Aung		u	u	u	2400		
		Win Min Aung		u	u	u	2400	Painting	
		Zin Myo Aung		u	u	u	2400	machine	
		Maung Aung		5:00 PM	6:00 PM	1:00	1200	Welding	
		Zin Myo Ko		u	u	u	1200	u	
							7		
Total Hours								12,000	
Total Amount									

Requested by

Approved by

Approved by

Checked by

Sign :

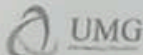
Name : Thinzar Moe Htet
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				From	To				
6.	13.11.2024	Win Naing		5:00 PM	7:00 PM	2:00	2400	We testing the	
		Aker Min		u	u	u	2400	machine all	
		Aung Ko Ko		u	u	u	2400	function	
		Chit Zaw Oo		u	u	u	2400		
		Maung Aung		u	u	u	2400	Welding	
		Zin Myo Ko		5:00 PM	6:30 PM	1:30	7800	u	
Total Hours								13,800	
Total Amount									

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Approved by

Approved by

Checked by

Sign :

Name : Thinzar Moe Htet
(Requestor)

Ko Aung Kyaw Thu
(DH)

Ko Maung Maung
(GM/AGM/COO)

Ma Tin Mar Win
(HR)

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