



MAC
 No. 1947/B , Bo Gyoke Street, Yangon - Patheingyi Highway Road,
 Hlaing Thar Yar Township, Yangon.
 Yangon

Tax Reg. Number:

EXPENSE PAYMENT VOUCHER

Voucher Reference : MAC-PV-24030001
 Voucher Date : 2024-03-05
 Employee Name : LAE YEEZAW
 Employee ID : MAC-EM-0079

Funds Account : Cash On Hand - MMK-MAC
 Voucher Status : posted
 Transaction Currency : Myanmar Kyat

Expense Reference #	Amount
MAC-XC-24030001	76,800.00

Payment Amount	: 76,800.00
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Remarks : DIRECT PAY EMPLOYEE OVERTIMES CHGS FOR MAR'24, FOR EMPLOYEES OVERTIME CHGS FOR ENTRY BACKLOG DATA IN ODOO SYSTEM(2 MAR'23), PIC-SU SU THIN, EI PHYU, LAE YEE ZAW, AYE AYE THIN, ZIN MARN HTEIN LINN, EI SHWE SIN, LIN THANDAR AUNG, AYE NYEIN THU), CHGS MMK-76,800/- (REMARK-64HRSx1200), MAC-XC-24030001, F&A DEPT.

Date : 6.3.2024

Name/NRC No : Lee Yee Zaw

Signature :

Cashier : Zin Marn Htein Linn

Signature :

OVERTIME REQUEST FORM

BU/BR/Div Name : MAC
 Department : Finance
 Reason for Overtime : Odoo Colive Run for Invoice

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	2-3-2024	Ma Su Su Thirz		8 AM	5 PM	8 hr	9600	
2	"	Ma lae Yee Zaw		8 AM	5 PM	8 hr	9600	
3	"	Ma Thin Thin Aye		8 AM	5 PM	8 hr	9600	
4	"	Ma Ei phyu		8 AM	5 PM	8 hr	9600	
5	"	Ma Ei Shwe Zin		8 AM	5 PM	8 hr	9600	
6	"	Ma Aye Nyein Thu		8 AM	5 PM	8 hr	9600	
7	"	Ma Zin Marri		8 AM	5 PM	8 hr	9600	
8	"	Ma Lin Thandar		8 AM	5 PM	8 hr	9600	

Total Hours	64 hrs
Total Amount	76800/-

Prepared By

Knownledged By

Approved By
(GM/AGM/COO)

Check By HR

CASH CLAIM FORM

Date : 2.9.2024

BU/BR/Division : MAC BU

Department : Finance

Issue Amount : 76800/- Kyats/ USD

Budget include (or) Not :

Yes Budgeted Title and Amount :

No Reasons for :

Required For:

Odoo Golive Run for Invoice ✓

မှတ်ချက်။
 (၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေး၊ တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
 (The amount requested must be properly calculated, checked and verified by respective authorized person)
 (၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By	Checked By	Checked By	Approved By	Approved By
Requester	Mgr/DH	Finance & Account	GM/AGM/COO	CMC/CEO/Chairwoman
Aye Nyein Thu	Ei Shwe Sin	Su Su Min		

13/8/24
 ZMM