



OVERTIME REQUEST FORM

BU/BR/DIV Name : Mandalay Resources

Department Name : Service

Reason for Overtime : Machine Need To Repair, Check and Mounted the Swing Bearing

| No. | Date | Name | Position Level | Time | | Hours | Amount | Remark | |
|-----|---------|--------------|----------------|--------|--------|---------------------|--------|--|--|
| | | | | From | To | | | | |
| 1. | 20.5.25 | Agkhand Thu | AI | 5:00PM | 8:00PM | 3:00 | 4530 | This machine | |
| 2. | " | Minkhand kg | AI | 5:00 " | 8:00 " | 3:00 | 4530 | need to repair | |
| 3. | " | Kyawzin Htet | AI | 5:00 " | 8:00 " | 3:00 | 4530 | for ME2 20 x 14# | |
| 4. | " | Chit Min Oo | AI | 5:00 " | 8:00 " | 3:00 | 4530 | JHO 2318 (CNC Yard) CRepasses Machine | |
| | | | | | | Total Hours | 12:00 | 18,120 | |
| | | | | | | Total Amount | | | |

Requested by

Approved by

Approved by

Checked by

Sign :
Name : Thandar Soe
(Requestor)

Soi Nan ko
(DH)

Aung Thu Win
(GM/AGM/COO)

Moe Thazin
(HR)