

No. 1947/B , Bo Gyoke Street, Yangon - Patheingyi Highway, Hlaing Thar Yar Township, Yangon. Yangon

Tel :  
Fax:

### ADVANCE PAYMENT

Voucher No. : MAC-ADV2024070037

To : Zin Marn Htein Lin

Voucher Date : 2024-07-24

Due Date : 2024-08-04

Currency : MMK Rate : 0.00020202

Related To :

| Payment Method         | Prepared By        | Approved By     | Status    |
|------------------------|--------------------|-----------------|-----------|
| Cash On Hand - MMK-MAC | Zin Marn Htein Lin | Seint Seint Thu | confirmed |

| No.                    | Description                                     | Amount    |
|------------------------|---|-----------|
| 1                      | Advance pay for Valvoline MCO A4 sticker 500pcs | 150000.00 |
| <b>Total :</b>         |   | 150000.00 |
| <b>Amount Remain :</b> |   | 150000.00 |

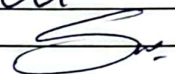
Note : Supplier Budget

Date : 24/07/24

Name/NRC No : Zin Marn Htein Lin

Signature : 

Cashier : Sue Mar Tan

Signature : 



### CASH ADVANCE REQUEST FORM

Date: 23.7.2024

Supplier Budget

U/BR/Division: MAC

Department: Trade Marketing

Advance Issue: 150,000/- Kyats/ USD

Budget include (or) Not :

Yes  Budgeted Title and Amount :

No  Reasons for :

**Required For:**

Valvoline Mco A4 Stickers 500pcs

**မှတ်ချက်။**

(၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုတ်ယူသည့်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။

(Advance must be cleared within 10 days from issue date)

(၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Checked By

Checked By

Approved By

Approved By

*Li.*

*Pya Sone Hein*  
3.7.24

*Phyo Zin*

*Seint Seint Thu*

Zin Maso Htein Linn  
Requester

Pya Sone Hein  
Mgr/DH

Phyo Zin  
Finance & Account

Seint Seint Thu  
GM/AGM/COO

CMC/CEO/Chairwoman

*Phyo Zin*  
2024

04-CFD-CAS-FRM-001-03

Business Unit

( Jul'24 ) 29.6.2024

Marketing

| Items ( Jul' 24 )  | Week      |     |     |     | Total             | Detail Information |
|--|-----------|-----|-----|-----|-------------------|--------------------|
|  | 1st       | 2nd | 3rd | 4th |                   |                    |
| Valvoline Signboard ( MDY BTC ) Star Light   | 1,000,000 |     |     |     | 1,000,000         |                    |
| Valvoline branch request vinyl production charges  | 200,000   |     |     |     | 200,000           |                    |
| 3 Customer Bonus Award for Hero Shop and Armarn Htet ( MLM )                             | 2,500,000 |     |     |     | 2,500,000         |                    |
| 4 Valvoline Event ( NPT )  | 400,000   |     |     |     | 400,000           |                    |
| 5 Valvoline Thropy   | 50,000    |     |     |     | 50,000            |                    |
| 6 Birthday Cake Activity for YGN BTC , YGN BTB and MDY BTC                               | 150,000   |     |     |     | 150,000           |                    |
| 7 Customer voucher book with Valvoline Logo  | 2,000,000 |     |     |     | 2,000,000         |                    |
| 8 Valvoline Tiktok campaign  | 200,000   |     |     |     | 200,000           |                    |
| 9 Valvoline all product vinyl ( 200pcs )   | 640,000   |     |     |     | 640,000           |                    |
| 10 Valvoline Koli sticker with customer name ( Power One )                               | 100,000   |     |     |     | 100,000           |                    |
| 11 Valvoline MCO A4 sticker 500pcs   | 150,000   |     |     |     | 150,000           |                    |
| 12 Valvoline 6" x 6" sticker 500pcs  | 120,000   |     |     |     | 120,000           |                    |
| 13 Valvoline signboard in need of repair for 2years ( Valvoline Project )                | 3,000,000 |     |     |     | 3,000,000         |                    |
| 4 Valvoline T Shirt production charges   | 1,500,000 |     |     |     | 1,500,000         |                    |
| <b>Matador Budget</b>  |           |     |     |     |                   |                    |
| 5 Customer Bonus Award for Justice ( MDY BTC )   | 800,000   |     |     |     | 800,000           |                    |
| 6 Matador Signboard Tax Charges for My Car , Kaung Myat Shane and U Hman Gyi ( YGN BTC ) | 2,000,000 |     |     |     | 2,000,000         |                    |
| 7 Matador branch request vinyl production charges  | 200,000   |     |     |     | 200,000           |                    |
| 3 Matador Event ( NPT )  | 400,000   |     |     |     | 400,000           |                    |
| 1 Matador Thropy ( Justice )   | 50,000    |     |     |     | 50,000            |                    |
| 1 Matador all product vinyl ( 100pcs )   | 320,000   |     |     |     | 320,000           |                    |
| Matador signboard ( 4' x 2.5' ) Shwe Nyi Ko ( NGU BR )                                   | 300,000   |     |     |     | 300,000           |                    |
| Matador Sport Shirt production charges   | 2,500,000 |     |     |     | 2,500,000         |                    |
| <b>Total Expenses (Jul'24)</b>   |           |     |     |     | <b>18,580,000</b> |                    |

Valvoline Budget 12,010,000  
 Matador Budget 6,570,000

Requested By:



(Department PIC)  
 Zin Marn Htein Linn

Checked By:



(ADH)  
 Pyae Sone Hein

Acknowledged By:



F&A  
 Pyae Phyzo Zin

Approved By:



(AGM)  
 Seint Seint Thu

Handwritten note: 27/24  
 ZM