

total attach - 19 pcs
 Vr - 12 pcs

CASH ADVANCE CLEAR FORM



Date: 2024.08.10
 Division: ATT BU
 Department: Sale Support
 Advance Issue: 100000/- Kyats/
 USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	ATT-ADV/2024070156	100000/-			Traveling charges
2	2 nd Time Advance					For PIC
3	3 rd Time Advance					Ko Myo Zin Hsue
Total Advance				100,000/-		
Total Actual				197,000/-		
Balance Refund/Additional					97,000/-	

Request By: *[Signature]*
 Requester: *[Signature]*
 Checked By: *[Signature]*
 Mgr/DH: *[Signature]*
 Checked By: *[Signature]*
 Finance & Account: *[Signature]*
 GM/AGM/COO: *[Signature]*
 Approved By: *[Signature]*
 CMC: *[Signature]*
 Ko Myo Zin Hsue
 Ko Myo Zin Hsue
 Zin Mas
 Ko Myo Zin Hsue
 04-CFD-CAS-FRM-002-03
 27/7
 15/8/24

TRAVELLING REPORT

Date : 9.8.2024....

Report To	Ko Mg Mg	
Employee Name	Myo Tin Hlae	
Position	Salesman	
Department	Sale	
Business	MT & P	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	15.7.2024 8:00AM	8.8.2024 5:00 PM
Total Days	18-day	
Trip Information	1. From Yangon To Nay Pyi Taw	
	2. From U.P.T To Mandalay	
	3. From Nay Pyi Taw To Yangon	
Purpose For Travelling	Sale and Marketing	
Travel Date	Activities	Remark
15.7.2024	UPT office prospects follow up	5.8.2024
17.7.2024	Deikkhinathiri Tsp; sale visit	laewe Tsp; sale visit.
18.7.2024	Yaetashwe Tsp; sale visit	
22.7.2024	UPT office prospects follow up	6.8.2024
23.7.2024	Oaktarathiri Tsp; sale visit	Tattkone Tsp; sale visit
24.7.2024	laewe Tsp; sale visit.	
25.7.2024	UPT office prospects follow up	7.8.2024
26.7.2024	Tattkone Tsp; sale visit.	Oaktarathiri Tsp;
27.7.2024	UPT office prospects follow up.	sale visit.
29.7.2024	Deikkhinathiri Tsp; sale visit.	8.8.2024
30.7.2024	Oaktarathiri Tsp; sale visit.	
**31.7.2024	UPT to MDY customer Appoi-	Yangon Office *
**1.8.2024	ment	Meeting.
2.8.2024	laewe Tsp; Sale visit.	

Reported by

Sign :
 Name : Myo Tin Hlae
 Position : Salesman

Checked by

Sign :
 Name : Ko Mawng Mawng
 Position : GM

Approved by

Sign :
 Name : Ko Zaw Min Myat
 Position : ACOO
 (COO)

(DH/AGM/GM)

check by

Sign :
 Name : Ko Than Zaw Lin
 Position : OM

05-CHL-HRM-FRM-064-01

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TRAVEL ADVANCE CLEAR FORM

Cash Advance		ATT-ADV 2024.07.01.56		(8:00)AM	(5:00) PM
Employee Name	Ko Myo Zin Hlwe	Estimated Date of Travel	2024.07.15 to 2024.08.08		
Position Rank	Sale man	Total Day	25 day working day is 20 days		
BU/BR/DIV, Dept	ATT/BI	Destination	NPT, MDP, YAN		
Purpose	Sale & marketing				
Travelling Permit					
Arrival Place	NPT	MDP	YAN		
Actual Date & Time of Travel	2024.07.15 (8:00)AM		2024.08.08 (5:00) PM		
Total Day	25 days working day is 20 days				
HR Name		Zin Mar Win	8.8.24 to		
HR Sign	Attached signature	Zin Zinmar	10.8.24		
BOH/Authorized Person Name					
BOH/Authorized Person					
Advance Clear					
Actual Date & Time of Travel	2024.07.15 to 2024.08.08		Total Day	20 days	
Departure Date & Time	2024.07.15 (8:00)AM		Arrival Date & Time	2024.08.08 (5:00)AM	
Date	Description	Total Amount			
		Kyats	USD		
2024.07.15	31, 1, 8 (3 x 15000)	45000/-	1		
↓	Fuel charges	46000/-	1		
2024.08.08	Express charges	61000/-	1		
	Taxi charges	25000/-	1		
Total Expense (Kyats/USD)		197000/-	1		
Cash Advance (Kyats/USD)		100000/-	1		
Balance Refund/Additional (Kyats/USD)		97000/-	1		
Job Report Status					
Authorization	Name	Position	Date	Sign	
Prepared By	Ei Hlue Ngone	Admin	2024.08.10	Ei Hlue	
Approved By Dept Head	Ko Han Zaw Lin	CM		[Signature]	
Approved By GM/AGM/COO	Ko Maung Maung	GM		[Signature]	
Acknowledged by related Superior for Job Report	Ko Zaw Min Myar	ACCO	15.8.24	[Signature]	
HR Check & Approved	Zin Mar Win	HR	12.8.24	[Signature]	
Cash Received					
Remark					

PT Power-NPT (1176)

No.19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyiTaw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20240717 0579
Date: 17/07/2024 10:04:01 AM
Pump: Pump 10 Car No: 65W/91258
Cashier Daw Hlaizn Phyu
Gal Liter Price Amount
0559 2511 2755 7000

Thank You See You again!

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10001

PT Power-NPT (1176)

No.19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyiTaw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20240721 0639
Date: 21/07/2024 10:21:15 AM
Pump: Pump 9 Car No: 65W/91258
Cashier Daw Hlaizn Phyu
Gal Liter Price Amount
0414 1205 2740 5000

Thank You See You again!

PT Power-NPT (1176)

No.19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyiTaw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20240723 0553
Date: 23/07/2024 9:53:36 AM
Pump: Pump 10 Car No: 65W/91258
Cashier Daw Hlaizn Phyu
Gal Liter Price Amount
0482 1180 2740 5000

Thank You See You again!

PT Power-NPT (1176)

No.19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyiTaw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20240720 0546
Date: 20/07/2024 10:53:31 AM
Pump: Pump 9 Car No: 65W/91258
Cashier Daw Hlaizn Phyu
Gal Liter Price Amount
0110 1864 2685 5000

Thank You See You again!

PT Power-NPT (1176)

No.19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyiTaw
09457154789 0673433339

95 Ron Octane

Vr No: 1105 20240722 0313
Date: 22/07/2024 10:13:17 AM
Pump: Pump 9 Car No: 65W/91258
Cashier Daw Hlaizn Phyu
Gal Liter Price Amount
0210 1140 2685 5000

Thank You See You again!

Vr No: 1105 20240720 0718
Date: 20/07/2024 10:14:34 AM
Pump: Pump 9 Car No: 65W/91258
Cashier Daw Hlaizn Phyu
Gal Liter Price Amount
0311 1416 2625 5000

PT Power-NPT (1176)

No.19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyiTaw
09457154789 0673433339

PT Power-NPT (1176)

No.19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyiTaw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20240802 0530
Date: 02/08/2024 10:04:04 AM
Pump: Pump 9 Car No: 65W/91258
Cashier Daw Palamyar Shwe Sin
Gal Liter Price Amount
0389 1776 2625 5000

Thank You See You again!

PT Power-NPT (1176)

No.19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyiTaw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20240729 0512
Date: 29/07/2024 10:13:51 AM
Pump: Pump 9 Car No: 65W/91258
Cashier Daw Hlaizn Phyu
Gal Liter Price Amount
0210 1180 2685 5000

Thank You See You again!

PT Power-NPT (1176)

No.19, Between Of Mandalay st & Myawaddy st, Ottarathiri Township, NayPyiTaw
09457154789 0673433339

92 Ron Octane

Vr No: 1105 20240726 1001
Date: 26/07/2024 10:01:00 PM
Pump: Pump 9 Car No: 65W/91258
Cashier Daw Hlaizn Phyu
Gal Liter Price Amount
0310 1180 2685 5000

Thank You See You again!

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No.589-592,Bo Aung Kyan Street, Yangon-Pathein High Way Road, Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 10-Aug-2024

Taxi (Bus, Motorcycle, 3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
	2024-07-30	Agriculture Tractor & Truck	Sales	Hein Min Htet(6)		04:00	285 Mye	ပွဲတံလှေတံပု	15,000	15,000	GA Manager Approved	ပုဂ္ဂိုလ်ထုတံလှေတံပု Customer Visit ရှိပါသဖြင့် ညကားခမ်း ပြီးမရက်ရော
	2024-08-05	Agriculture Tractor & Truck	Sales	Hein Min Htet(6)		09:00	Mandalayကန်	စက်ပုန်းခြလမ်း	5,000	5,000	GA Manager Approved	Machine-Delivery ရှိပါသဖြင့် သွားရပါသည်
	2024-08-06	Agriculture Tractor & Truck	Sales	Hein Min Htet(6)		08:00	စက်ပုန်းခြလမ်း	ရာဇဓာတုကန်	15,000	15,000	GA Manager Approved	စက်ပုန်းစာချုပ်ကို Print ထုတ် ပြီး Customer လက်မှတ်ထိုးပေးရပါသဖြင့် သွားခ ပြန်ရပါသည်
	2024-08-08	Agriculture Tractor & Truck	Sales	Hein Min Htet(6)		04:00	Aung MINGALARAကန်	လှိုင်သာယာတံပု	18,000	18,000	GA Manager Approved	Product Training ရှိပါသဖြင့် ရန်ကန်သို့ ပြန်လာရပါသည်
	2024-08-02	Agriculture Tractor & Truck	Truck-up	Wai Yan Phy		07:00	Hlaing Thar Yar	Aung MINGALARAကန်	19,000	15,000	GA Manager Approved	Yangon မှ ရန်ကန်သို့ အောက်မြို့နယ်မှ မိတ်ရန် ပြန်ပါသည်
	2024-08-07	Agriculture Tractor & Truck	Pick-up	Wai Yan Phy		06:00	Aung MINGALARAကန်	လှိုင်သာယာတံပု	19,000	19,000	GA Manager Approved	Product Training ရှိပါသဖြင့် ရန်ကန်သို့ ပြန်လာရပါသည်
	2024-08-07	Agriculture Tractor & Truck	Sales	Myo Zin Htet(2)		08:30	Acre 1000	Myo MARRAကန်	5,000	3,000	GA Manager Approved	Product Training အတွက် Yangon သို့ ပြန်လာရပါသည်
	2024-08-08	Agriculture Tractor & Truck	Sales	Myo Zin Htet(2)		04:30	Aung MINGALARAကန်	ရန်ကန်အောက်	18,000	18,000	GA Manager Approved	Product Training အတွက် Yangon သို့ ပြန်လာရပါသည်

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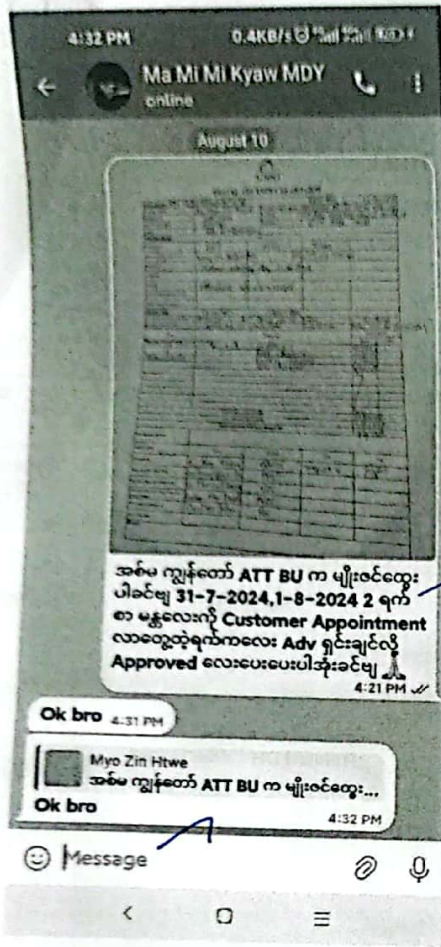


No. 589-592, Bo Aung Kyaw Street, Yangon, Pathum High Way, Round Hlaing Thar Yar Township, Yangon, Myanmar.

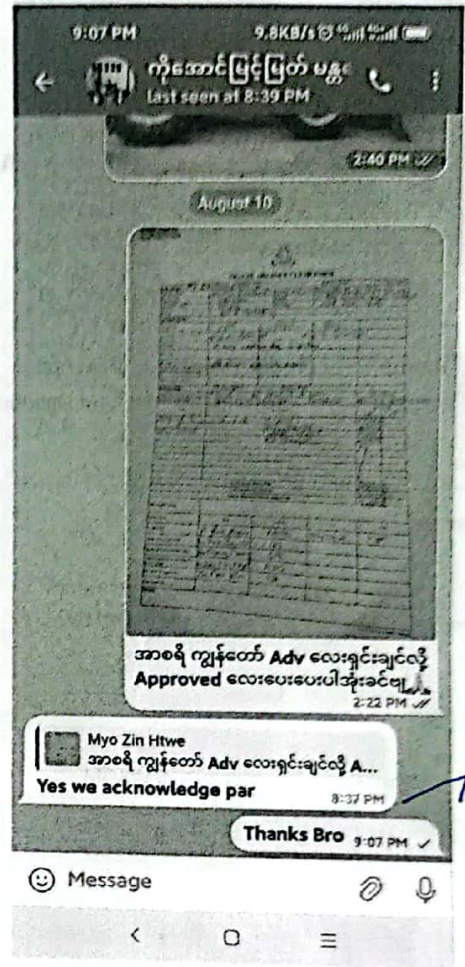
Print Date : 06-Aug-2024

Taxi (Bus, Motorcycle, 3-wheel etc...) Charges Form

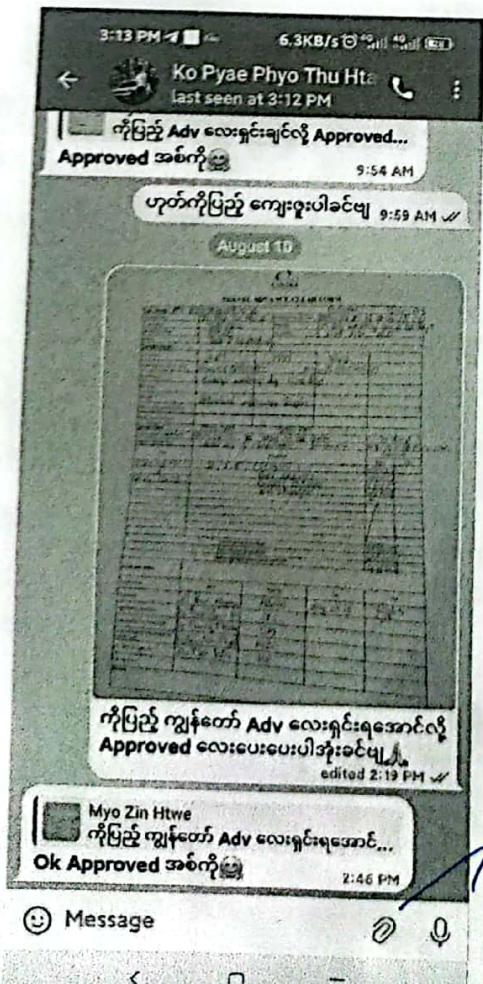
No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2024-07-31	Agriculture Tractor & Truck	Sales	Myo Zin Hweq(2)		07:30	Acre 1000(Nay Pyi Taw)	Myo Marzard(3)	5,000	5,000	GA Manager Approved	မတောင်းခံ customerနှင့်တက် ပြည်ရန်ချိန်ထားပါသည်
2	2024-07-31	Agriculture Tractor & Truck	Sales	Myo Zin Hweq(2)		12:30	Mandalayဝတ်ဖွံ့	Mandalayဝတ်ဖွံ့	6,000	6,000	GA Manager Approved	မတောင်းခံ customerနှင့်တက် ပြည်ရန်ချိန်ထားပါသည်
3	2024-08-01	Agriculture Tractor & Truck	Sales	Myo Zin Hweq(2)		04:30	Myo Marzard(3)	Acre 1000(Nay Pyi Taw)	5,000	5,000	GA Manager Approved	Customerတက် ပြည် ပြီးမတောင်းခံပေးနေပေ ဖြည့်တက်သူ Wayဝတ်ရန် ပြန်လာပါသည်
4	2024-08-01	Agriculture Tractor & Truck	Sales	Myo Zin Hweq(2)		10:30	Mandalayဝတ်ဖွံ့	Mandalayဝတ်ဖွံ့	6,000	6,000	GA Manager Approved	Customerတက် ပြည် ပြီးမတောင်းခံပေးနေပေ ဖြည့်တက်သူ Wayဝတ်ရန် ပြန်လာပါသည်



MDY
AR



MDY
BOH



NPT