



Shwebo Branch

Mandalay-Shwebo Road, No.6 Quarter, Shwe Bo (North of Moke-Oo), Sagaing Division Shwe Bo

Tel :

Fax :

PAYMENT VOUCHER

Voucher No. :SBO-PV-2025-02-0020

Cashier

: Pwint Thet Htar Khaing

Voucher Date :2025-02-18

To

:

Currency :MMK

Applicant		Adm. Manager		GM	
No	Description	Purpose		Subtotal	
1	PAY TO PWINT THET HTAR KHAING FOR OVER TIME CHARGES -108,000/- (JAN'25) FOR SERVICEMAN AND SECURITY.				
				Total	108,000.00

Total in Words :

Note : PAY TO PWINT THET HTAR KHAING FOR OVER TIME CHARGES -108,000/- (JAN'25) FOR SERVICEMAN AND SECURITY.

Date : 18.2.2025 Name/NRC No : Pwint Thet Htar Khaing Signature :

Date : 18.2.2025

 BU/BR/Division : Shwebo

 Department : Admin

 Issue Amount : 108,000/ Kyats/.....USD



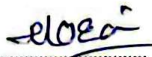


Budget include (or) Not :

 Yes Budgeted Title and Amount :

 No Reasons for :

Required For: Over Time Charges - 108,000/- (Jun '25)
For serviceman and security.

မှတ်ချက်။
 (၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
 (The amount requested must be properly calculated, checked and verified by respective authorized person)
 (၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊
 တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်။
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By	Checked By	Checked By	Approved By	Approved By
				
<u>Pwint Thet Htar</u> Requester	<u>Hchar Khin</u> Mgr/DHJ	<u>NJoe Win</u> Finance & Account	<u>Kyrew See Hla</u> GM/AGM/COO	<u>Kyrew See Hla</u> CMC/CEO/Chairwoman

OVERTIME REQUEST DATA(Jan'25)

No	Over Time Date	BU/BR/ Div	Department Name	Name	Rank	Position	Time		Hours	Amount	Reason for Overtime	Remark
							From	To				
1	1-Jan-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	International New Year Day	
2	4-Jan-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Independence Day	
3	29-Jan-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Chinese New Year Day	
4	1-Jan-25	Shwe Bo	Service	Myo Naing Htun	2B	MCDP-98	7:00AM	10:00AM	3:00	3600	Service Job -SBO/JR/24/12/0131	
5	4-Jan-25	Shwe Bo	Service	Myo Naing Htun	2B	MCDP-98	11:00AM	5:00 PM	5:30	6600	Service Job -SBO/JR/24/11/0114	
6	19-Jan-25	Shwe Bo	Service	Myo Naing Htun	2B	MCDP-98	4:00 PM	6:00 PM	2:00	2400	Service Job -SBO/JR/25/01/0008	
7	5-Jan-25	Shwe Bo	Service	Myo Naing Htun	2B	MCDP-98	6:00AM	2:00 PM	7:30	9000	Service Job -SBO/JR/24/11/0114	P
6	1-Jan-25	Shwe Bo	Service	Arr Mann Thit	2B	AGMDF-7	7:00AM	10:00AM	3:00	3600	Service Job -SBO/JR/24/12/0131	
7	4-Jan-25	Shwe Bo	Service	Arr Mann Thit	2B	AGMDF-7	11:00AM	5:00 PM	5:30	6600	Service Job -SBO/JR/24/11/0114	P
8	5-Jan-25	Shwe Bo	Service	Arr Mann Thit	2B	AGMDF-7	6:00AM	2:00 PM	7:30	9000	Service Job -SBO/JR/24/11/0114	P
9	1-Jan-25	Shwe Bo	Service	Kyaw Ko Ko Khant	2B	JMCDP-5	7:00AM	10:00AM	3:00	3600	Service Job -SBO/JR/24/12/0131	
10	4-Jan-25	Shwe Bo	Service	Kyaw Ko Ko Khant	2B	JMCDP-5	11:00AM	5:00 PM	5:30	6600	Service Job -SBO/JR/24/11/0114	
11	5-Jan-25	Shwe Bo	Service	Kyaw Ko Ko Khant	2B	JMCDP-5	6:00AM	2:00 PM	7:00 7:30	9000	Service Job -SBO/JR/24/11/0114	P
12												
Total Hour									0:30	108000		
Total Amount												


 Prepare By
 Pwint Thet Htar Khaing
 HR


 Approved By
 Kyaw Soe Hla
 ABOH

OT Charges For Jan' 25

No	Branch Name	Total Amount
1	Hlaing Tharyar	172,800
2	Khantee	156,000
3	Kyauk Phyu	48,000
4	Kyoepinkauk	32,000
5	Magway	76,800
6	Mandalay	296,600
7	Meikhtilar	32,000
8	Mawlamyaing	136,800
9	Monwya	48,000
10	Nyaung Lay Pin	48,000
11	South Dagon	259,200
12	Pathein	32,000
13	Naypyitaw	96,000
14	Shwe Bo	✓ 108,000
15	Tarchilate	49,200
16	Taunggyi	10,800
17	Taungoo	67,200
18	Yangon	121,200
19	Hpa An	48,000
20	Sittwe	96,000
21	Dawei	16,000