



Shwebo Branch

Mandalay Shwebo Road, No. 6 Quarter, Shwe Bo (North of Moke-Oo), Sagaing Division Shwe Bo

Tel :

Fax :

PAYMENT VOUCHER

Voucher No. : SBO-PV-2025-05-0022

Cashier

: *Pwint Thet Htar Khayang*

Voucher Date : 2025-05-21

To

:

Currency : MMK

Applicant		Adm. Manager		GM	
<i>Pwint</i>		<i>Pwint</i>		<i>[Signature]</i>	
No	Description	Purpose	Subtotal		
1	PAY TO ZAW MIN OO FOR OT EXPENSE -144,000/- (THINGYAN HOLIDAY) SECURITY U ZAW MIN OO.				
			Total	144,000.00	

Total in Words : _____

Note : PAY TO ZAW MIN OO FOR OT EXPENSE -144,000/- (THINGYAN HOLIDAY) SECURITY U ZAW MIN OO.

Date : 21.5.2025 Name/NRC No : Zaw Min Oo Signature : *[Signature]*



CASH CLAIM FORM

Date : 20.5.2025

BU/BR/Division : Shwebo

Department : Admin

Issue Amount : 144,000.1 Kyats/ USD

Budget include (or) Not :

Yes Budgeted Title and Amount :

No Reasons for :

Required For:

OT expense -144,000.1 (Thingyan Holiday) security Zaw Min Co.

မှတ်ချက်

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေးစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက သက်ဆိုင်ရာ

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Zaw Min Oo

Requester

Checked By

Pwint Thet Htar
Khaing
Mgt/DH

Checked By

Nae Win

Finance & Account

Approved By

Kyaw Soe Hla

GM/AGM/COO

Approved By


CMC/CEO/Chairwoman

04-CFD-CAS-FRM-005-03

OVERTIME REQUEST DATA(Apr'25)

No	Over Time Date	BU/BR/ Div	Departme nt Name	Name	Rank	Position	Time		Hours	Amount	Reason for Overtime	Remark
							From	To				
1	13-Apr-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Thingyan Holiday	
2	14-Apr-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Thingyan Holiday	
3	15-Apr-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Thingyan Holiday	
4	16-Apr-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Thingyan Holiday	
5	17-Apr-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Thingyan Holiday	
6	18-Apr-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Thingyan Holiday	
7	19-Apr-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Thingyan Holiday	
8	20-Apr-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Thingyan Holiday	
9	21-Apr-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Thingyan Holiday	
10												
11												
12												

Total Hour	0:00
Total Amount	144000


 Prepare By
 Pwint Thet Htar Khaing
 HR


 Approved By
 Kyaw Soe Hla
 ABOH

Overtime Charges For Apr'25

Branch	Total Amount
DWI	144.000
HTY	130.200
HML	136.200
HPN	240.000
KPK	230.400
MGW	278.400
MDY	518.600
MHN	323.400
MLM	144.000
MTL	200.400
MYW	144.000
MYK	199.200
MKN	139.200
NPT	144.000
NLP	288.000
NYU	192.000
PHK	544.200
SBO	144.000
SDG	334.800
TCL	334.200
TGO	144.000
YGN	74.400